

ETTON PARISH COUNCIL

Chair: John Holmes, Whitehouse Barn, Main Street, Etton East Riding of Yorkshire HU17 7PG Telephone: 01430 810797 Email: holmesja@btinternet.com	Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire HU15 1GW Telephone: 01482 662292 Email: ettonpc@outlook.com
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5th November 2015

To: All Members of the Parish Council

Dear Councillor,

I hereby give you notice that a meeting of Etton Parish Council will take place on **TUESDAY, 10TH NOVEMBER 2015 at 7.30 p.m.** in the Village Hall, Main Street, Etton. The Agenda for the Parish Council meeting is as set out below.

Yours sincerely



Clerk to the Parish Council

AGENDA

Public Participation - To receive any questions / issues from the public

1. To receive a presentation from Peter Hirschfield, HWRCC on Community Led Planning
2. To receive any apologies for absence
3. To record declarations of interest by any member of the Council in respect of the agenda items below. Members declaring interests should identify the agenda item and type of interest being declared. If the interest is prejudicial the Member shall leave the room for the discussion and voting on that item. In accordance with The Localism Act 2011, the Relevant authorities (Disclosable Pecuniary Interest) Regulations 2012.
4. To receive and sign the Minutes of the Parish Council Meeting, held on 14 July 2015, as a true and correct record.
5. To receive an update on any matters arising from the previous meeting
6. To discuss any issues relating to East Riding of Yorkshire Council
7. To receive a letter of resignation from Councillor Pearson-Moore.
8. To receive the following correspondence:
 - H Lount & Sons - Expressing disappointment at refusal of planning application, Woodhouse Farm.
 - British Red Cross - Fundraising request to support new Fire and Emergency Response Support Vehicle
 - East Riding of Yorkshire Council
 - Confirmation that two new SLOW signs will be painted on Gardham Road by October.

- Invitation to Budget Consultation Event, Thursday 26 November, East Riding Leisure Beverley
 - Notice that 24 waste recycling banks across the East Riding of Yorkshire to be removed as no longer cost effective.
 - Remittance Advice April - June Recycling Credit - £25.39
 - Notice that paper copies of planning applications will no longer be distributed from June 2016.
 - October Edition of Parish News
 - Advising of grant of up to £5,000 to help create / develop youth provision in our community.
 - Providing festive lighting licence forms
 - Invite to Public Transport Champion awareness sessions
 - Notifying of up to £1000 grant for community projects from ESH trust
 - Offering land on 104 Main Street as gift to Parish Council
 - 6 month anti-social behaviour statistics.
 - Issue of projectors to support future planning consultations
9. Planning Matters (to include any matters received by the date of the meeting)
- a) To consider applications for planning permission upon which the Parish Council has been consulted (including any received by the date of the meeting)
 - None
 - b) To note any comments submitted following consultation with Parish Councillors on applications received since the last meeting which required a response prior to this meeting
 - Fell Lawson cypress due to disease. 80 Main Street Etton East Riding Of Yorkshire HU17 7PQ - No objection
 - 15/02776/PLF | Erection of first floor extension to side, alterations to existing garage to create additional living accomodation and alterations to existing windows, doors and dormer windows to rear | Chapel House 77 Main Street Etton East Riding Of Yorkshire HU17 7PG - No objection subject to Highways Officer being satisfied on parking issues
 - c) To note decisions of the Planning Authority
 - No objection: Fell Lawson cypress due to disease. 80 Main Street Etton East Riding Of Yorkshire HU17 7PQ
 - Approved: 15/02560/PLF: Construction of boundary gate, Old School House, 2 Main Street, Etton
10. To discuss actions required following the Public Transport meeting
11. To discuss Christmas Lights
12. To receive a 6 month budget monitoring report and to approve the schedule of accounts for payment.
13. To receive agenda items for the next Parish Council Meeting on the 12 January 2016

ETTON PARISH COUNCIL

8 September 2015

PRESENT: Councillors Bell (Chair), Armstrong, Boyd, Sleight, and Yeo (from Item 76/15).

Ward Councillors: Councillor Pollard attended for Item 73 & 75.

Apologies: Councillor Holmes, Eggleston, Pearson-Moore and Widd.

Clerk: Alan Bravey.

The meeting was held at the Village Hall, Etton.

69/15 DECLARATIONS OF INTEREST – Councillor Boyd declared an interest in the planning application 15/02560/PLF: Construction of boundary gate, Old School House, 2 Main Street, Etton.

