**March and April 2017**

**Schedule of Accounts for Payment**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Description**  | **Total (£)** | **VAT (£)** |
| 1. Alan Bravey
 | Salary March | 49.70 |  - |
| 1. Post Office
 | PAYE March | 32.80 |  - |
| 1. Alan Bravey
 | Reimbursement for Web Site Renewal | 12.59 |  |
| 1. Alan Bravey
 | Microsoft Office Reimbursement | 110.91 (186.90 less 75.99) | 31.15 in total |
| 1. Alan Bravey
 | Working from Home Allowance | 100 |  |
| 1. Alan Bravey
 | 2016/17 Postage  | 54.45 |  |
| 1. Zurich Insurance
 | 2017 Insurance Premium | 337.04 |  |
| 1. Trevor Rachkam
 | Internal Audit Fee | 192 | 38.4 |
| 1. Alan Bravey
 | Salary April | 49.30 |  |
| 1. Post Office
 | PAYE April | 33.20 |  |
| **TOTAL** |  | 971.99 | 69.55 |