

# ETTON PARISH COUNCIL

<p><b>Chair:</b> John Holmes, Whitehouse Barn, Main Street, Etton East Riding of Yorkshire HU17 7PG Telephone: 01430 810797 Email: <a href="mailto:holmesja@btinternet.com">holmesja@btinternet.com</a></p>	<p><b>Clerk:</b> Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire HU15 1GW Telephone: 01482 662292 Email: <a href="mailto:ettonpc@outlook.com">ettonpc@outlook.com</a></p>
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5<sup>th</sup> July 2017

To: All Members of the Parish Council

Dear Councillor,

I hereby give you notice that a meeting of Etton Parish Council will take place on **MONDAY, 10TH July 2017** in the Village Hall, Main Street, Etton, HU17 7PG. The Agenda for the Parish Council meeting is as set out below.

Members of the public and press are welcome to attend and may make representation to the Council in the Public Participation period, which will take place before the meeting starts.

Yours sincerely



Clerk to the Parish Council

## AGENDA

Public Participation - To receive any questions / issues from the public

1. To receive any apologies for absence.
2. To record declarations of pecuniary and non-pecuniary interests by any member of the Council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on 8 May 2017, as a true and correct record.
4. To receive a presentation on the drainage of Etton Mere
5. To discuss any issues relating to East Riding of Yorkshire Council.
6. To receive an update on the matters arising from the previous meeting
  - i. Road Verges
  - ii. B1248 Road Signage
7. To receive the following correspondence:
  - o ERYC - Anti Social Behaviour Statistics
  - o ERYC - Village Taskforce Schedule
  - o ERYC - Encouraging including Neighbourhood Watch Groups into Community Emergency Plans, and also Parish Council's forming a NWG
  - o HWRCC - Invitation for membership renewal - £25

- ERYC – Notes from Parish Council Planning Liaison Office Meetings

8. Planning Matters (to include any matters received by the date of the meeting)

- To receive the following planning decisions
  - Notice of Planning Approval Decision - Variation of Condition 18 (vehicular access) and Condition 19 (approved plans - Plot 2) (15/00228/PLF) Erection of a detached dwelling with garage, external and internal alterations and extension to barn to allow use as a dwelling, detached garage to serve Beech Lodge, Main Street and creation of replacement access
  - Notice of Planning Approval - Installation of 3 replacement sets of french doors and 2 windows to main house and 3 replacement windows to outbuilding

9. To receive the feedback on the Community Review and Consultation

10. To receive the feedback on the Meet the Village Event

11. To receive an update on the War Memorial Garden

12. To receive the Village Walkabout schedule

13. To discuss the condition of village drains.

14. To discuss contents and timing of next community newsletter

15. To approve the schedule of accounts for payment.

16. To receive agenda items for the next Parish Council Meeting on the 11 September 2017.

**DRAFT**  
**ETTON PARISH COUNCIL**

**8 May 2017**

**PRESENT:** Councillors Holmes (Chair), Armstrong, Bell, Gibbs, Dicconson, Eggleston, Sleight and Widd.

Apologies were submitted from Councillor Yeo and Ward Councillor Pollard.

Clerk: Alan Bravey.

There were three members of the public present for item 36/17.

The meeting was held at the Village Hall, Etton.

**30/17 ELECTION OF CHAIRMAN – Resolved** – To elect Councillor Holmes as Chairman until the Annual Council Meeting in May 2018.

**31/17 CHAIRMAN ACCEPTANCE OF OFFICE FORM – Resolved** – That the Council should receive the signed Chairman acceptance of office form.

**32/17 ELECTION OF VICE CHAIRMAN – Resolved** – To elect Councillor Bell as Vice Chairman until the Annual Council Meeting in May 2018.

**33/17 VICE CHAIRMAN ACCEPTANCE OF OFFICE FORM – Resolved** - That the Council should receive the signed Vice Chairman acceptance of office form.

**34/17 DECLARATIONS OF INTEREST** – There were no declarations made.

**35/17 TEMPORARY SUSPENSION OF MEETING – Resolved** – To temporarily suspend the meeting at 19:41 to allow a site visit to the War Memorial Gardens. The meeting reconvened at 19:58.

**36/17 WAR MEMORIAL GARDENS** – The meeting considered proposals for developing the war memorial gardens. The Council discussed the priority of the works against other community projects and agreed that the work should be completed.

**Resolved** – (i) That the empty borders surrounding the memorial should be edged, fitted with a membrane and gravelled (ii) that the rotten fence posts should be replaced with concrete posts (iii) that plant pots should be installed (iv) that the war memorial volunteers would investigate sourcing materials (v) that the Parish Council would arrange for labour to install the posts and edging and for the existing flag stones to be jet washed (vi) that the work should be completed prior to summer and (vii) that the War Memorial Volunteers should be thanked for their efforts in maintaining the gardens.

**37/17 MINUTES OF PREVIOUS MEETING – Resolved** – (i) that the minutes of the meeting held on the 13 March 2017 should be approved as a correct record and signed by the Chairman.

**38/17 ISSUES RELATING TO EAST RIDING OF YORKSHIRE COUNCIL** – The Clerk had reported the two damage signposts to the East of the village to East Riding of Yorkshire Council.

**Resolved** – The Clerk would investigate reports that a footpath was to be installed from Cherry Burton to the road bridge on New Road.

**39/17 CHARITY REPRESENTATIVES – Resolved** – (i) that Councillor Gibbs and Mr Bugg would represent the Council on the Village Charity (ii) that the Clerk would write and thank Mr Bugg for his continued support.

**40/17 PERSONNEL COMMITTEE MEMBERS – Resolved** – That Councillors Holmes and Bell should be appointed to the Personnel Committee until May 2018.

**41/17 2017/18 PARISH COUNCIL MEETING DATES – Resolved** – That the Parish Council would meet at 7:30pm on 10th July, 11th September, 13th November, 8th January 2018, 12th March 2018 (Annual Parish Assembly commencing at 7.00pm followed by the Parish Council Meeting) and 14th May, 2017 (Annual Meeting of the Parish Council).

**42/17 CLERK UPDATE** – ERYC had confirmed that funding had been allocated for improved road signage on the B1248. It was noted that Humberside Police had identified the B1248 as one of the top two roads for motorbike speeding in East Riding of Yorkshire. The purchase of land at 104 Main Street, Etton had been completed. ERYC had advised that Parish Council proposals to divert highways drainage into the pond to help maintain water levels would not be permissible due to the increased flood risk caused by the scheme. Yorkshire Ambulance Service (YAS) had advised that residents using the community defibrillator would not be covered by their insurance policy. It had been confirmed that they would also not be covered by either the Parish Council's or the Village Hall's policies. YAS had explained that there could be no liability unless the person using the defibrillator made the situation worse than they discovered. The defibrillator would only provide an electric shock if it did not detect a heart beat on the patient. In this situation the patient would be clinical deceased and it would therefore not be possible to make the situation worse. The Parish Council had arranged for regular checks of the defibrillator to ensure so far as reasonable practicable that the unit would be fit to use if required. The Parish Council had been provided with a quote for increased insurance cover following the war memorial valuation. Concerns surrounding building structural safety and advertising signs had been resolved. ERYC had reported that there were limited powers for dealing with horse manure. The meeting with ERYC engineer to discuss road verges would take place on Friday 12 May at 14:30 and the Etton Village Walkabout on the 16 May at 09:45.

**Resolved** – (i) that the Council would consider whether there were any other options for the village pond (ii) that specialist insurance quotes would be sought for the war memorial (iii) that all Councillors would report issues to be raised on the Walkabout to Councillor Holmes.

**43/17 CORRESPONDENCE– Resolved** – (i) that the following correspondence should be received by the Council:

- EYMS – Confirmation that Service 142 will no longer run on a Sunday.
- ERYC - Invitation to Parish Council Planning Meetings – Inc Tuesday 16 May 2017 at Beverley
- ERYC – Standards Committee Agenda
- ERYC – Relaunch of Safe and Sound Grant
- ERYC – Referral of CCG decision on Urgent Care Centres / Wrap around care decision to Secretary of State for Health

**44/17 PLANNING MATTERS - Resolved** - (i) that the Parish Council had no objections to the planning consultation on cutting back 2 Yew trees at St Mary's Church Main Street Etton East Riding Of Yorkshire HU17 7PQ (ii) that the Council notes that applications to construct a glazed canopy at 2 Templar View, Etton and to Install a new extraction flue to rear and replace existing with a new duct, Light Dragoon had been approved (iii) that the Council notes that following consultation with Councillors, no objections had been raised to the following applications:

- 17/00716/VAR Beech Lodge 104 Main Street Etton East Riding Of Yorkshire HU17 7PQ.

- Erection of entrance porch, single storey extension to side and rear, alterations to existing driveway and construction of paved patio area, Hinds Cottage Gardham Road Gardham East Riding Of Yorkshire HU17 7RY
- Installation of 3 replacement sets of french doors and 2 windows to main house and 3 replacement windows to outbuilding, 68 Main Street Etton

**45/17 COMMUNITY DEFIBRIALLTOR** - The Chair reported that he had received positive feedback from residents on the having a mobile fish and chip van serve the village, although there had been a complaint that the current location outside the Village Hall was not suitable. The Councillors discussed potential alternative locations.

**Resolved** – That the current location of the mobile Fish and Chip Van was considered the most suitable in the village and the Chair would communicate the Council's views to the complainant.

**46/17 VILLAGE PICNIC** – The proposed village event suggested at the previous meeting would be a village picnic, to be held on the 17<sup>th</sup> June at Laburnum Farm Barn. A personal invitation would be sent to all villagers to be distributed a week after the Community Newsletter.

**Resolved** – That the Councillors would assist in the distribution of the invitations.

**47/17 VILLAGE HALL COMMITTEE** – The Village Hall Committee had recently achieved a Hallmark accreditation, but the assessors had recommended that there should be a Parish Council representative on the committee. The Parish Council also discussed storage options for the Community Emergency Planning documentation.

**Resolved** – (i) That the Parish Council would offer to share meeting minutes with the Village Hall Committee (ii) that Councillor Holmes would review the emergency planning documentation and purchase a lockable box to store in the kitchen if required.

**48/17 VILLAGE CONSULTATION UPDATE** – 34 people had responded to the village questionnaire. HWRCC would combine the results with the other consultation activities and produce a proposed action plan for the next Council meeting.

**49/17 BUDGET OUTTURN REPORT – Resolved** – that the outrun report be noted.

**50/17 FINANCIAL RISK ASSESSMENT 2017/18 – Resolved** – That the Council should adopt the Financial and Management Risk Assessment 2017/18.

**51/17 ANNUAL GOVERNANCE STATEMENT 2016/17** - The Parish Council considered each of the nine annual governance statement assertions.

**Resolved** – (i) That Councillors agreed with each of the Annual Assurance Statement assertions and (ii) that the Chair of the Parish Council should sign the statement.

**52/17 ACCOUTING STATEMENT, ASSET REGISTER AND DATES FOR EXERCISE OF PUBLIC RIGHTS** – The Parish Council reviewed the accounting statement for 2016/17, the bank reconciliation and the Council's asset register.

**Resolved** – (i) That the Accounting Statement would be signed by the Chair and submitted to the internal auditor (ii) that the Clerk would be delegated authority to set the period of exercise of public rights.

**53/17 ACCOUNTS FOR PAYMENT - Resolved** – that the following accounts should be approved for payment:

Description	Total (£)
Clerk, Salary May	49.30
Post Office, PAYE May	33.20
Etton Village Hall, Replacement RCD socked for War Memorial Lights	72
HWRCC, Public Consultation	3152
Wel Medical Supplies, Replacement Defibrillator pads	44.88
P Ford, Gardening 2016/17	806.00
Village Hall Donations / Grant fund	35.25
St Mary's Church Donations / Grant Fund	35.25
Clerk, Salary June	49.70
Clerk, PAYE June	32.80

**54/17 FUTURE AGENDA ITEMS – Resolved** - To add car parking near to Holly Bank to the agenda for the next meeting, which would take place on the 10 July 2017 at 7:30 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

## RE: Etton Mere

David Hobson <d.hobson@talktalk.net>

Tue 30/05/2017 17:47

To: 'Alan Bravey' <ettonpc@outlook.com>;

Cc: sally.cowlam@gmail.com <sally.cowlam@gmail.com>;

 3 attachments (10 MB)

20170523\_192719.jpg; 20170523\_192613.jpg; Etton Mere Local Area2.jpg;

Alan.

Thank you for the drainage plan. Mr Bug has done an excellent job.

I have noticed that there is now an additional inlet into the Mere, which I presume is surface water drainage from the residential property behind. It is at the back of the Mere and is a small diameter plastic pipe. (Photos attached).

From what I have seen, I am still of the opinion that the water level in the Mere is largely governed by the ground water level in the narrow band of "Head" deposits described as comprising of clays silts, sands and gravels, which probably overlie glacial clay. Drainage within the Head deposits is probably slow and so if there is a rapid inflow of surface drainage into the Mere, water levels will rise locally in it, but slowly subside as the water drains into the ground until it reaches equilibrium with the ground water level. The ground water in the Head deposits will also be raised after heavy or sustained rainfall and that also will slowly reduce as the strata drains away into the water course downstream.

If water levels are lower than has been the case in the past, this may be due ground water levels being lower generally in the area. This could be merely differences in rainfall characteristics, or:

1. because less water is entering the mere
2. because the culverted water course into which the highway drains is lowering the ground water more quickly than before.

I note that the Ordnance Survey map (attached) shows a small water body in the vicinity of the nearby kennels complex with what looks like a connection into the Mere. I have seen no evidence of an inlet from such a watercourse, but it could be hidden under debris or vegetation. It might be worth enquiring with the owners of the kennels if they are aware of it? Could it have been diverted away from the Mere?