70/15 MINUTES OF PREVIOUS MEETING – Resolved – That the minutes of the meeting held on the 14 July 2015 be approved as a correct record and signed by the Chairman.

71/15 UPDATE ON MATTERS ARISING FROM THE PREVIOUS MEETING – The Clerk reported that East Riding of Yorkshire Council had agreed to look at where the Go Slow had been painted on Gardham Lane. ERYC would not remove the sign that directed traffic to Etton along Rootas Lane because they felt it helped with road safety. The Clerk had asked whether a “Not Suitable for HGV” sign could be installed. It looked unlikely that a public donation would be made towards the cost of the gate and gatepost on Church Walk. The recent road traffic accident in the Parish was noted.

Resolved - (a) that Councillor Boyd would approach St Mary’s Church and ask whether they would be willing to contribute to the cost, potentially from their Waste Recycling Grants contribution (b) that the Clerk would request quotes for the a replacement gate and gatepost.

72/15 TO RECEIVE QUESTIONS FROM COUNCILLORS – There were no questions received.

73/15 EAST RIDING OF YORKSHIRE COUNCIL ISSUES – a) Lamp posts – Councillor Bell advised that the village’s lamp posts had been re-painted matt black from the original gloss green and that the replacement lamp post was not yet painted - **Resolved** – Clerk to request that all lamp posts be re-painted their original colour.

b) Speeding traffic – The meeting discussed the problem of speeding traffic on Main Street and the prohibitive costs of the electronic slow down signs - **Resolved** – That the Clerk requests Police speed checks at peak times.

c) Overgrown hedges Rootas Lane / Malton Road Junction – Councillor Sleight reported that overgrown hedges on the Rootas Lane / Malton Road junction made crossing the road from Leconfield very hazardous - **Resolved** – That the Clerk requests East Riding of Yorkshire Council cuts back the hedges

74/15 CORRESPONDENCE– Resolved – (a) that the following correspondence should be received by the Council:

- Yorkshire Ambulance Service –Defibrillator awareness training, 29 September, 18:30
- Background into 104 Main Street Etton Decision
- East Riding Joint Local Access Forum – 11th Annual Report

- Invite to dog control partnership, Monday 7th September 2015 at 6.30pm, Walkington Village Hall
- Safe and Sound Grant
- August Parish Newsletter
- September Parish Newsletter

75/15 PLANNING MATTERS

a) Applications for comment – i) 15/02560/PLF: Construction of a boundary gate, Old School House, 2 Main Street, Etton - Resolved – That the Parish Council has no objection to this application, **ii) 15/02477/OUT – Outline of Dwelling, Land South East and West of 104 Main Street, Etton** – The meeting discussed the application and noted that the applicant had offered to voluntarily revoke the planning approval for plot 3, land east to the east of 104 Main Street, should this new application be approved. **Resolved** – That the Clerk should consult East Riding of Yorkshire Council on the legal position of a voluntary revocation and circulate a proposed submission to Councillors for consideration **iii) Chapel House, Main Street, Etton** – The meeting discussed an indicative set of drawings submitted for the Parish Council's comments prior to a formal planning application. **Resolved** – That the Parish Council had no initial objections to this development, but that it would like to see a bay window incorporated into the design to reflect the history of the property.

b) Applications on which comments submitted since the previous meeting – There were no application submitted since the previous meeting.

c) To note decisions of the Planning Authority – 15/40084/NONMAT – Eric Bradley Yard, Main Street, Etton – Following a query from a resident the Clerk had investigated the status of this planning application, which was listed on the ERYC public planning portal but that did not contain any detail or case documents. This application was a minor amendment to an approved planning permission and therefore had been approved by East Riding of Yorkshire Council without requiring public consultation.

d) Pre-Planning Applications for comment Applications on which comments submitted since the previous meeting – There were no application submitted since the previous meeting.

76/15 ETON VILLAGE TASK FORCE VISIT – Councillor Armstrong reported back on the Etton Village Task Force Visit and briefed the meeting on the work that East Riding of Yorkshire Council had agreed to carry out. The Task Force Team had also shared information about accessing the Community Payback Scheme.

Resolved - (a) that the Clerk should monitor progress against the agreed schedule and (b) that the Clerk should enquire whether gardening and maintenance of public areas in the Village would be a suitable project for the Community Payback Scheme.

