

# ETTON PARISH COUNCIL

<b>Chair:</b> John Holmes, Whitehouse Barn, Main Street, Etton East Riding of Yorkshire HU17 7PG Telephone: 01430 810797 Email: <a href="mailto:holmesja@btinternet.com">holmesja@btinternet.com</a>	<b>Clerk:</b> Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire HU15 1GW Telephone: 01482 662292 Email: <a href="mailto:ettonpc@outlook.com">ettonpc@outlook.com</a>
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9th July 2015

To: All Members of the Parish Council

Dear Councillor,

I hereby give you notice that a meeting of Etton Parish Council will **TUESDAY, 14TH JULY 2015 at 7.30 p.m.** in the Village Hall, Main Street, Etton. The Agenda for the Parish Council meeting is as set out below.

Yours sincerely



Clerk to the Parish Council

## AGENDA

1. To receive any apologies for absence
  - Councillor Armstrong
2. Introductions
3. To record declarations of interest by any member of the Council in respect of the agenda items below. Members declaring interests should identify the agenda item and type of interest being declared. If the interest is prejudicial the Member shall leave the room for the discussion and voting on that item. In accordance with The Localism Act 2011, the Relevant authorities (Disclosable Pecuniary Interest) Regulations 2012.
4. To receive and sign the Minutes of the Parish Council Meeting, held on 27 May 2015, as a true and correct record.
5. To receive an update on any matters arising from the previous meeting
  - ERYC Planning Workshop
  - Updates to Electoral Register
  - Gardham Road Slow Sign
  - Road Sign, Rootas Lane
6. To receive any questions from Members of the Council – In accordance with Standing Order 23 notice of any question(s) to be asked must be given no later than 10<sup>nd</sup> July 2015
7. To discuss any issues relating to East Riding of Yorkshire Council
  - i. To receive an update on the damaged lamp post outside the Light Dragoon Pub
  - ii. To discuss condition of road edge opposite 128 Main Street

8. To receive the following correspondence:
  - Ministers Rails Campaign – Requesting support in campaigning for re-opening of the Beverley to York Railway Line
  - Sancton Wind Farm Group – Advising that the Sancton Hill wind farm extension will not be progressed
  - East Riding of Yorkshire Council
    - Community Partnerships – Invite to Local Links Networking Event, 2pm – 4pm, 27 July, Leconfield
    - June and July Parish News
  
9. Planning Matters (to include any matters received by the date of the meeting)
  - a) To consider applications for planning permission upon which the Parish Council has been consulted (including any received by the date of the meeting)
    - Pre-planning application of a wind turbine to a maximum of 36.6m tip height and ancillary development on Land at Goodmanham Lodge Farm, Market Weighton, York, YO43 3NA.
    - Erection of a wind turbine (48.4m high to tip, 36.6m high to hub, 23.5m rotor diameter) and associated infrastructure, Land West Of Wood House Farm, Old Road, Leconfield, East Riding Of Yorkshire HU17 7NJ
    - Notification that an appeal has been made to the Planning Inspector over refusal of erection of single wind turbine ad Land north of Field House Farm, Etton Road, Cherry Burton.
  - b) To note any comments submitted following consultation with Parish Councillors on applications received since the last meeting which required a response prior to this meeting
    - None
  - c) To note decisions of the Planning Authority
    - Fell two ash trees due to safety concerns, White House Barn, Leconfield – No objections raised
    - Erection of a detached dwelling with garage, external and internal alterations and extension to barn to allow use as a dwelling, detached garage to serve Beech Lodge, Main Street and creation of replacement access, Land East Of 104 Main Street Etton East Riding Of Yorkshire - Granted
  
10. To consider how to use the Waste Recycling Credits of £386.78
  
11. To consider appointing a gardener to maintain the War Memorial and other public locations
  
12. To consider maintenance of footpath at Church Walk, Etton
  
13. To receive a budget update and approve the schedule of accounts for payment.
  
14. To receive agenda items for the next Parish Council Meeting on the 8 September 2015

## ETTON PARISH COUNCIL

27 MAY 2015

**PRESENT:** Councillors Holmes (Chairman), Armstrong, Bell, Eggleston, Pearson-Moore, Sleight and Widd.

Ward Councillors: Councillor Pollard

Clerk: Alan Bravey

The meeting was held at the Village Hall, Etton.

There were no apologies for absence. The Clerk was introduced to the Council and the Chairman congratulated Ward Councillor Pollard on her re-election.