It might be possible to introduce additional flow into the Mere from the small field, adjacent to and west of the Mere. If it would be possible for the farmer to put in an extra land drain to direct the water from lower parts of the field directly into the Mere, it might provide additional inflow and raise water levels to some extent.

I cannot be sure about my assessment as there is uncertainty about the ground water regime. To understand it better it would be necessary to take ground water measurements from small diameter monitoring wells that would need to be sunk into the ground around the Mere.

Please note that as I am retired, I cannot offer any warranty on any of my comments and no reliance can therefore be placed on them.

I hope my thoughts are of some use and please let me know if there is anything further that I can do to assist.

Regards

David

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**From:** Alan Bravey [mailto:ettonpc@outlook.com]  
**Sent:** 22 May 2017 12:57  
**To:** David Hobson <d.hobson@talktalk.net>; steve.charlton@eastriding.goc.uk  
**Cc:** sally.cowlam@gmail.com  
**Subject:** Re: Etton Mere

Hi David,

Here is the map done by Trevor Bugg.

Cheers

Alan

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**From:** David Hobson <[d.hobson@talktalk.net](mailto:d.hobson@talktalk.net)>  
**Sent:** 12 May 2017 15:34  
**To:** [steve.charlton@eastriding.goc.uk](mailto:steve.charlton@eastriding.goc.uk)  
**Cc:** 'Alan Bravey'; [sally.cowlam@gmail.com](mailto:sally.cowlam@gmail.com)  
**Subject:** Etton Mere

Steve

Thank you for speaking to me this afternoon.

I attach:

- Geology and Hydrology summary
- Photos of Etton Mere in 2016/11, 2017/02 and 2017/05
- OS extract of mere and local area showing small water course from adjacent kennel site and possible water feature.

From our discussion I understand that:

- The highway drainage mainly flows from gullies into a culverted water course which runs along the southern verge of the highway and which has manhole access.
- A small number of highway gullies discharge directly into Etton Mere



- The mere has an outfall at a high level which allows water from the mere to overflow into the<sup>9</sup> culverted water course
- Etton Mere is not seen as a flood storage area and there is no objection to maintaining water level at a higher level, provided that it does not result in back flow of water up into the highway drains.
- You were supplied with a map of drains by Etton Parish Council, which is understood to have been produced by a local resident.

I mentioned that the OS map of the area appears to show a small water feature which may discharge into the pond. You said that you had no knowledge of such a feature.

Please note that all OS and BGS maps are for research and training purposes and are subject to copyright

I should be grateful if you would send me a scan of the map that was supplied to you by the Parish Council.

Thank you for your help.

Regards

David

**David Hobson**

**07879 492 654**

[d.hobson@talktalk.net](mailto:d.hobson@talktalk.net)







12

High H



The Mere

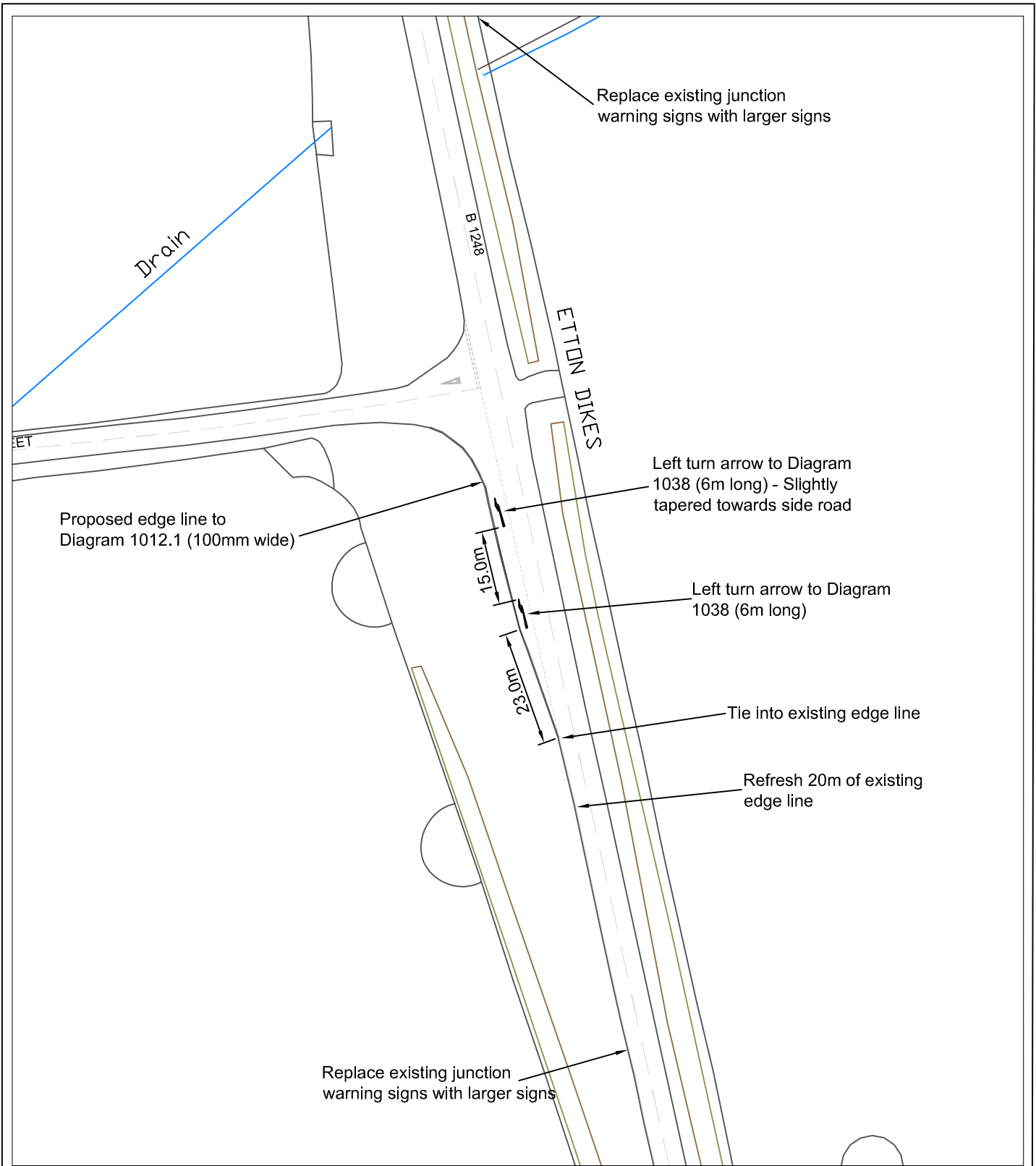
Water body?

Etton

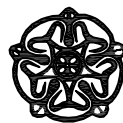
38

Cherry Burton Road

Mill Hill



SCHEME				
<b>B1248 Etton</b>				
TITLE				
<b>Proposed signing and Lining</b>				
Scale	Date	Drawn	Approved	Dwg.No.
N/A	23 June 2017	KS	HF	ENS/TP/742



**EAST RIDING**

**OF YORKSHIRE COUNCIL**

DIRECTORATE OF ENVIRONMENT  
AND NEIGHBOURHOOD SERVICES

Interim Director: Paul Bellotti

**Etton Parish Council Correspondence Record**

**2 May – 4 July 2017**

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on [ettonpc@outlook.com](mailto:ettonpc@outlook.com) or 07887 533057.

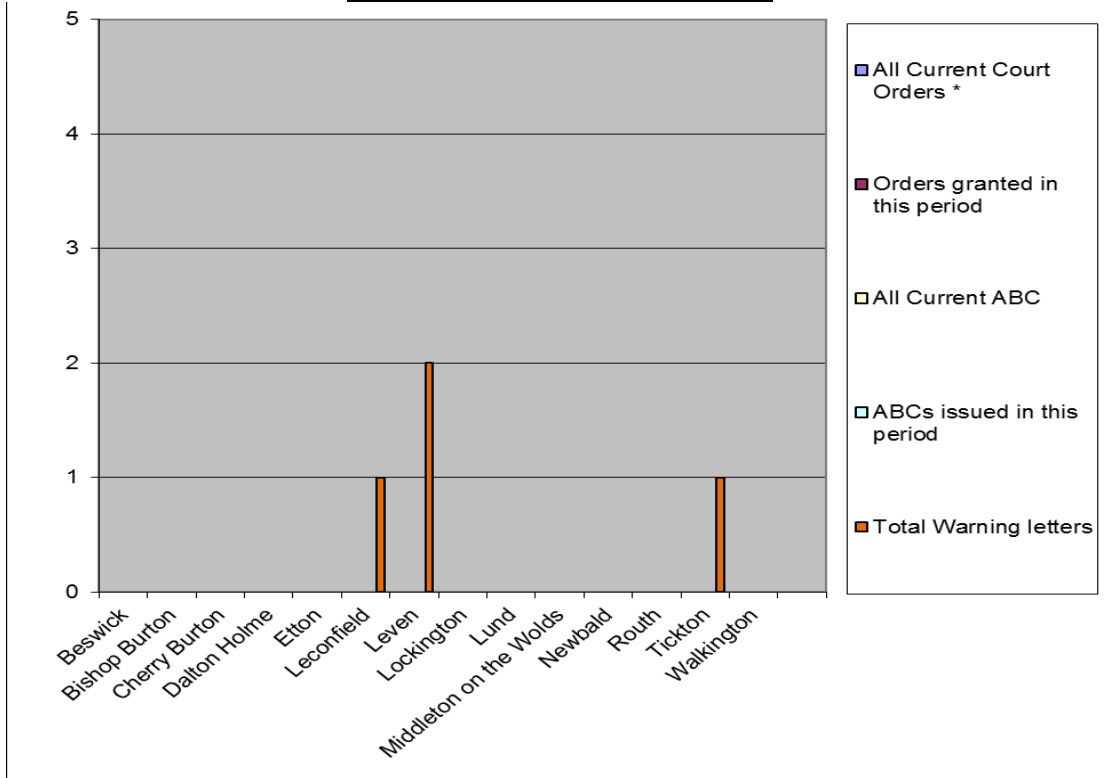
<b>Ref</b>	<b>Date Received</b>	<b>Attached?</b>	<b>From</b>	<b>Purpose of Correspondence</b>
198	3 May 2017	Y	ERYC	Anti Social Behaviour Statistics
199	19 May 2017	N	ERYC	Notice of Planning Approval Decision - Variation of Condition 18 (vehicular access) and Condition 19 (approved plans - Plot 2) (15/00228/PLF) Erection of a detached dwelling with garage, external and internal alterations and extension to barn to allow use as a dwelling, detached garage to serve Beech Lodge, Main Street and creation of replacement access
200	22 May	Y	ERYC	Village Taskforce Schedule
201	23 May	N	ERYC	Notice of Planning Approval - Installation of 3 replacement sets of french doors and 2 windows to main house and 3 replacement windows to outbuilding
201a	30 May	Y	Mr Hobson	Drainage of Etton Mere
202	15 June	Y	ERYC	Encouraging including Neighbourhood Watch Groups into Community Emergency Plans, and also Parish Council's forming a NWG
203	26 June	Y	HWRCC	Invitation for membership renewal - £25
204	4 July	Y	ERYC	Parish Council Liaison Office Meetings

**Beverley Rural**

**Six month data represents 1 October 2016 to 31 March 2017**

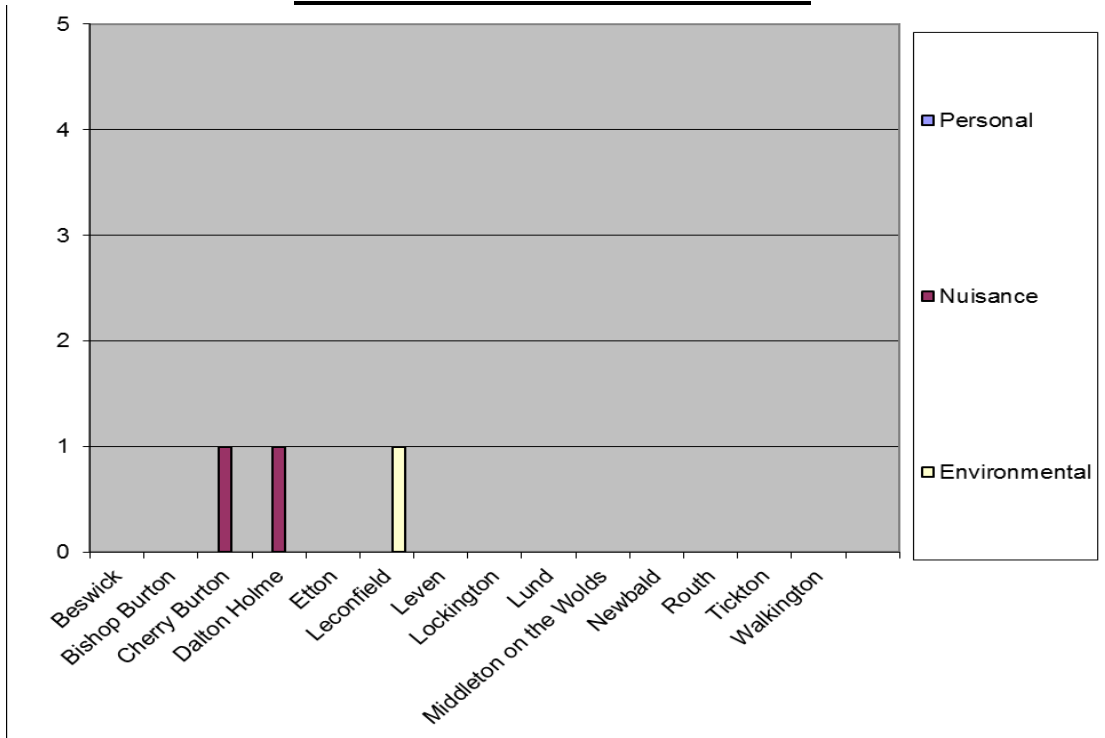
**Breakdown by Parish and Town Council area**