77/15 CHANGES TO THE AGENDA - Resolved – (a) that standing agenda item no.5 (Members Questions) should be deleted from the agenda (b) that a Public Participation item added at the beginning of the meeting and (c) that standing orders should be updated to reflect the changes.

78/15 PARISH NEWSLETTER – The meeting discussed the benefits of producing a parish newsletter to help promote the Parish Council and key village initiatives, such as the Community Defibrillator.

Resolved - (a) that the Parish Council would publish an annual newsletter (b) that East Riding of Yorkshire Council would print the newsletter and Councillors would help distribute, with copies posted to harder to reach properties (c) that the first newsletter should be also be used to promote the recycling banks, the village hall, free vaccinations and electric blanket checks and to advise residents how to view planning applications on-line.

79/15 SOCIAL MEDIA POLICY - The Council discussed the potential use of social media as a communications channel. It was felt that it would be an good way to communicate with certain parts of the community, although it was accepted that it would not be a suitable source of communication for all residents and drawbacks of social media were noted.

Resolved – (a) That the Parish Council should trial the use of Facebook and Twitter (b) that the Social Media Policy should be adopted (c) that the Clerk should manage the social media sites in accordance with the Social Media Policy.

80/15 SCHEDULE OF ACCOUNTS FOR PAYMENT - Resolved – (a) that cheques should be signed to pay the following accounts (b) the appreciation of St Mary’s Church and the Village Hall for the grant payments should be noted.

Clerk Salary (September and October)	99.00
HMRC (Clerk PAYE September and October)	65.00
Etton Village Hall –outstanding amount for 2015/16 room hire	2.75
Etton Village Hall – Room Hire – Defibrillator training	5.50
St Mary’s Church – Waste Recycling Grant Payment	184.39
Etton Village Hall – Waste Recycling Grant	184.39

81/15 FUTURE AGENDA ITEMS – None received.

Signed: _____

Dated: _____

Etton Parish Council Month 6 Budget Monitoring (November 2015)

	Budget	Actual Spend	Profile Spend	Difference	Notes	Month	6
<u>Expenditure</u>	£	£	£	£			
Clerk's Salary	990	652.50	495.00	157.50	Retirement Voucher		
Admin/Expenses	200	0.00	100.00	-100.00			
Audit Fees	210	210.00	210.00	0.00			
Hire of Village Hall	65	139.25	32.50	106.75	Expected £80 over budget		
Subscriptions	56	0.00	28.00	-28.00			
Insurance	250	0.00	0.00	0.00	Due January 2016		
Grants	258	368.78	129.00	239.78	Additional Recycling Credits Received		
Miscellaneous	16.5	595.00	8.25	586.75	Noticeboard		
Loan Repayments	378	188.80	188.80	0.00	Loan to mature Dec 2015		
Footway Lighting	1,200.00	0.00	0.00	0.00			
Salt Bins	300	0.00	150.00	-150.00			
Pond	250	1,133.00	125.00	1,008.00	Additional expenditure for TdY		
War memorial	400	0.00	200.00	-200.00			
Waste Bins	0	0.00	0.00	0.00			
Elections	500	0.00	500.00	-500.00			
Contingency	9.5	0.00	4.75	-4.75			
Total Expenditure	5083	3287	2166.55	1116			
<u>Income</u>							
Precept	4830	4825		-5			
Waste Recycling	250	412.17		162.17			
Interest	3	0		0			
Grants / Re-imburements	0	1670		1670	Notice Board and Defib		
					;		
Total Income	5083	6907.17		1824.17			
				708			
Projected Outturn	3224.33						
Reserves at 9 November 2015	5890.88						
Reserves at 31 March 2015	1542.05						
Reserves at 31 March 2014	3020.65						

November 2015

Schedule of Accounts for Payment

Item	Description	Total (£)	NET (£)	VAT (£)
Etton Village Hall	Room hire	5.50	5.50	
Etton Village Hall	Room Hire	5.50	5.50	
ND Jennings	Install Defibrillator	168.00	140.00	28.00
ERYC	Street Lighting SLA	1,397.63	1,164.69	232.94
Alan Bravey	Salary November	49.30	49.30	
Post Office	PAYE	33.20	33.20	
Alan Bravey	Salary - December	49.70	49.70	
Post Office	Paye	32.80	32.80	
Laxton Parish Council	SLCC Subscription 50% Contribution	38.50	38.50	
Royal British Legion	Purchase / Donation to Memorial Wreath	25.00	25.00	
TOTAL		1805.13	1544.19	260.94