**29/15 ELECTION OF CHAIRMAN** – Moved by Councillor Armstrong, seconded by Councillor Bell and

**Resolved** – That Councillor Holmes be elected Chairman until the Annual Council Meeting in May 2016.

**30/15 CHAIRMAN'S ACCEPTANCE OF OFFICE** – The Chairman signed and submitted his declaration of office.

**31/15 DECLARATIONS OF INTEREST** – There were no declarations.

**32/15 ELECTION OF VICE-CHAIRMAN** – Moved by Councillor Pearson-Moore, seconded by Councillor Armstrong and

**Resolved** – That Councillor Bell be elected Vice-Chairman until the Annual Council Meeting in May 2016.

**33/15 APPOINTMENT OF TWO PARISH COUNCILLORS BY CO-OPTION** – Councillor Holmes reported that three residents had submitted an application to be considered for co-option to the Parish Council. A vote was conducted to determine who should be co-opted.

**Resolved** – That Mr Boyd and Mr Yeo be co-opted onto the Parish Council.

**34/15 DECLARATIONS OF ACCEPTANCE OF OFFICE** – It was noted that all declarations had been signed and submitted.

**35/15 MINUTES OF PREVIOUS MEETING** – Moved by Councillor Armstrong, seconded by Councillor Holmes and

**Resolved** – That the minutes of the meeting held on the 3<sup>rd</sup> March 2015 be approved as a correct record and signed by the Chairman.

**36/15 MINUTES OF MEETING OF PARISH COUNCILLORS, 28 MARCH 2015** – **Resolved** – that the minutes of the meeting of Parish Councillors held on the 28 March 2015 be received by the Council.

**37/15 CHARITY REPRESENTATIVES FOR 2015/16** – **Resolved** - (a) that Councillor Widd and Mr Bugg be appointed as the Council's Charity Representatives for 2015/16 (b) that the Clerk writes to Mr Bugg to thank him for his continued representation.

**38/15 VILLAGE HALL MANAGEMENT COMMITTEE REPRESENTATIVE** – **Resolved** – that Councillor Holmes should represent the Council on the Village Hall Committee.

**39/15 COMMUNICATIONS** – There were no communications not covered by the agenda.

**40/15 UPDATE ON MATTERS ARISING** – The Clerk reported that Etton Parish residents could now receive superfast broadband. Residents who wished to take up the offer needed to contact a broadband provider. Councillors requested an update on the requests to East Riding of Yorkshire Council to remove the road sign directing traffic to Etton down Rootas Lane and to install a Slow sign on the A1079. **Resolved** – That the Clerk provides an update at the next meeting.

**41/15 MEMBER'S QUESTIONS** – There were no member's questions.

**42/15 DATES OF PARISH COUNCIL MEETINGS FOR 2015/16 – Resolved** - that meetings would be held on the following Tuesdays at 7.30 pm: 14th July, 8th September, 10th November, 12th January 2016, 8th March 2016 (Annual Parish Assembly commencing at 7.00pm followed by the Parish Council Meeting) and 10th May, 2016 (Annual Parish Council).

**43/15 ISSUES RELATING TO EAST RIDING OF YORKSHIRE COUNCIL** – The Chairman thanked Councillor Pollard for her intervention over the naming of the Croft Development and confirmed that it would now be named Templar View. Councillor Bell reported a number of inaccuracies on the recently revised Electoral Role. **Resolved** – That the Clerk should enquire whether Electoral Services can act on updates provided by the Council.

**Councillor Pollard left at this point.**

**44/15 CORRESPONDENCE – Resolved** – (a) that the following correspondence should be received by the Council:

- English Heritage – Notice that War Memorial listed as Grade II building
- Cllr Pollard – Confirmation of use of Templar View street name
- East Riding of Yorkshire Council:
  - Request for project opportunities for Young People
  - April and May Parish News
  - Notice of up to £500 Grass Roots Grant
  - Invitation for 2 Councillors to attend a planning workshop, 3 June, 7PM at Skirlaugh

(b) That a project for litter picking on Dalton Road and Warter Lane be proposed for young people, (c) that an application for a new bench or installation of the defibrillator should be considered for a Grass Roots Grant and that the Village Hall Committee should be asked to consider suitable projects (d) that Councillors Holmes and Pearson-Moore should attend the planning workshop.

**45/15 PLANNING MATTERS – a) Applications for comment - Resolved** – That the following comments be forwarded to East Riding Council on the application stated:

Application

Comments

(1) Land at Woodhouse Farm, Old Road Leconfield – Pre-planning application consultation. Installation of 1 no. wind turbine with an overall tip height of up to 48.4m

(a) That the Parish Council records its objection to this application because of the overly dominating impact the development would have on the landscape.