**Interventions to Tackle ASB**



\*Court Orders include ASBOs, Criminal Behaviour Orders and Civil Injunctions

**Calls for Service to the ASB Team**

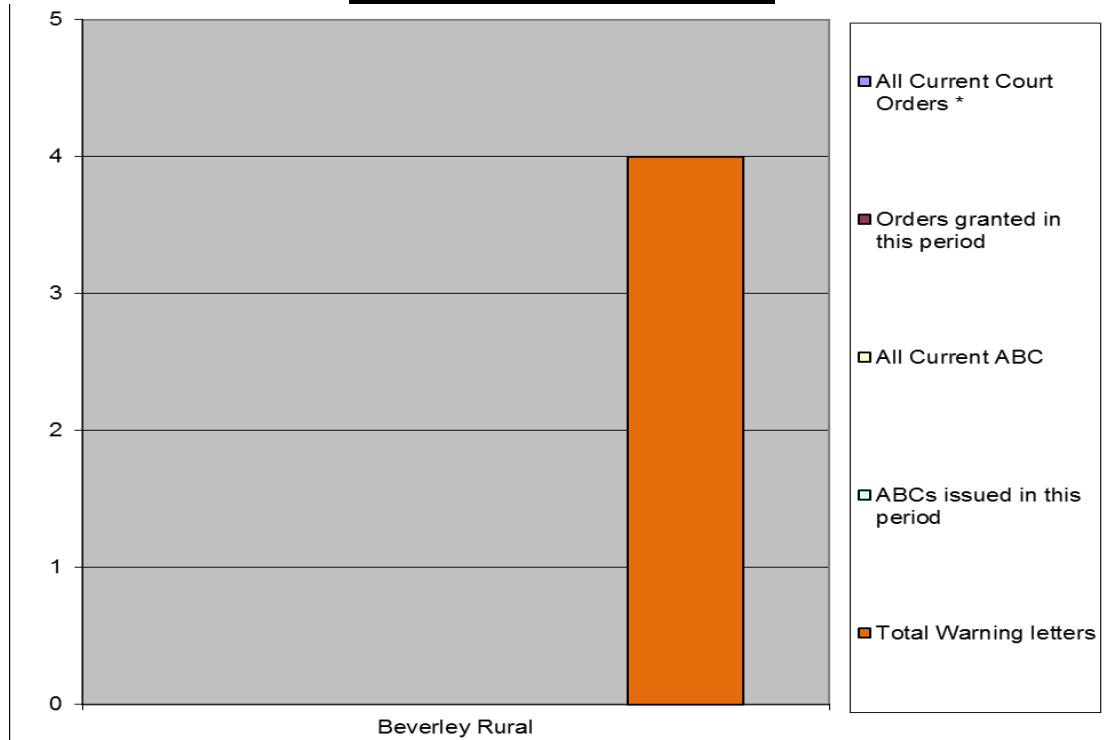


**Beverley Rural**

**Six month data represents 1 October 2016 to 31 March 2017**

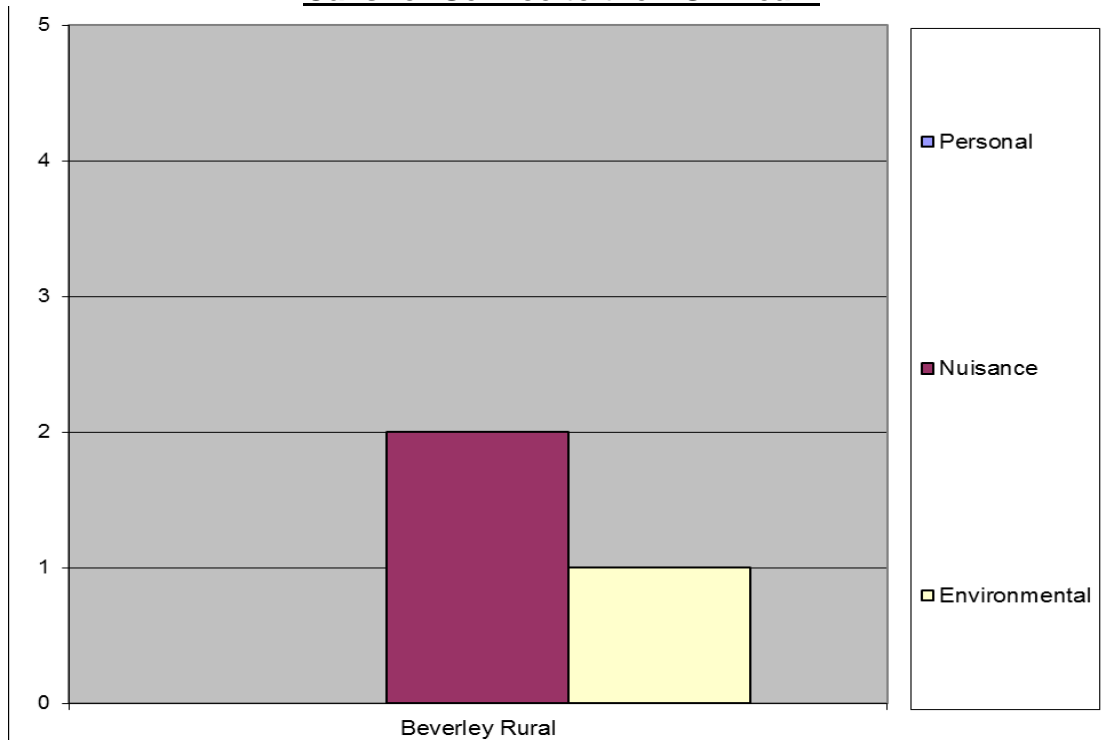
**Breakdown by Ward**

**Interventions to Tackle ASB**



\*Court Orders include ASBOs, Criminal Behaviour Orders and Civil Injunctions

**Calls for Service to the ASB Team**

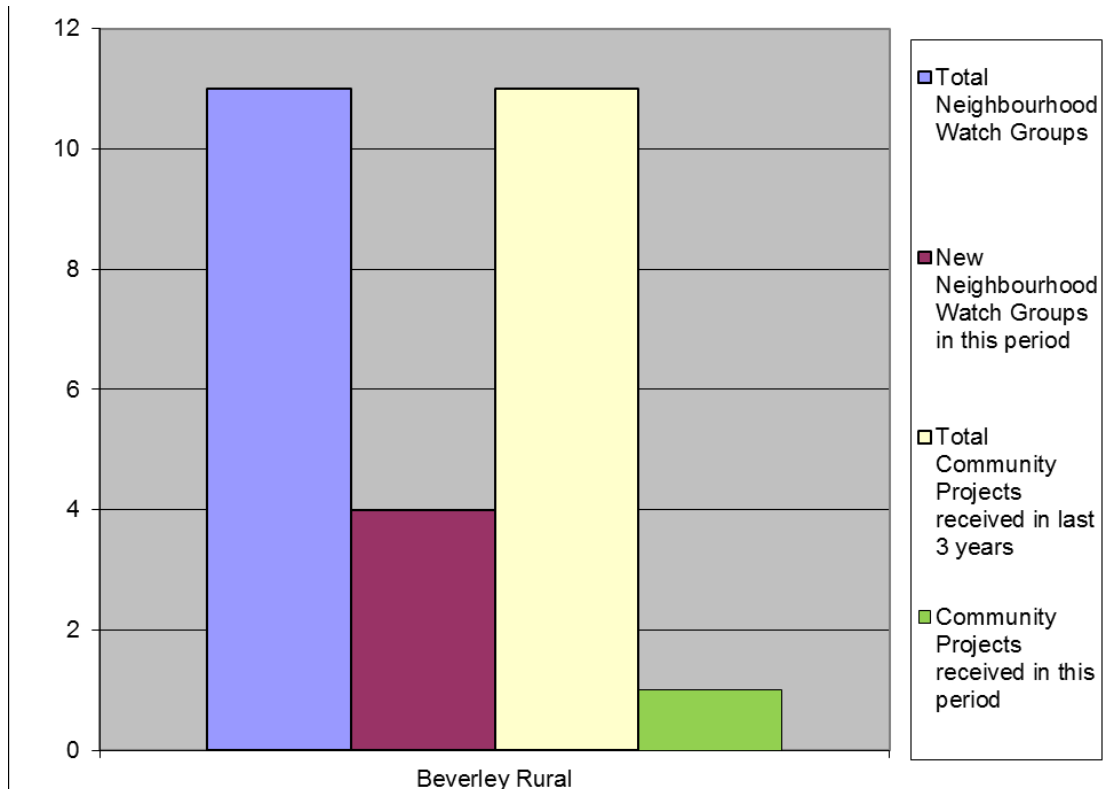
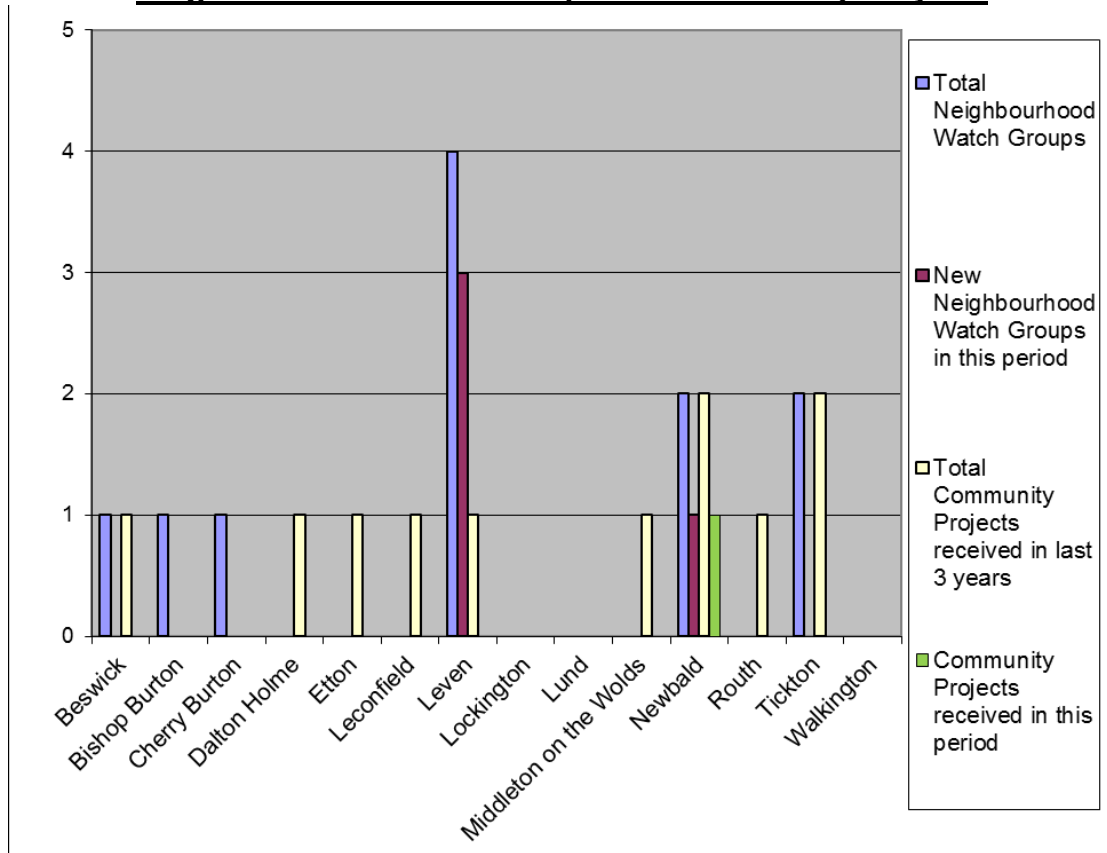




## Beverley Rural

Six month data represents 1 October 2016 to 31 March 2017

### Neighbourhood Watch Groups and Community Projects





# East Riding Neighbourhood Watch Association

## **Neighbourhood Watch: East Riding of Yorkshire Council**

### **The Role:**

To be the main point of contact for Neighbourhood Watch on behalf of East Riding Council/Humberside Police and the residents.

To have Neighbourhood Watch and crime resilience as a regular item on your meeting agendas.

To receive and forward on any crime prevention alerts and crime resilience information from East Riding Council/Humberside Police to the residents.

To help East Riding Council/Humberside Police to encourage and empower residents to report crime and share anything they have reported to the Police with their neighbours and the Parish Council.

To help East Riding Council/Humberside Police to encourage residents to report and keep the police informed of any activity that they think is suspicious.

### **The Advantages:**

Crime resilience information and crime updates from East Riding Council and Humberside Police.

Support to link in with crime prevention initiatives such as Immobilise registration.

Timely updates regarding current scams and crime alerts.

Notification of any relevant funding pots for home security items for your residents.

Direct contact with your Police Community Safety Officers (PCSO).

Free NHW street signs and window stickers to send out a clear visual message.

Links with other partners such as Trading Standards, Humberside Fire Service and Age UK.

Promotion of a sense of community well-being, with the Parish Council at the centre of crime reduction.

Free training in adult safeguarding, dementia awareness and Immobilize

## Humber & Wolds Rural Community Council



Dear partner

### **Re: Humber and Wolds Rural Community Council (HWRCC) Membership Renewal 2017-18**

A lot has changed since we last asked you to renew your HWRCC membership. We have enclosed a Spring 2017 Newsletter that captures many of the changes and developments over the past 6 months. This includes the very sad news that Harold Edwards who had been a HWRCC Trustee since 2008 and for the past 8 years had led the organisation as Chair, died at the beginning of 2017. This left HWRCC with a very small number of Trustees and I am pleased to say that since then, not only have we recruited 3 new and very experienced Trustees but that I was nominated as Chairman in March 2017 and was very proud to take up this position as successor to Harold.

The Trustees see one of their roles is to maintain and develop relationships with the communities they support this includes Councillors and community leaders, commissioners and providers, local organisations, activists and individuals. Part of this is to encourage membership of HWRCC and develop a new relationship with its members.

Here is another reminder of what your HWRCC membership gives you:

- Access to national and local information and consultations on issues that impact upon rural communities
- Opportunity to get involved in projects, activities and events for example becoming an Energy Champion, Oil Co-operative Co-ordinator, Trusted Voice or volunteer in a community project
- As a village hall management committee member, access to ACRE factsheets and desktop support from a Village Halls Advisor
- Through partnership working, access to a wide range of resources and information
- Access to a network of Rural Community Councils who provide a national perspective and influence
- Opportunity to influence national thinking and decision making through ACRE to a range of government departments: Department of Health, Energy and Climate Change, Transport, Communities and Local Government etc.
- Attendance and a vote at the HWRCC AGM and annual review event

By renewing your membership you will receive regular updates on our work and that of our local and national partners. Membership fees for the 2017/18 period start at £10 for the year *(based on the individual membership rate)*.

If you have already renewed your membership, thank you, we hope you enjoy reading about the activities we have been engaged in delivering in the past 6 months.

Your continued support is appreciated by the charity's staff team, trustees and, particularly, those rural communities who benefit from our work, enabling us to keep rural issues high on the local and national agenda.

Yours sincerely



.....

Dr Jim Whittingham  
Chairman

*Supporting rural communities to thrive*

*Registered Office: Registrar's Office, Baysgarth House, Caistor Road,  
Barton upon Humber DN18 6AH  
Tel: 01652 637700 Email: [info@hwrcc.org.uk](mailto:info@hwrcc.org.uk) Website: [www.hwrcc.org.uk](http://www.hwrcc.org.uk)  
Charity No. 1099439 Company No. 4606085*

## Material Planning Considerations

Local planning authorities must determine planning applications in accordance with the statutory Development Plan, unless material considerations indicate otherwise. If the Development Plan contains material policies or proposals and there are no other material considerations, the application should be determined in accordance with the Development Plan. Where there are other material considerations, the Development Plan should be the starting point, and other material considerations should be taken into account in reaching a decision. One such consideration will be whether the plan policies are relevant and up to date.

In principle...any consideration which relates to the use and development of land is capable of being a planning consideration. Whether a particular consideration falling within that broad class is material in any given case will depend on the circumstances. Material considerations must be genuine planning considerations, i.e. they must be related to the development and use of land in the public interest. The considerations must also fairly and reasonably relate to the application concerned.

The Courts are the arbiters of what constitutes a material consideration. All the fundamental factors involved in land-use planning are included, such as :-

- the number, size, layout, siting, design and external appearance of buildings
- the proposed means of access,
- landscaping,
- impact on the neighbourhood and
- the availability of infrastructure.

The Courts have also held that the Government's statements of planning policy are material considerations which must be taken into account, where relevant, in decisions on planning applications. These statements cannot make irrelevant any matter which is a material consideration in a particular case. But where such statements indicate the weight that should be given to relevant considerations, decision-makers must have proper regard to them. If they elect not to follow relevant statements of the Government's planning policy, they must give clear and convincing reasons.

In those cases where the Development Plan is not relevant, for example because there are no relevant policies, or policies pull in opposite directions so that there is no clear guide for a particular proposal, the planning application should be determined on its merits in the light of all the material considerations.

The planning officer can only take into account issues that are relevant to the application. For example, we are unable to consider issues which are most commonly raised such as a loss of view, property value and legal issues such as covenants on properties.

.....

## **MATERIAL PLANNING CONSIDERATIONS:**

Issues that may be relevant to the decision

(There may exist further material planning considerations not included here)

- Local, strategic, national **planning policies** and policies in the Development Plan
- **Emerging new plans** which have already been through at least one stage of public Consultation
- **Pre-application planning consultation** carried out by, or on behalf of, the applicant
- **Government and Planning Inspectorate requirements** - circulars, orders, statutory instruments, guidance and advice
- **Previous appeal decisions** and planning Inquiry reports
- Principles of **Case Law** held through the Courts
- **Loss of sunlight** (based on Building Research Establishment guidance)
- **Overshadowing/loss of outlook** to the detriment of residential amenity (though not loss of view as such)
- Overlooking and **loss of privacy**
- **Highway issues**: traffic generation, vehicular access, highway safety
- **Noise or disturbance** resulting from use, including proposed hours of operation
- **Smells and fumes**
- Capacity of **physical infrastructure**, e.g. in the public drainage or water systems
- Deficiencies in **social facilities**, e.g. spaces in schools
- Storage & handling of **hazardous materials** and development of **contaminated land**
- Loss or effect on **trees**

- Adverse impact on **nature conservation** interests & biodiversity opportunities
- Effect on **listed buildings and conservation areas**
- **Incompatible or unacceptable uses**
- **Layout and density of building** design, visual appearance and finishing materials
- Inadequate or inappropriate **landscaping** or means of enclosure

The weight attached to material considerations in reaching a decision is a matter of judgement for the decision-taker however the decision-taker is required to demonstrate that in reaching that decision that they have considered all relevant matters.

Generally greater weight is attached to issues raised which are supported by evidence rather than solely by assertion.

If an identified problem can be dealt with by means of a suitable condition then the Local Planning Authority is required to consider this rather than by issuing a refusal.

#### **NON-MATERIAL PLANNING CONSIDERATIONS:**

Issues that are not relevant to the decision:

(There exist further non-material planning considerations not included in this list)

- **Matters controlled under building regulations** or other non-planning legislation e.g. structural stability, drainage details, fire precautions, matters covered by licences etc.
- **Private issues between neighbours** e.g. land/boundary disputes, damage to property, private rights of access, covenants, ancient and other rights to light etc.
- **Problems arising from the construction period** of any works, e.g. noise, dust, construction vehicles, hours of working (covered by Control of Pollution Acts).
- Opposition to the **principle of development** when this has been settled by an outline planning permission or appeal
- **Applicant's personal circumstances** (unless exceptionally and clearly relevant, e.g. provision of facilities for someone with a physical disability)

- Factual **misrepresentation** of the proposal
- Opposition to **business competition**
- **Loss of property value**
- **Loss of view**

The **applicant's motives**, personal conduct or history

**Potential profit** for the applicant or from the application



## Notes from Parish Council Meetings

Hedon Town Hall – 10 May 2017  
Goole Leisure Centre – 11 May 2017  
Beverley, County Hall – 16 May 2017  
Bridlington Spa – 17 May 2017

**Item 1 - Recent national and local proposed changes to the Planning system -  
Please see attached document**

### *Questions raised*

**What is the definition of affordable housing and what happens if the commitment by the developer is not fulfilled?** *The present definition restricts affordable housing to that provided for rent or shared ownership by a Registered Social Landlord, but the Government intends to amend this to include “starter homes”. The percentage of affordable housing is subject to a legal agreement that sets out what is required after potential negotiation. At what stage do you negotiate? The applicant should submit a viability assessment with their application if they consider that the percentage of affordable housing required in the Council’s Affordable Housing SPD cannot be provided. The Council will consider this and enter into negotiation with the applicant if we are not satisfied with the financial case put to us. The officer report to Committee will specify what has been agreed. Permission is not issued until a legal agreement has been signed by the applicant. Legal Agreements are published on the Public Access website.*

**How do you evidence housing mix?** *Officers will refer to guidance within the East Riding strategic housing market area assessment (SHMAA).*

**Who determines the cost of dwellings for Social Housing?** *The Housing Policy Team will specify what housing types are required. On transfer to a Registered Social Landlord the developer will be paid a sum of money equivalent to the discounted future income from the property. This means that they will get approx. 40% of the cost of building the affordable housing.*

**What happens when a developer has built so much of the scheme and submits an amended outline to reduce affordable housing?** *The application would be considered and the developer would have to submit a viability assessment to justify the reduction. The assessment is considered by the Council’s estates team.*

**Is Planning in Principle (PiP) just for housing or mixed use as well?** *PiP is primarily for housing but could include housing led projects with a mix of uses.*

**Does land within the development plan automatically get classified as a brownfield site?** *No, however the regulations coming into force for PiP will allow developers to apply to go on the brownfield register and Town and Parish Council’s will be consulted on any sites proposed to be included.*

**Who determines if it is a brownfield site and what about Nursery’s, Garden Centres and Windfall sites?**

*The definition of brownfield is set out in the National Planning Policy Framework.*

**What will the fees be if introduced for planning appeals?** *No details from Government have been received as yet.*

**Will there be a design guidance for new regulations equivalent to the design guide used for house extensions?** *Most Neighbourhood Plans are intending to provide design guidance.*

**Why is Affordable housing not always provided on site?** *Sometimes it is not possible to provide on site affordable housing as the developer has not found a registered provider – in those instances the council could take a financial contribution equivalent to the on site provision.*

**Could the Parish Council ask the Council to take it on?** *If TPC felt strongly add in consultee comments and we would pass to the Housing Strategy team to make them aware*

## **Item 2 - Publicity of planning applications - Please see attached document**

### ***Questions raised***

**Request to send out the recent changes to planning application publicity again**– *This is scheduled to be recirculated as a Social Media campaign later in the year and a reminder article in December's East Riding News.*

**Who puts up the site notices?** *Case Officers erect site notices and the Council are happy for Town and Parish Council's to remove these after the display by date. This waterproof material is not classed as recyclable.*

**It was raised that an additional note on the Site Notice could refer to contacting Parish Council's to view applications at their meetings.** *This is an idea that we could look to explore, however all TPC's would need to be in agreement for it to be included in the site notice.*

## **Item 3 - Responding to Planning Applications / Material Consideration - Please see attached document**

**Issues raised that standard of plans/drawings accepted by applicants/agents are not always readable** - *This will be fed back to the teams responsible for ensuring scanned copies are fully readable and those validating applications.*

**Does the Council take any notice of observations made by TPC's?** *Officer reports that are published on Public Access will make reference to your responses so you can be assured that your observations have been taken into account.*

**How do we know if an application is going to Committee?** *The Committee reports are published on the Council's website, but it is accepted that TPCs will not want to check each agenda. Public who have commented on an application are notified as they have a right to register to speak at the Committee meeting. We will consider whether it is possible to provide an automated e-mail to the TPC to inform you of the report going to Committee, but this will have to be looked at as part of the overall review of the IT process programmed to be undertaken later this year.*

**We don't know what the officer recommendations is going to be until the committee meeting - can you inform us?** *The Committee report is published a week before the meeting and includes the recommendation. Please see response to the above question.*

**Who monitors Open Space obligations?** *These obligations are part of the S106 Legal Agreements and are viewable on Public Access. We have a dedicated open space commuted sums officer who ensures monies are spent.*

**Appeal information is not showing on Public Access** – *This is work in development and Appeal documentation will be published on Public Access in due course.*

**Parish Council raised good practice of adhering to material considerations within their consultations by laminating a checklist of material considerations and going through them at the meetings.**

**If permitted development rights allow building in a garden, what if a further application is submitted for a change of use to a dwelling?** *The Council would have to consider this as part of the planning application process.*

**How much influence does a company have on the local community i.e. balance of economic factors, employment, social reasons? How do you police the economic factor or employment ?** *Economic factors are a material planning consideration to consider alongside social and environmental factors. For larger schemes we can seek advice from the Economic Development Team to help assess the economic benefits.*

**Are all applications dealt with by the same teams?** *We have three teams, East, West and a Strategic Team who deal with the more major schemes.*

**Are large major projects given more decision making time?** *Large major schemes are more likely to be decided at Committee, and this does tend to take a longer time. However any proposal will only be determined when officers are satisfied that all matters are properly considered.*

**Can Town and Parish Council's recommend that a S106 is entered into for things like Zebra Crossings?** *S106 Legal Agreements have to be reasonably related to and necessary for the development but you can make reference to matters you would wish to be provided in your response.*

**Is it reasonable for Case Officers to meet TPC's to discuss applications?** *If Parish Clerks need a bit of information then case officers will usually be able to provide this over the phone. It should not normally be necessary to hold a meeting with the TPC about a particular application.*

#### **Item 4 - Preparation of an Enforcement Plan - Please see attached document**

##### ***Questions raised***

**How much weight is given to enforcing landscaping and re-planting conditions?** *If you are aware that certain conditions within the notice of decision have not been adhered to please contact the Enforcement Team.*

**How can you enforce development sites that have still not being built on?** *If the site is left untidy and unsightly we can use a section 215 notice to remove rubbish from the site.*

**When is a building a temporary building?** *The Council apply a 3 rule test, looking at its permanency, how it is fixed and its size.*

**Does the Enforcement Plan actually carry any weight in respect of fines, penalties etc.?** *If Enforcement notices are served and not complied with the Council can fine the developer, however there is a right of Appeal to the Planning Inspectorate and further action against non compliance can only take place after the appeal is determined.*

#### **Item 5 - Service development updates - Please see attached document**

## PLANNING LEGISLATION UPDATE – MAY 2017

The Government's proposed planning changes have suffered some delays and uncertainty caused by the referendum, the leadership change and now the forthcoming election.

Some of the proposals set out in the Housing and Planning Act 2016 are still subject to consultation on the details. The Neighbourhood Planning Bill has only just received Royal assent. A new Housing White Paper was issued in February entitled "Fixing our broken housing market", but this included reference to a number of the measures already set out in enabling powers in the previous documents.

### **Progress on Housing and Planning Act**

Proposed a wider definition of affordable housing to include starter homes, but this now seems to be tied into the Housing White Paper and alternative forms of tenure such as build to rent.

Latest consultation suggests 10% minimum requirement not 20% as originally suggested as national requirement for new definition of affordable housing (including starter homes).

Permission in Principle (PiP) is a new route to gaining planning consent for housing or housing led mixed development. The regulations require the LPA to determine upper and lower limits to proposed housing numbers granted PiP. The process has three potential strands-

1. Details are now emerging of how this will operate through the Brownfield Register which each LPA has to compile by end of 2017. Sites to be included in Part 2 of the Brownfield Register (which will grant PiP) are for LPA to determine, but a willing landowner is essential pre-requisite. The LPA must do standard consultations on possible Part 2 sites as if a planning application, and consider responses before agree final register.
2. Later this year intend to bring out regulations to provide for applications to be made for PiP. This suggested as being only for schemes up to 10 dwellings initially.
3. Will eventually also include PiP for housing allocations on adoption of a Local Plan.