**b) Applications on which comments submitted since the previous meeting - Resolved** – That it be noted that, following consultation with Councillors on the following applications which were received since the last meeting and which required a response prior to

this meeting, it was agreed that the following comments be forwarded to East Riding Council on the application stated:

<u>Application</u>	<u>Comments</u>
(1) <u>White House Barn, Etton</u> – Fell two ash trees due to safety concerns	Application supported subject to ERYC being satisfied trees were dangerous.

**c) Planning Decisions Received - Resolved** – That the following decisions made by East Riding of Yorkshire Council be noted:

<u>Application</u>
(1) <u>Land South West of Wood House Farm, Old Road, Leconfield</u> - Refusal of Instillation of 2no. Wind turbines
(2) <u>89 Main Street, Etton</u> – Approval to allow for amended design details on plot 1 of planning permission 13/01894/PLF

**d) Outstanding Applications - Resolved** – That the Clerk enquires that status of application 15/00228 – Lane east of 104 Main Street.

**46/15 WAR MEMORIAL LIGHTING ELECTRICAL BOARD** – A request had been received to remove the electrical box which was installed at the back of the war memorial garden. This box was initially installed to control the Christmas lights and paid for from donations received. Subsequently the same box was used to control the floodlights for the war memorial. Now that the Christmas lights had been given to the Light Dragoon it was requested that the box be also given to the LD. **Resolved** – a) That the existing box be given to the Light Dragoon by the village. b) that the Chairman should approach Mr and Mrs Heuck to ascertain whether they would continue to provide payment for the electricity for the flood lighting to the war memorial and possibly pay for the provision of a small box with timer to control the floodlights.

**47/15 PARISH TASK FORCE – Resolved** – That Councillors Armstrong and Eggleston should attend the Parish Task Force Meeting on Friday 14<sup>th</sup> August at 10:00am.

**48/16 SIGNAGE AND ROUTE OF ETTON BRIDLE WAY NUMBER 1** – Councillor Armstrong advised the meeting she had approached East Riding of Yorkshire Council to request a replacement footpath sign and for this dead-end footpath to be connected to other paths in the vicinity. ERYC had agreed to replace the sign but had been unable to obtain permission from the current land owner to extend the footpath.

**49/16 TRANSPARENCY CODE** – The Clerk updated the Council on the requirement of the new transparency code. In particular, there was no longer a requirement for external audit in 2015/16 and instead more information about the Council, its transactions, accounts and governance had to be regularly published to the Council's website.

**50/16 PAYMENT OF ACCOUNTS - Resolved** – (a) that cheques should be signed to pay the following accounts:

Clerk Salary (April and May)	99.00
HMRC (Clerk PAYE April and May)	66.60
A Johnson – Internal Audit	210.00
Etton Village Hall – Room Hire	10.00
Graham Hail, Painting Fences for TdY	424.00
Councillor Holmes – Voucher for J Smith	75.00
JP Jackson, Joinery – Installation of Bench	35.00

(b) that Councillor Widd approaches an electrician to install the defibrillator, (c) the Chairman approaches JP Jackson for a cost to remove the gate and post near the footpath on Church Walk (d) that Councillors Widd and Holmes be authorised to commission the work less than £250.

**51/15 INTERNAL AND EXTERNAL AUDITOR REPORT** – The Clerk reported that the internal auditor had found significant assurance of the Council's accounts and governance and had made no recommendations for improvement. **Resolved** – That the internal auditor report be noted and that the Chairman should sign the external auditor report.

**52/15 VOTE OF THANKS - Resolved** – That the Parish Council's appreciation to Councillor Widd should be noted for arranging the Tour de Yorkshire decorative bicycles and to Councillor Sleight for supervising the installation and painting of new seat at the pond.

**53/15 INAPPROPRIATE PARKING IN VILLAGE** – The meeting briefly discussed inappropriate parking in the village.

**54/15 FUTURE AGENDA ITEMS** – None received.

DRAFT

**July 2015**

**Schedule of Accounts for Payment**

<b>Item</b>	<b>Total (£)</b>	<b>NET (£)</b>	<b>VAT (£)</b>
Clerk Salary	49.70	49.70	-
HMRC	32.80	32.80	-
Etton Village Hall – Room Hire – 2015/16	115.50	115.50	
Etton Village Hall – Room Hire – 12/6/2015	5.50	5.50	
<b>TOTAL</b>	<b>203.50</b>	<b>203.50</b>	<b>-</b>

**August 2015**

**Schedule of Accounts for Payment**

<b>Item</b>	<b>Total (£)</b>	<b>NET (£)</b>	<b>VAT (£)</b>
Clerk Salary	49.70	49.70	-
HMRC (Clerk PAYE)	32.80	32.80	-
<b>TOTAL</b>	<b>82.50</b>	<b>82.50</b>	