Subsequent application for "Technical Details" approval will be required after PiP, and effectively grants detailed consent – Govt is over optimistic that this can be decided in 5 weeks rather than normal 8.

Revised performance criteria can into force in Jan 2017, with thresholds for designation on poor performance.

### **Neighbourhood Planning Act**

Strengthens Neighbourhood Planning powers, requires up to date Local Plans, and makes further changes to Compulsory Purchase powers.

The Act also includes measures to “improve the use of planning conditions”. This will require agreement from applicants before pre-commencement conditions can be attached (except for specified pre-commencement conditions eg drainage, archaeology ?). The provision will give a 10 day period for response, after which if no reply LPA can impose suggested pre-commencement condition. There is a danger that this additional requirement will actually delay the present process. Intention is also to provide a statutory list of matters that cannot be the subject of a pre-commencement condition – but this is likely to only repeat current practice.

A last minute addition by Parliament was a requirement for the Sof State to issue a Development Order “as soon as reasonably practical” to prevent the change of use and demolition of public houses without the need for a planning application. It has been confirmed that this will come into operation on 23 May.

### **Proposals in Housing White Paper**

Much more of a balanced document than usual in that it includes measures to persuade land owners to bring forward and develop housing schemes as well as usual critique of planning system. It is suggested that a developer’s track record in delivery could be taken into account, and that the period for start of development could be reduced to two years, and that applications should give proposed timetable for housing development.

Includes propose planning fee increase of 20% subject to ring fencing agreement from LPA. Was intended for July 2017 but as provision have to go before parliament (I assume because will no longer be single national scale) likely to be delayed.

Fees for appeals are also suggested.

The way housing need is assessed will be set out, and a requirement to review Local Plan every five years to ensure adequate housing allocations.

Further Permitted development rights to encourage state funded schools

Consultations on changes to the NPPF issued in Feb 2016 have watered down proposals to use green belt land and deleted suggestion of permitting houses outside development limits of villages. However, suggested measures to increase densities, and measures to further encourage windfall, and particularly brownfield sites for housing will be added to NPPF.

It is announced that the Government will be reviewing the use of the Community Infrastructure Levy following a Parliamentary Group Report, this is likely to conclude that section 106 is used for specific infrastructure requirements rather than everything being pooled through CIL. In meantime ERYC will have to proceed with development of CIL as required under current legislation.

SC 03/05/4/17

### “Enforcement

207. Effective enforcement is important as a means of maintaining public confidence in the planning system. Enforcement action is discretionary, and Local planning authorities should act proportionately in responding to suspected breaches of planning control. Local planning authorities **should consider publishing a local enforcement plan** to manage enforcement proactively, in a way that is appropriate to their area. This should set out how they will monitor the implementation of planning permissions, investigate alleged cases of unauthorised development and take action where it is appropriate to do so.”

National Planning Policy Framework – [www.gov.uk](http://www.gov.uk)

### What is a breach of planning control?

A breach of planning control is defined in section 171A of the Town and Country Planning Act 1990 as:

- the carrying out of development without the required planning permission; or
- failing to comply with any condition or limitation subject to which planning permission has been granted.

Any contravention of the limitations on, or conditions belonging to, permitted development rights, under the Town and Country Planning (General Permitted Development) (England) Order 2015, constitutes a breach of planning control against which enforcement action may be taken.

### When should enforcement action be taken?

There is a range of ways of tackling alleged breaches of planning control, and local planning authorities should act in a proportionate way.

Local planning authorities have discretion to take enforcement action, when they regard it as expedient to do so having regard to the development plan and any other material considerations. This includes a local enforcement plan, where it is not part of the development plan.

In considering any enforcement action, the local planning authority should have regard to the National Planning Policy Framework, in particular paragraph 207:

### Why are local enforcement plans important?

The preparation and adoption of a local enforcement plan is important because it:

- allows engagement in the process of **defining objectives and priorities** which are tailored to local circumstances;
- sets out the priorities for enforcement action, **which will inform decisions about when to take enforcement action**;

- provides **greater transparency and accountability** about how the local planning authority will decide if it is expedient to exercise its discretionary powers;
- provides **greater certainty** for all parties engaged in the development process.

As part of this process we intend to prepare a plan over the coming months and we will invite comment from the Town and Parish Councils on the proposals.

The Plan will as the National Guidance advises look to set priorities and define the objectives of the Enforcement Team taking into account the options available to the authority in utilising the powers available.

**What options are available to local planning authorities to tackle possible breaches of planning control in a proportionate way?**

- No formal action
- Retrospective planning application
- Planning contravention notice
- Enforcement Notice
- Planning Enforcement Order
- Stop Notice
- Temporary Stop Notice
- Breach of Condition Notice
- Injunction
- Rights of entry
- Enforcement on crown land
- Listed Building enforcement
- Enforcement of hazardous substances control
- Unauthorised advertisements
- Enforcement and protected trees

## Parish Council Meetings – Service Development/ Project Team Update May 2017

### Service Development Update

Service development across our Planning Service since this time last year

- **Consultee Access** - Last year the focus of the Service Development update was mainly in regards to Consultee Access and how well the TPC's were using it.

This continues to be the case although I would urge any TPC's if they are unsure how to submit comments using Consultee Access to contact me. It is best practice for TPC's to register generic e-mail addresses on Public Access rather than individual ones as when Clerk's leave, a new Clerk's can simply request to set up a new password rather than having to register a new e-mail account.

- **Public Access** - In October last year we upgraded Public Access to include the publishing of Enforcement Notices, this upgrade also enabled better use of Public Access and Consultee Access being available using Smart Phones.
- The next **PA/CA upgrade** will be around October/November this year and some further enhancements will be :-
  - Bulk document download (this was talked about being ready for implementation at the end of last year however the software wasn't ready)
  - Improved online commenting – if a user is timed out while entering a comment, they will not lose the comment text they have already entered
  - Consultee Access will work on tablets as well as smart phones
  - Social Media/e-mail integration – ability to forward application to a third party via social media/e-mail.
  - Spell check tool for comments.
- **Web Site** - You will hopefully have noticed the Council's new look web site, - in February the design/format was improved and modernised – this is work in progress, – the search functionality within the web site has been improved and works in the same way as a google search with faster retrieve of the pages to choose from - the next phase is to re-write existing planning content and guidance notes.
  - Last year we created a new web page for hydraulic fracturing which continues to be updated.
  - Improved application process for all our Rural Grant Energy Funds;
  - We will also be improving our on-line submission forms i.e. PPA/PREPS/Payments ensuring they are customer friendly and interactive.
- **Social Media** - We will be looking at the use of Social Media campaigns in the future (where appropriate) to introduce new planning government or service changes i.e. we used this route to alert residents of changes in the neighbour notification process with links to our website for further information. This publicity raised further awareness of the changes which resulted in an additional 7,000 Public Access registrations between March and April this year.



- **Backscanning** of planning applications - by end of this year we aim to have all planning applications/files with decisions made from 2005 to date electronic and online - work will continue to digitalise other years archive files.
- **IApply** -IDOX software supplier developed a new portal for submitting planning and building control applications that will be in competition with the Planning Portal – this new portal will be visible on our planning web pages in the future.

### **Project Team**

The Service has invested in a Project Team specifically for the Planning and Development Service , a lot of service improvements and efficiencies will be of an internal nature although areas of interest for yourselves will be

- Publishing of appeal documentation on Public Access
- Publishing planning constraints on our web site to assist applicants and those commenting on application to see what constraints exist around the application site area.

### Publicity of Planning Applications

- Changes to publicity for planning and related applications took effect from 1 April 2017. The Council no longer write to individuals to inform them of new planning applications the Council has received.
- Ward Councillors and Town and Parish Council's were made aware via the article that appeared in the March edition of the Your East Riding News , informing residents of this change and we followed this up with a social media campaign to encourage greater use of Public Access in order for residents to be notified of new applications in a particular area. Links to our website included updated step by step guidance of how to set a search and track applications.
- The process of erecting site notices has been updated to display sites notices on all planning applications . Case Officers are posting notices to publicise applications so that potentially affected properties should be aware of the submission.
- The Site Notice has been amended and modernised, taking out the legislative text and replacing with clearer guidance on how to view and respond to the application – we have also included a QR code (QR reader software is free to download on-line) for those who wish to view the application there and then on their smart phones.
- 7,000 additional registrations have been recorded on Public Access since these changes were made.
- Residents who have made a comment on an application and Town and Parish Council's if consulted on the application will continue to be informed by letter/e-mail of the decision.
- The Councils Code of Practice for publicity for planning applications has been amended to reflect this change.

# Etton Community Review & Consultation



## Etton Community Review Report

Humber & Wolds Rural Community Council were engaged by Etton Parish Council to undertake a Community Review after a presentation was given to the Parish Council in November 2015 and they decided to go ahead with the concept in 2016, with a dates to be arranged.

A Community Review is a short and snappy community consultation and engagement tool. The idea of using this technique, is to engage quickly and simply with the community in order to ascertain their views and ideas and from that formulate an Action Plan to take these forward.

The Parish Council at Etton decide to use the occasion of the Queen's 90<sup>th</sup> Birthday celebrations at the Light Dragoon pub in the village to hold a community consultation event on Saturday 11<sup>th</sup> June. The consultation was designed to look at a wide range of potential issues within the community.

A second consultation was held at the Village Hall on Saturday 3<sup>rd</sup> September during the weekly Coffee Morning. Residents who attended the event were asked similar questions to those used at the Light Dragoon, in order to get a consistent approach.

Finally in February 2017, a questionnaire was circulated within the village to gain more insights into specific issues. The following report looks at the issues raised and how these might be taken forward by the Parish Council and the community of Etton.

Three areas were as follows:

Community spirit in Etton

What residents liked and what could be done to improve Etton.

To facilitate the consultation, HWRCC came up with three consultation ideas which were used on the three stands they occupied at the Community Events on 11<sup>th</sup> June and 3<sup>rd</sup> September 2016.

The techniques used were as follows:

Community Spirit Flipchart with cut out paper ghosts for members of the community to record their ideas about Community spirit and how to improve it.

A quiz with prize draw for a meal for two at the Light Dragoon with opportunities to comment on the likes and dislikes about the community. It was also an opportunity to talk about Etton in general and what has changed.

Washing Line Survey – to show what residents liked and what needs to be improved in the community.

In addition to the above, the Parish Council circulated a questionnaire to the community in early 2017 to look at some more specific issues. These included:

1. What makes your village a good place to live?
2. What needs to be improved to make your community a better place to live?
3. Which community building is most important to you?
4. How frequently do you use them?
5. Are you satisfied with the current provision for social or recreation activities in the community?
6. What concerns would you like to see the Parish Council resolve on your behalf?
7. How could the relationship between residents and the Parish Council be improved?
8. Would you support and participate in the development of children's play activity in the village?

9. What is your age and gender? (for the person who completes the questionnaire)

The event in June was well organised by the Light Dragoon. Food was provided and included in the ticket price for the 90<sup>th</sup> Birthday celebration event. The event was supported by a reasonable number of people, although the number from the community was equal to those who came from outside.

The Coffee Morning at the Village Hall in September was very well attended and the consultation received a lot of responses to the questions asked. At the event, discussions with the Chair of the Parish Council focussed on how to consult with those who had not attended the two events already held and a questionnaire was considered the best option.

The three consultation areas were well used and a number of key themes began to identify themselves from the responses that were received. In many cases the issues are repeated in each of the themes, which helps identify those of major concern to residents.

I have split the comments into the three main components of the Community Review.

**1. Community Spirit in Etton and what can be done to improve it?**

The majority of comments centred on the need for better communication within the village and this theme was also reflected in the responses from the questionnaire, detailed later in this report.

There was a comment that a catalyst was needed to help bring the community together and to increase involvement.

Finally comment was made about the need to bring newcomers in the village into the mainstream of community life.

**2. What's good about living in Etton?**

The likes were many and various and included the locality and rurality of the community, yet still within close proximity to Beverley. Most people liked the peace and tranquillity of the village, which they also felt was clean, unspoilt and a safe place to live.

The coffee morning at the Village Hall was widely praised as a way of bringing villagers together and in general the village was seen as a friendly place to live. The Village Hall and the Church were well liked.

The pub (Light Dragoon) was also well liked and from the questionnaire well used.

One comment stated that there was a good bus service to Beverley.

**3. What needs to be improved in Etton?**

The main concern focussed on the need for more volunteers to help in the community. In particular there was a need for more support at the Village Hall and the Church. More volunteers could be the catalyst for a more varied programme of activities at the Village Hall, but these will not be forthcoming without the people to run the facility. More activities were asked for.

A bus service for commuters was also indicated, which contrast with the statement about a good bus service to Beverley above.

Maintenance of the Village Pond and War Memorial were also mentioned together with the need for a playing field.

Dog mess was also to the fore with a plea for dog owners to clear up the mess for their dogs.

Communication within the village was also mentioned again, as it was in regard to Community Spirit.

Traffic issues were mentioned a number of times, in particular the need to reduce speeding traffic through the village and some form of weight limit for heavy vehicles. This was coupled with more road cleaning especially in winter and better pavement surfaces.

A few references were made to poor mobile phone communication in the village and also TV signals. Power cuts also were referred to.

#### **4. The Questionnaire**

Much of the responses that came from the questionnaire are mirrored in those received on the day of the Community Review. The issue of communication between the community and the Parish Council is highlighted, as are the speeding and other transport issues.

The data from the questionnaire and the consultation at the Village Hall are all included as appendices to this report.

Action Plan (proposed)

Below are some suggested actions which could be taken to address some of the issues identified.

1. Better communication with the community was highlighted as badly needed. A regular newsletter would help to solve this issue as long as it is distributed to all households in the village. The website could be improved to provide more information on activities and community groups, as well as linking to Social Media sites. Some form of diary could also be added which would be populated with event dates and activities taking place in the village, providing a one stop shop for those seeking information. Links to the Village Hall/Church would be required.
  - a. One person asked for a notice board to be placed at the end of the village. As Etton is very linear, this is perhaps not a bad idea, to ensure information is available across the village.
  - b. Parish Councillors need to be more visible. It was very noticeable that at the event at the Light Dragoon, only the Chair of the Parish Council was present. More visibility means others are more likely to get involved.
  - c. More engagement with the community. It appears that residents liked being asked their views. This needs to be continued. Open Forum event at the Village Hall, specific invites to the Annual Parish Meeting etc. would help to achieve this, without too much effort.
  
2. Discussions with the Highways Dept. at ERYC in regard to speeding issues could help to resolve some of the issues and could look at some of the concerns about the state of pavements in the village. As Cherry Burton Bridge was mentioned for the poor state of the pavement and the need for Hedge Cutting this could also be included in those discussions.
 

The issue of horses being ridden on pavements rather than the road, is a more thorny issue and possibly some form of leaflet to make villagers aware of this might be a possible way forward.
  
3. Maintenance of the Village Pond and flooding issues were raised. Yorkshire Wildlife Trust have offered help to some villages to help sort out their pond. It might be worth contacting them to see what help they can provide. The flooding issue may need more specialist help and some research on this matter should be considered.

4. Issues regarding Mobile Phone and Internet connectivity should be addressed to Steve Howdle at the Rural Team at ERYC. Currently there is some help through the Better Broadband scheme which Steve will be able to give you more details or you can find this on the ERYC website.
5. Power cuts in the village should be addressed to Northern PowerGrid, if this is a major issue. Like many villages in East Yorkshire, Etton is off the mains gas grid. Connecting to a local gas main is a very expensive exercise and would only be considered if the whole village could raise the funds for this to take place.
6. Transport – buses are always a hot topic. In order to move this on, it is vital to drill down to find out what the real demand is and this may need an additional survey to ensure that the real needs of the community are met. A volunteer drivers scheme to take drive residents into Beverley or car share scheme might be better as the requirement was for commuters. They is now a Rural Transport toolkit which can help you to determine the demand and how best to serve it. It is available from ERYC.
7. Dog poo bins/rubbish bins in specific locations to overcome the issue plus more signs on pavements etc. to warn residents. This could be a quick win for the Parish Council.
8. More volunteers from within the community. Perhaps a form of a “Use it or Loose it” campaign could be launched to try and recruit more volunteers to support the Village Hall. The more residents understand about what is needed to keep the facility going, the more chance you have of getting more residents involved.

## APPENDIX

See below for results of the consultations:

## Appendix 1 – Consultation Results at Light Dragoon and Coffee Morning in Etton:

ETTON COMMUNITY CONSULTATION - Lt Dragoon 11th June & Coffee Morning 3rd Sept 2016		
Community Spirit	What I like about Etton	What I'd like to improve about Etton
Village has changes over the years - lots of newcomers	Rurality and family base for many years	The bus service - it's pathetic!
Need to involve new people who come to the village	Rurality	Bus service
Zone the village " meet your neighbour" sessions	Small quiet 'hamlet'/village	A bus service for commuters
Village Hall small, so need a lot to make money. E.g. films, so cannot cover costs	Tranquil	The Hudson Way - excellent facility but the surface? Sustrans taking it over? Improve the surface? Also is it really suitable for horses and young families to meet along the line?
Need a catalyst - someone with oomph!	Quiet & Peaceful	Extra street lights along middle of village
Is it because it is one long village & no front gardens?	Quiet & Peaceful	More people to offer to take on things so that a small number of people not having responsibility. E.g. coffee mornings - small group doing it and providing cakes - more the merrier would be good! Support Village Hall activities!
Sponsor a film by local businesses?	Peace and quiet	If more residents should support the Village Hall
	Quiet	More friendly people. People to support village
Few children - no school ⇨ Cherry Burton	Unspoilt	Speed bumps to slow traffic before and after the village
Parish Council could be more involved - village newsletter - 3 or 4 local Parish Councils to get together and produce. (Etton, Sth Dalton, Cherry Burton & Leconfield)	Safe	Double yellow lines
Coffee morning on Saturday - people in the village but also Leconfield	Clean	The pond needs maintaining
	Pretty village	The War Memorial needs regular up-keep
	A good example of a rural English village	More rubbish bins



	The Light Dragoon	More colour through flowers, hanging baskets etc.
	Has a local pub	Mains gas Internet access for visitors (3G) Mobile phone signal TV signal Fewer power cuts Etc.!!!
	Good pub	Sale of excess fruit & veg at coffee mornings.
	The Pub	More people to join in with activities, help run the Church and Village Hall
	Has a pub	More people attending the Church.
	The Light Dragoon and the friendly people	More people to support events
	Good bus service	Be more sociable
	Please keep the bus service coming through to Beverley	Pub Quiz etc at the Pub to bring community back together.
	Countryside within village	Improve cell phone reception
	Location	Happy with how is it now.
	Wildlife	A small village shop
	Village Hall provides community activities	A public field for playing and dog walking
	Coffee mornings	Nothing! - it's perfect the way it is. Keep it our little secret.
	The Village Hall	Nothing apart from supporting local businesses
	Attracts Cyclist	
	As a cyclist, I often cycle through Etton as it gives great access to cycle routes.	
	I love the people, the place, the whole area.	
	Friendly	
	small enough to know neighbours - could turn to people for help	
	Up to now has been a good mix of people & properties	

	Good Neighbours	
	Everyone is friendly - I have lived here since being a child - not a lot has changed.	
	The people	
	Is a nice community spirit	
	Like living in a small community where I know nearly everyone - Perhaps because I walk my dog through the village on a daily basis and talk to people.	
	The people, The Church	
	Friendly community	
	Everybody knows each other	
	As a resident of Beverley, I appreciate the events on offer.	
	Well maintained verges	
	Wide main street well maintained by the Council	
	Refuse collection good	
	Danger of becoming a high value village with expensive housing.	
	Easy to get to other places	

Appendix 2 - **Data and Responses from questionnaire.**

Available in hard or electronic copy from the Parish Council

# Community Review Survey (Etton)

Monday, April 24, 2017

**32**

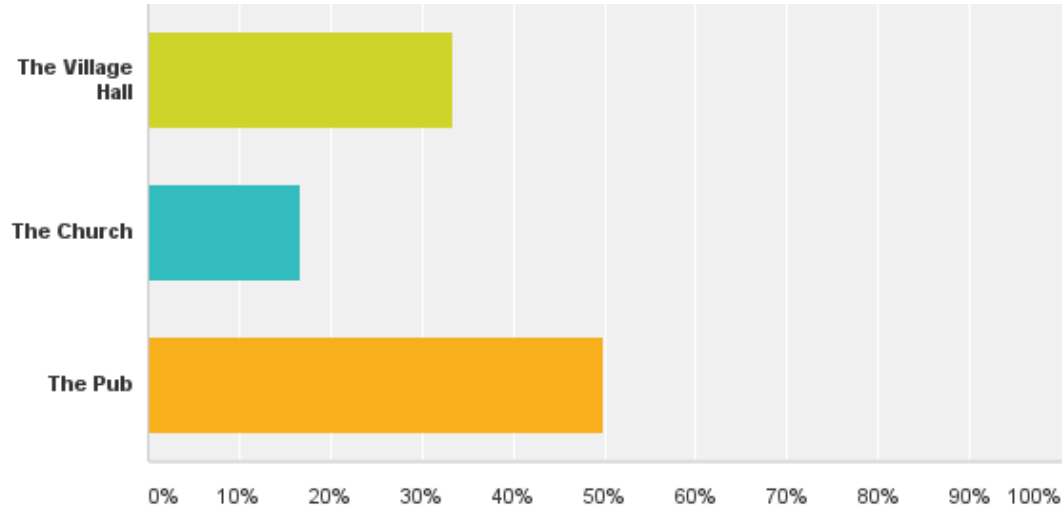
**Total Responses**

Date Created: Wednesday, October 26, 2016

Complete Responses: 32

### Q3: Which community building is most important to you?

Answered: 24 Skipped: 8



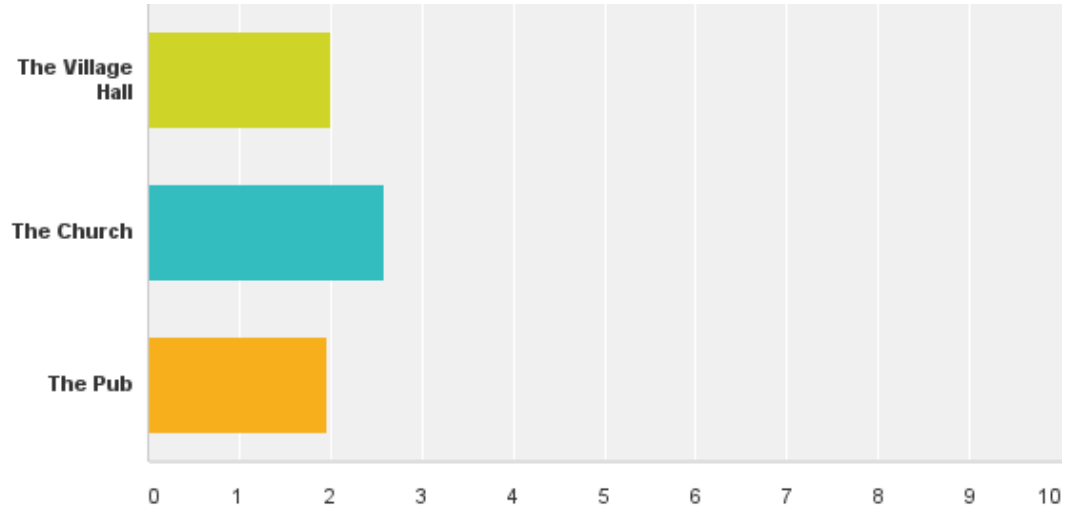
### Q3: Which community building is most important to you?

Answered: 24 Skipped: 8

Answer Choices	Responses
The Village Hall	33.33% 8
The Church	16.67% 4
The Pub	50.00% 12
<b>Total</b>	<b>24</b>

## Q4: How frequently do you use them?

Answered: 31 Skipped: 1



## Q4: How frequently do you use them?

Answered: 31 Skipped: 1

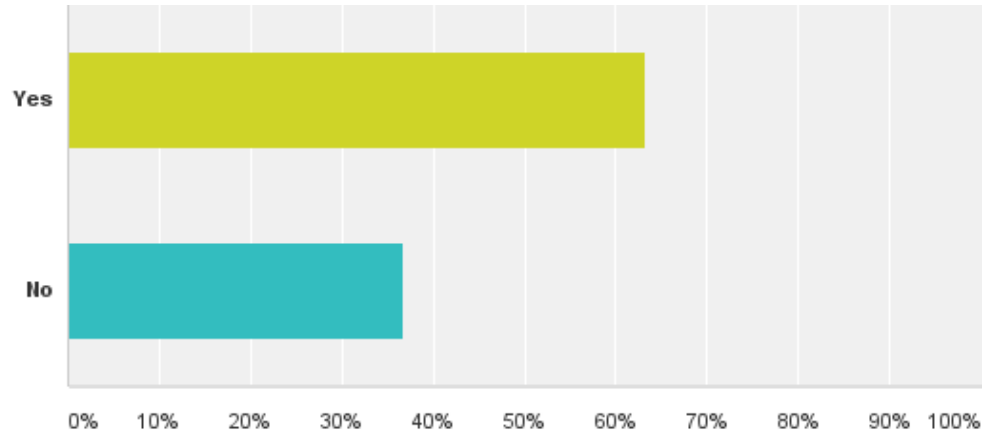
	Frequently	Occasionally	Rarely	Never	Total	Weighted Average
The Village Hall	<b>30.00%</b> 9	<b>46.67%</b> 14	<b>16.67%</b> 5	<b>6.67%</b> 2	30	2.00
The Church	<b>13.79%</b> 4	<b>34.48%</b> 10	<b>31.03%</b> 9	<b>20.69%</b> 6	29	2.59
The Pub	<b>22.58%</b> 7	<b>58.06%</b> 18	<b>19.35%</b> 6	<b>0.00%</b> 0	31	1.97



# Q5: Are you satisfied with the current provision for social or recreation activities in the community?

49

Answered: 30 Skipped: 2



# Q5: Are you satisfied with the current provision for social or recreation activities in the community?

50

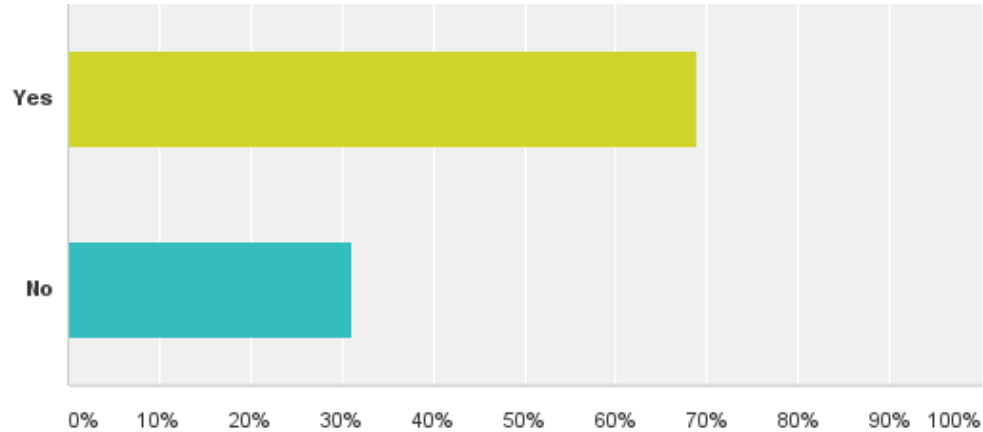
Answered: 30 Skipped: 2

Answer Choices	Responses
Yes	63.33% 19
No	36.67% 11
<b>Total</b>	<b>30</b>

# Q8: Would you support the development of children's play activity in the village?

51

Answered: 29 Skipped: 3



# Q8: Would you support the development of children's play activity in the village?

52

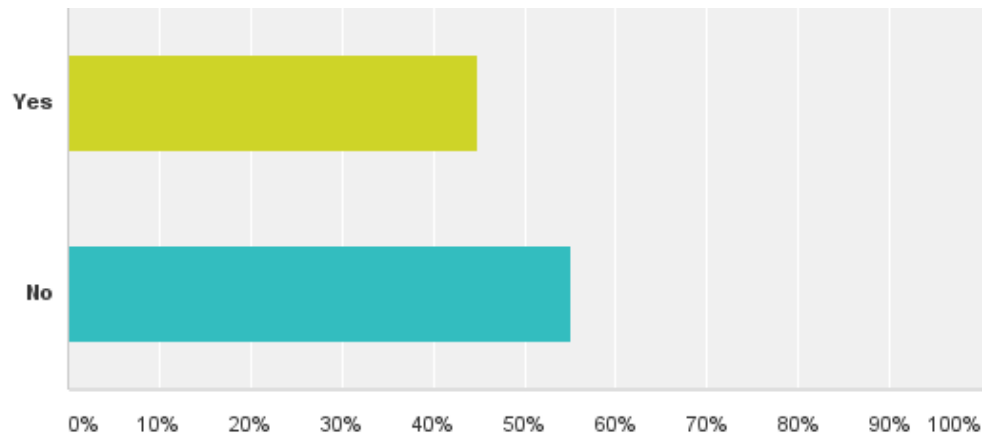
Answered: 29 Skipped: 3

Answer Choices	Responses
Yes	68.97% 20
No	31.03% 9
<b>Total</b>	<b>29</b>

# Q9: Would you be prepared to participate in the development of children's play activities?

53

Answered: 29 Skipped: 3



# Q9: Would you be prepared to participate in the development of children's play activities?

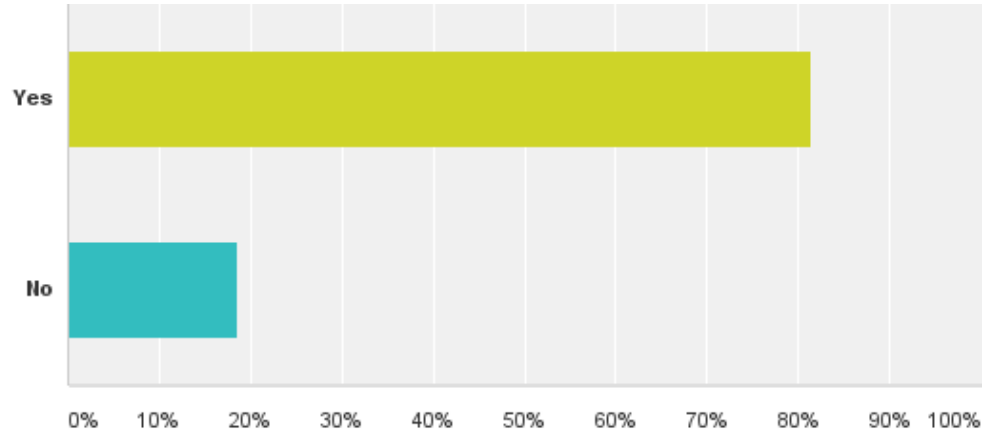
54

Answered: 29 Skipped: 3

Answer Choices	Responses
Yes	44.83% 13
No	55.17% 16
<b>Total</b>	<b>29</b>

# Q10: How would you like to see a village Pond developed?

Answered: 27 Skipped: 5



# Q10: How would you like to see a village Pond developed?

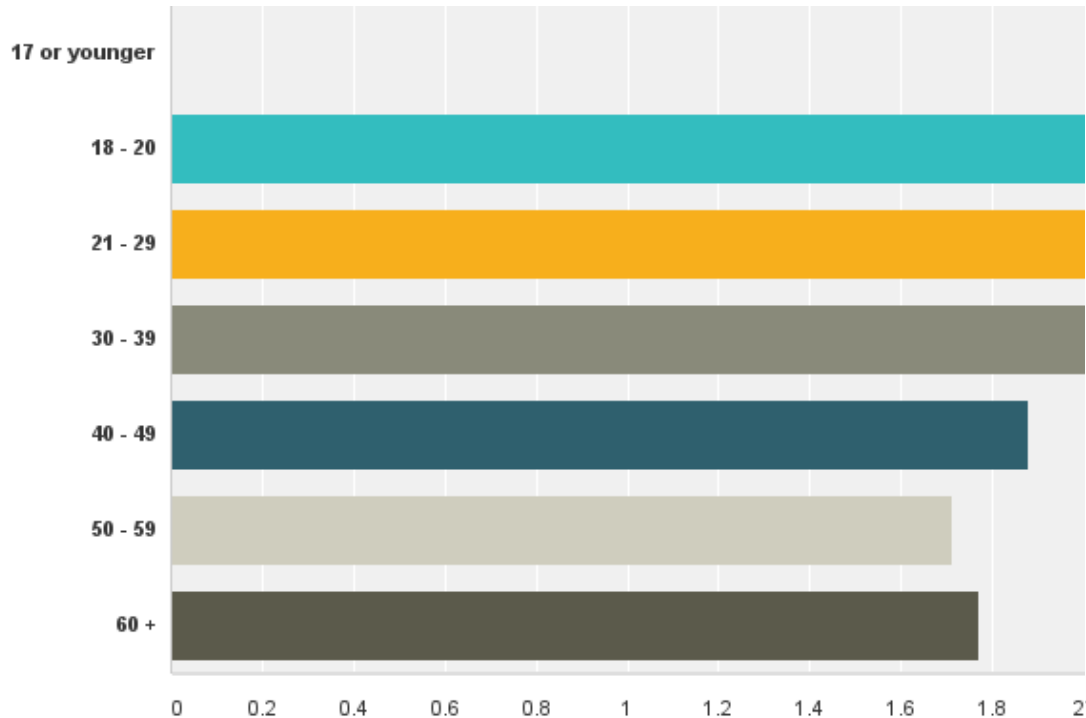
Answered: 27 Skipped: 5

Answer Choices	Responses
Yes	81.48% 22
No	18.52% 5
<b>Total</b>	<b>27</b>



# Q11: What is your age and gender? (for the person who completes the questionnaire) <sup>57</sup>

Answered: 32 Skipped: 0



# Q11: What is your age and gender? (for the person who completes the questionnaire)

58

Answered: 32 Skipped: 0

	Male	Female	Total	Weighted Average
17 or younger	0.00% 0	0.00% 0	0	0.00
18 - 20	0.00% 0	100.00% 1	1	2.00
21 - 29	0.00% 0	100.00% 1	1	2.00
30 - 39	0.00% 0	100.00% 2	2	2.00
40 - 49	12.50% 1	87.50% 7	8	1.88
50 - 59	28.57% 2	71.43% 5	7	1.71
60 +	23.08% 3	76.92% 10	13	1.77

## Community Review Survey (Etton)

What makes your village a good place to live?	
AnswerOptions	ResponseCount
	31
<i>AnsweredQuestion</i>	<b>31</b>
<i>SkippedQuestion</i>	<b>1</b>

Number	Response Date	Response Text
1	Apr 3, 2017 7:46 PM	Its location - handy for Beverley
7	Mar 18, 2017 1:36 PM	Close to a town.
27	Mar 13, 2017 8:36 PM	easy access to Beverley for shops Rural but proximity to beverley proximity to beverley
29	Mar 6, 2017 9:27 PM	Underdeveloped with a country feel but close to a lovely market town.
5	Mar 18, 2017 1:45 PM	quiet surroundings the quiet location Quiet. and its quiet
12	Mar 18, 2017 1:25 PM	Peace and quiet
13	Mar 18, 2017 1:23 PM	Peaceful
28	Mar 12, 2017 10:56 AM	The relative peace and tranquility of Etton make it an attractive place to live. clean and quiet Peaceful and quiet.
31	Mar 2, 2017 12:41 PM	peace and quiet and good neighbours - countryside
2	Apr 3, 2017 5:07 PM	countryside, Beautiful countryside, and countryside countryside,
20	Mar 18, 2017 12:59 PM	Its situated in the beautiful wolds countryside. beautiful countryside
25	Mar 18, 2017 12:28 PM	A peaceful and rural environment
8	Mar 18, 2017 1:34 PM	Friendly people and a fab community ! and pleasant neighbours
6	Mar 18, 2017 1:41 PM	People,
4	Mar 18, 2017 1:47 PM	Neighbours,
10	Mar 18, 2017 1:30 PM	It has a good atmosphere
11	Mar 18, 2017 1:27 PM	Good, honest people!
16	Mar 18, 2017 1:15 PM	Small and friendly
17	Mar 18, 2017 1:12 PM	Sense of community. Variety of people. Friendliness of villagers.
18	Mar 18, 2017 1:08 PM	Friendly neighbours, sense of community.
14	Mar 18, 2017 1:20 PM	Communities
22	Mar 18, 2017 12:47 PM	Friendly,
24	Mar 18, 2017 12:36 PM	Friendly people and nice atmosphere Community spirit, Helpful neighbours with friendly residents.
26	Mar 17, 2017 1:52 PM	Close knit community, in the main very friendly. Being fairly new to the community I would say the locals are extremely welcoming and very friendly,
30	Mar 4, 2017 8:15 PM	there's always a hello and a friendly face. Clean Streets

9	Mar 18, 2017 1:31 PM	I feel safe and secure
15	Mar 18, 2017 1:18 PM	Lovely and quiet with beautiful views and tidy appearance
21	Mar 18, 2017 12:50 PM	Relatively safe, well looked after village Interesting and varied housing. The village pub has been an asset to our village life
23	Mar 18, 2017 12:43 PM	Sheltered environment - Its size, small enough to know the people who live here.
19	Mar 18, 2017 1:06 PM	a beautiful area that people obviously take pride in; space, proximity to facilities Well kept church Well appointed village hall animals Coffee morning is fantastic !
3	Mar 25, 2017 10:18 AM	Not a through route for vehicles thereby making the village a relatively peaceful and quiet place to live.

## Community Review Survey (Etton)

What needs to be improved to make your community a better place to live?

AnswerOptions	ResponseCount
	26
<i>AnsweredQuestion</i>	26
<i>SkippedQuestion</i>	6

Number	Response Date	Response Text
10	Mar 18, 2017 1:18 PM	Too much dog poo ruining the lovely village paths
6	Mar 18, 2017 1:27 PM	Dog fouling! Does this start with good communications.
9	Mar 18, 2017 1:20 PM	Better communications - a website perhaps?
1	Apr 3, 2017 7:46 PM	Increased communication
3	Mar 18, 2017 1:45 PM	The Roadside between 27 and 33 Main Street
11	Mar 18, 2017 1:15 PM	Parking of cars kept to one side of the road
16	Mar 18, 2017 12:50 PM	Improve road and keep clean. Traffic speed monitors 7.5 tonne lorry ban
20	Mar 18, 2017 12:28 PM	Traffic to be made to travel at 30mph through the village More visits by ERYC road cleaning vehicle particularly during the winter months. Better pavement surfacing. The rural character of the village to be retained, grass verges protected and car parking monitored.
4	Mar 18, 2017 1:41 PM	A piece of public land for kids to play and dogs to run
5	Mar 18, 2017 1:36 PM	Public field Suitable tree planting at all entrances to village and near village hall
7	Mar 18, 2017 1:25 PM	Revamp telephone box.
17	Mar 18, 2017 12:47 PM	Amenities
18	Mar 18, 2017 12:43 PM	Post office / shop Playing field Better management of the village pond/mere to make it more of an attractive place to visit
24	Mar 6, 2017 9:27 PM	Maybe more events within the village hall?? But obviously this is down to attendance within the community
26	Mar 2, 2017 12:41 PM	happy with things as they are Not sure what would improve it, it is whatever you want it to be.
25	Mar 4, 2017 8:15 PM	
21	Mar 17, 2017 1:52 PM	Nothing particularly
22	Mar 13, 2017 8:36 PM	More community engagement
23	Mar 12, 2017 10:56 AM	I can't think of anything that needs to be improved. Less development (housing)
19	Mar 18, 2017 12:36 PM	More community events Remove the chalk boards outside the pub. There needs to be a limit on the amount of massive farm machinery which travels through the village, plus better
15	Mar 18, 2017 12:54 PM	
8	Mar 18, 2017 1:23 PM	East Riding Council
2	Apr 3, 2017 5:07 PM	Less unwanted development spoiling the village.
12	Mar 18, 2017 1:12 PM	More events

13 Mar 18, 2017 1:06 PM Public transport

14 Mar 18, 2017 12:59 PM People caring about each other and their community and working together to make a better place to live in.

## Community Review Survey (Etton)

What concerns would you like to see the Parish Council resolve on your behalf?

AnswerOptions	ResponseCount
	22
<i>AnsweredQuestion</i>	22
<i>SkippedQuestion</i>	10

Number	Response Date	Response Text
9	Mar 18, 2017 1:20 PM	Communications - didn't hear about Mrs Cunliffe dying until about a month later!
12	Mar 18, 2017 12:59 PM	Communications between the groups and the PC, and the villagers need to know what the PC decisions are and how they affect the village.
15	Mar 18, 2017 12:36 PM	Dog fouling on the pavements in the village is again an issue which needs to be address
20	Mar 6, 2017 9:27 PM	Dog mess not being cleaned up. Also horse mess.
7	Mar 18, 2017 1:25 PM	Dog poo picking on Main Street
2	Mar 18, 2017 1:25 PM	Dog fouling notices
3	Mar 25, 2017 10:18 AM	Pavement parking. Several people regularly park on areas for pedestrians
6	Mar 18, 2017 1:45 PM	Roadside between 27 and 33 main street
6	Mar 18, 2017 1:27 PM	Road side parking
11	Mar 18, 2017 1:12 PM	Speeding through Etton, including agricultural vehicles, especially contractors during harvest.
13	Mar 18, 2017 1:12 PM	Maintenance of pavement at Cherry Burton Bridge and regular hedge cutting there - a safety issue for pedestrians.
13	Mar 18, 2017 12:54 PM	Recent repairs to the road surface at the junction of the Etton Road with B1248 are very poor Many of the grass verges are now in a poor state due to encroachment by large vehicles effective speed monitors and car parking
16	Mar 18, 2017 12:28 PM	Traffic through the village often much faster than 30mph Parking on grass verges, traffic eroding them
21	Mar 4, 2017 8:15 PM	Urbanisation (housing developments) Litter None

22	Mar 2, 2017 12:41 PM	The present state of the war memorial. No consultation was had between villagers and the council to uproot the existing plants. The area has looked untidy for a number of weeks. No explanation has been given as to why they were removed and the area still looks a mess. What is happening? As it is at the centre of the village it certainly isn't attractive for a beautiful village.
1	Apr 3, 2017 7:46 PM	The pond not retaining water and the surrounding area.
17	Mar 17, 2017 1:52 PM	Currently do not have any concerns
18	Mar 13, 2017 8:36 PM	Pond. Flooding on chantry lane by home Farm.
19	Mar 12, 2017 10:56 AM	I have no concerns that I need the Parish Council to resolve.
14	Mar 18, 2017 12:43 PM	Children's play area
4	Mar 18, 2017 1:34 PM	Horses and ponies on roads and not paths
5	Mar 18, 2017 1:31 PM	Council garages frontage to the rear of Council bungalows
8	Mar 18, 2017 1:23 PM	Hedge Cutting by ERYC - I have been asking them twice a year for 13 years. I only have a small privet and cannot do it myself.
10	Mar 18, 2017 1:15 PM	Reinstatement of overgrown footpath along Cherry Road
		New people moving into the village need to know that the village is in a conservation area and know that this entails.



## Community Review Survey (Etton)

How could the relationship between residents and the Parish Council be improved?

AnswerOptions	ResponseCount
	23
<i>AnsweredQuestion</i>	23
<i>SkippedQuestion</i>	9

Number	Response Date	Response Text
1	Apr 3, 2017 7:46 PM	Increased communication - noticeboard at the far end of the village.
2	Apr 3, 2017 5:07 PM	More communication
3	Mar 18, 2017 1:45 PM	Better communication
4	Mar 18, 2017 1:30 PM	Information on what is happening in the village
21	Mar 6, 2017 9:27 PM	Greater visibility to the residents. Maybe a quarterly newsletter?
		More communication and discussion about what happen in the village - e.g. the war memorial alteration. Better communication between all groups in the village.
11	Mar 18, 2017 12:59 PM	war memorial alteration. Better communication between all groups in the village.
12	Mar 18, 2017 12:54 PM	Better communication and response to issues / complaints
14	Mar 18, 2017 12:47 PM	More communication
23	Mar 2, 2017 12:41 PM	By seeking the opinion of villagers as it is everyone's village.
16	Mar 18, 2017 12:36 PM	More dialogue like this
17	Mar 18, 2017 12:28 PM	More information about their activities and request for the views of residents
13	Mar 18, 2017 12:50 PM	Regular meetings
5	Mar 18, 2017 1:27 PM	Parish Council newsletter
19	Mar 13, 2017 8:36 PM	We don't get newsletters on chantry lane
15	Mar 18, 2017 12:43 PM	Newsletter fine, or internet - but need idiots guide to access this please
		A website - welcoming new people and general village news with email alerts - lets move into the 21st Century
7	Mar 18, 2017 1:20 PM	move into the 21st Century
8	Mar 18, 2017 1:15 PM	Issue of regular newsletter
9	Mar 18, 2017 1:12 PM	NewsletterEncourage more communication from residents online
22	Mar 4, 2017 8:15 PM	It is whatever people want
		Sorry, but I have no idea. Obviously all relations can in theory be improved, but I am unaware of the need to improve the relationship between the residents and the Parish Council.
20	Mar 12, 2017 10:56 AM	Published minutes
		Residents I think feel able to approach parish council, and there are oppertunies to attend sessions
18	Mar 17, 2017 1:52 PM	attend sessions
		Few people understand the functions / duty of the Parish Council, this needs to be addressed and a more visible presence would help
10	Mar 18, 2017 1:06 PM	addressed and a more visible presence would help
6	Mar 18, 2017 1:25 PM	Place minutes of meetings in Hall notice board.

<b>DATE OF WALKABOUT:</b> Tuesday 15/5/2017	<b>TIME:</b> 9:45am	<b>VILLAGE TASKFORCE SCHEDULE</b>			<b>PARISH:</b> ETTON	66
<b>MEETING PLACE:</b> Outside The Light Dragoon, 34 Main Street, Etton					<b>VILLAGE(S):</b> Etton	
<b>PARISH AND AREA LIAISON OFFICER:</b>	Ruth Wilson (RW)	<b>VTF COORDINATOR:</b>	Ian Callan (IC)	<b>HIGHWAYS AREA ENGINEER:</b>	Iain Sugdon (IS)	
<b>WALKABOUT ATTENDED BY:</b>	RW and IS (ERYC) John Holmes (Chairman - Etton Parish Council) John Sleight (Parish Councillor) Richard Yeo (Parish Councillor)			<b>PARISH CLERK:</b> Alan Bravey <b>EMAIL:</b> ettonpc@outlook.com <b>TEL:</b> 07887 533057		

ITEM NO.	VILLAGE/ROAD	ELEMENT				LOCATION/DETAILS	DATE COMPLETED
1	ETTON: Main Street	C'Way Pothole		Signage		In grassed area next to pond (Etton Mere) – Clean bench/es x 1 – 2 in no. (the third one has been removed).	
		F'Way Pothole		Sweeping			
		Painting		Other	■		
2	Main Street	C'Way Pothole		Signage		In grassed area – either side of the middle bench referred to above - next to pond (Etton Mere) – Can the two bins be cleaned/stained as appropriate? Also, is it possible for the VTF team to repair the broken vertical wooden slats encasing the bins (suggested by IS)? <a href="#">See Google maps image.</a>	
		F'Way Pothole		Sweeping			
		Painting	■	Other	■		
3	Main Street	C'Way Pothole		Signage		In verges along Main Street – Stain the wooden stump posts (x 2 – 4) holding back-to-back 30mph repeater signs – we have done this previously.	
		F'Way Pothole		Sweeping			
		Painting	■	Other			
4	Main Street	C'Way Pothole		Signage		Footway - full length – mainly next to the westbound carriageway – as gets no sun so damp - Remove moss from footway (spray/scrape as appropriate).	
		F'Way Pothole		Sweeping			
		Painting		Other	■		
5	Main Street	C'Way Pothole		Signage		Full length – spray/apply weed killer on carriageway and footway where appropriate.	
		F'Way Pothole		Sweeping			
		Painting		Other	■		
6	Main Street	C'Way Pothole		Signage		On wall of building – between The Light Dragoon, 34 Main Street –and 28 Main Street - opposite junction of Cherry Burton Road – Can the VTF team restrain the Noticeboard please (suggested by IS) – apparently belongs to the church.	
		F'Way Pothole		Sweeping			
		Painting	■	Other			

ITEM NO.	VILLAGE/ROAD	ELEMENT				LOCATION/DETAILS	DATE COMPLETED
7	Main Street/ junction with Cherry Burton Road	C'Way Pothole		Signage		Around Etton War Memorial – opposite The Light Dragoon, 34 Main Street - RW offered to restrain the wooden posts – JH thanked us for the offer but <b>declined</b> as the <b>posts are being replaced</b> .	
		F'Way Pothole		Sweeping			
		Painting	■	Other			
	<b>ETTON:</b>	C'Way Pothole	■	Signage		Between village nameplates – Fill any small potholes.	
		F'Way Pothole	■	Sweeping			
		Painting		Other			
8	<b>ETTON:</b>	C'Way Pothole		Signage		Between village nameplates – Mechanical sweep of carriageways and footways where appropriate.	
		F'Way Pothole		Sweeping	■		
		Painting		Other			
9	<b>ETTON:</b>	C'Way Pothole		Signage	■	Between village nameplates – Clean all signs.	
		F'Way Pothole		Sweeping			
		Painting		Other	■		
10	<b>ETTON:</b>	C'Way Pothole		Signage	■	Between village nameplates – Strim/remove vegetation growing around/obscuring any signs and fingerposts.	
		F'Way Pothole		Sweeping			
		Painting		Other	■		
11	<b>ETTON:</b>	C'Way Pothole		Signage		Between village nameplates – Cut grass as appropriate.	
		F'Way Pothole		Sweeping			
		Painting		Other	■		

<b>DATE OF WALKABOUT:</b> Tuesday 15/5/2017	<b>TIME:</b> 9:45am	<b>SCHEDULE OF ISSUES OUTSIDE THE REMIT OF THE VILLAGE TASKFORCE TEAM</b>			<b>PARISH:</b> ETTON	68
<b>MEETING PLACE:</b> Outside The Light Dragoon, 34 Main Street, Etton					<b>VILLAGE(S):</b> Etton	
<b>PARISH AND AREA LIAISON OFFICER:</b>	Ruth Wilson (RW)	<b>VTF COORDINATOR:</b>	Ian Callan (IC)	<b>HIGHWAYS AREA ENGINEER:</b>	Iain Sugdon (IS)	
<b>WALKABOUT ATTENDED BY:</b>	RW and IS (ERYC) John Holmes (Etton Parish Council Chairman) John Sleight (Parish Councillor) Richard Yeo (Parish Councillor)			<b>PARISH CLERK:</b> Alan Bravey <b>EMAIL:</b> ettonpc@outlook.com <b>TEL:</b> 07887 533057		

ITEM NO.	VILLAGE/ROAD	ELEMENT				LOCATION/DETAILS	COMMENTS
1	<b>ETTON:</b> Main Street/Chantry Lane	C'Way Pothole		Signage		<b>Building Control</b> Eastern boundary wall (located in Chantry Lane) on the eastern side of/belonging to 'Old School House', 2 Main Street, Etton HU17 7PQ - Concern raised by Parish Council re: the condition/state of repair of the boundary wall. JH advised me that they have spoken to the occupier but he apparently does not think that the wall is a problem ('been there for years').	This is outside the remit of VTF but is a <b>safety issue</b> . RW therefore reported this to Chris Ducker P&DMpip Manager in Building Control on 17/5/17 - asking if he would carry out an inspection <b>as soon as possible</b> to ensure that the wall is safe/identify any works which may be required (The Parish Council were copied in on the email). <a href="#">Email to Building Control 17-05-2017</a>
		F'Way Pothole		Sweeping			
		Painting		Other	■		
2	<b>CHERRY BURTON:</b> Etton Road	C'Way Pothole		Signage		<b>Grounds</b> Footway next to eastern side of the carriageway - on bridge over the old railway line (Hudson Way) – Request by Parish Council for the vegetation overhanging/obstructing the narrow footway to be cut back. The Parish Council also suggested that we consider removing the hedge/vegetation completely to avoid future maintenance– is it really necessary - there is already a fence there for safety purposes?	This is outside the remit of VTF/beyond the 'Etton' village nameplate/beyond the back-to-back 30mph/national speed limit signs but is a <b>safety issue</b> (pedestrians forced out into the carriageway) and was requested during the last 'walkabout' on 4/9/2015. RW therefore logged this request on Confirm – ref: 1030433 – for Grounds (Steve Colby) to action. RMW
		F'Way	■	Sweeping			
		Painting		Other	■		

ITEM NO.	VILLAGE/ROAD	ELEMENT				LOCATION/DETAILS	COMMENTS
3	ETTON:  Main Road	C'Way Pothole		Signage	■	Request by Parish Council for several missing bus stop flags to be installed.	During the 'walkabout' RW gave JH a contact name for the Parish Council to pursue this – Debbie McGurn – Transport Officer – Tel: 01482 395531 Email: <a href="mailto:Debbie.mcgurn@eastriding.gov.uk">Debbie.mcgurn@eastriding.gov.uk</a>
		F'Way Pothole		Sweeping			
		Painting		Other			
4	ETTON:  Gardham Road	C'Way Pothole		Signage		Request by Parish Council for overgrown vegetation ('Sloe bushes') and verges causing visibility issues particularly at bends/encroaching onto carriageway to be cut back.	This is outside the remit of VTF but is a <b>safety issue</b> . RW therefore drove out that way after the 'walkabout'. RW has since sent a map to the Parish Council asking for clarification re: the exact location following which she will write to the appropriate landowners.
		F'Way Pothole		Sweeping			
		Painting		Other	■		

**July and August 2017****Schedule of Accounts for Payment**

<b>Item</b>	<b>Description</b>	<b>Total (£)</b>	<b>VAT (£)</b>
1) Alan Bravey	Salary July	49.30	-
2) Post Office	PAYE July	33.20	-
3) Etton Village Hall	Crockery Hire Parish Picnic	5	
4) HWRCC	Membership	25	-
5) Neil Wenn	War Memorial Works	240	0
6) Sarah Gibbs	Parish Picnic Stationary	12.89	1.38
7) VANEL	Parish Picnic Printing	5.00	0
8) Rackhams	2016/17 Internal Audit (replacement cheque)	192	32
9) Alan Bravey	Salary August	49.70	0
10) Post Office	PAYE August	32.80	0
<b>TOTAL</b>		<b>644.89</b>	<b>33.38</b>