

ETTON PARISH COUNCIL

Chair: John Holmes, Whitehouse Barn, Main Street, Etton East Riding of Yorkshire HU17 7PG Telephone: 01430 810797 Email: holmesja@btinternet.com	Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire HU15 1GW Telephone: 01482 662292 Email: ettonpc@outlook.com
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4th November 2021

To: All Members of the Parish Council

Dear Councillor,

I hereby give notice that a meeting of Etton Parish Council will take place at **7:30pm, MONDAY, 8th November 2021** at the Village Hall, Main Street, Etton, HU17 7PG. The Agenda for the Parish Council meeting is as set out below.

Members of the public and press are welcome to attend and may make representation to the Council in the Public Participation period, which will be at the start of the meeting.

Councillors, public and the press should not attend the meeting if they display any COVID-19 symptoms - a high temperature, a new continuous cough or a loss or change to sense of smell or taste. It is recommended that face coverings are worn within the village hall.

Yours sincerely



Clerk to the Parish Council

AGENDA

Public Participation: To receive any questions / issues from the public

1. To receive any apologies for absence.
2. To record declarations of pecuniary and non-pecuniary interests by any member of the Council in respect of the agenda items below.
3. To receive and agree to sign at a later date the Minutes of the Parish Council Meeting, held on Monday 13 September 2021.
4. To raise any issues with / receive updates from Ward Councillors
5. To agree to submit an application to register Light Dragoon as an Asset of Community Value.

6. Action Log Update - Clerk
7. To receive any issues / resident's feedback received by Councillors
 - Councillor Holmes - 40 Main Street planning, Village Hall Committee Meeting, Damaged Welcome to Etton Sign, and Painting to Finger Post by Light Dragoon
8. To receive the following correspondence:
 - i. ERYC, Planning Approval - Erection of replacement dwelling following demolition of existing dwelling (AMENDED PLANS) Location: Westwood Cottage 84 Main Street Etton East Riding of Yorkshire HU17 7PQ
 - ii. Humberside Police, Policing Update
 - iii. ERYC, Planning Approval - Repair work to boundary wall Location: St Marys Lodge Main Street Etton East Riding of Yorkshire HU17 7PQ
 - iv. ERYC, Information on financial support available to residents.
 - v. ERYC, Street Lighting Schedule of Payments
9. To consider a planning application in the conservation area to Fell 1 no. Copper Birch due to outgrowing current location, 67 Main Street Etton Beverley East Riding Of Yorkshire HU17 7PG
10. To consider options presented by ERYC on the bus stop litter bin
11. To consider the feedback from CADEY group on defibrillator request
12. To consider further options for Village Events as part of the ERYC COVID recovery grant initiative.
13. To agree preferred option for Jubilee Tree Planting
14. To approve the purchase of a Christmas Tree and consider promoting a lighting ceremony
15. To adopt a revised Code of Conduct for the Parish Council
16. To agree accounts for payment
17. To agree agenda items for the Parish Council meeting on 10 January 2021

ETTON PARISH COUNCIL

13 September 2021

PRESENT: Councillors Bell (Chairman), Horton, Riding, Sleight, Stott and Yeo.

Apologies were received from Councillors Holmes, Ward, and Widd and the Ward Councillors.

There were 14 members of the public in attendance.

The meeting was held at Etton Village Hall.

54/21 DECLARATIONS OF INTEREST – There were no declarations made.

55/21 REGISTERING A BUILDING AS AN ASSET OF COMMUNITY VALUE – The Parish Council received a presentation from two residents, recommending that the Council should apply to register the Light Dragoon as an asset of community value. An asset of community value cannot be sold without first giving the community an opportunity to make an offer for the asset. The residents believed that the pub was a viable business with the right landlord, and that a community interest company could be formed with financial backers from within the village to operate the pub. There were community grants available to assist the process, but it was acknowledged that there would be a very short window to prepare the necessary business case and raise the funds required, should this stage be reached. The residents noted that the rent for the Light Dragoon had doubled since the previous tenant had left, and that the list of repairs required to the pub before it could re-open had grown significantly. They felt that these factors could make the pub an attractive proposition for conversion to residential properties, rather than letting. It was noted that in previous enquiries to the owner, they had indicated their intention to seek a replacement tenant. The Chair opened the meeting for public participation and all other members of the public in attendance said felt the pub was an important community asset.

Resolved – That the Parish Council would investigate the process of registering a community asset, and the permitted development status of a local rural public house, and consider the next steps, consulting the community as appropriate.

56/21 PUBLIC PARTICIPATION - Questions were asked regarding the siting of the additional litter bin earmarked for dog waste, the funding of Church Way and the posting of planning notices. It was confirmed that the patch of land outside of the village hall was being considered for the litter bin, that the Parish Council had funded a third of the cost of the Church Way resurfacing, alongside the Church and the Dalton Estate (split between the Estate and tenants), when other funding sources could not be found, and that the Parish Council had written to ERYC to report resident's concerns that planning notices were being posted in inaccessible places.

57/21 MINUTES OF PREVIOUS MEETING – Resolved – that the minutes of the Parish Council meeting held on the 26th July should be approved as a correct record and signed by the Chairman.

58/21 - WARD COUNCILLOR UPDATE – There were no issues to raise with the Ward Councillors.

59/21 CLERK UPDATE – The Parish Council was waiting for confirmation that funding availability was available for the Gardham defibrillator. Councillor Yeo was undertaking further research on the blue plaque project. Planning permission for the war memorial plaque had been approved and an order had been placed. The "roll of honour" had been framed and was

on display in the Village Hall. A contractor had repainted four of the village benches. The damaged curb stones at the pumping station had been reported but not yet repaired.

60/21 PARISH COUNCILLOR UPDATES – Councillor Yeo reported that Beswick had a successful community WhatsApp group, and suggested that the Parish Council should set one up for Etton. It was agreed that the Clerk would action.

61/21 CORRESPONDENCE – Resolved – i) that the following correspondence should be received by the Council:

- i. ERYC, notes of the Annual development control meeting
- ii. Resident. requesting details of local allotments
- iii. Humberside Police, Beverley Rural Update
- iv. Anonymous Resident, identifying concerns regarding a planning application.
- v. Etton Village Hall, Updated COVID 19 risk assessment for Etton Village Hall
- vi. ERYC, review of Public Space Protection Orders
- vii. MWPC, NDPC- Consulting on cross ward cluster meeting
- viii. FCC Communities Foundation – Approval of grant funding for Etton pond improvements.
- ix. Turners Trust, Request to advertise awards for domestic workers
- x. ERYC, Listed Building Consent to site additional plaque on war memorial

ii) that all Councillors and members of the public should note that anonymous planning comments cannot be accepted by East Riding of Yorkshire Council and iii) that in response to the request from Middleton on the Wolds and North Dalton Parish Councils, the Clerk would advise that Etton Parish Council was generally not in favour of a cross ward cluster meeting as they tended to be dominated by parochial issues.

62/21 PLANNING APPLICATION TO REPAIR A BOUNDARY WALL AT ST MARY'S LODGE, MAIN STREET – Resolved – That the Parish Council supported the planning application.

63/21 POND IMPROVEMENT – The FCC had approved the Parish Council's grant funding request of £13974 to allow improvement works at the pond, including replacing the willow trees with more pond friendly species and removing a layer of silt. There was a requirement for the Parish Council to contribute £1520.21 and this had been previously resolved. Detailed quotes were now required to access the grant payment, and works needed to be ordered and project managed.

Resolved – i) that a Pond Improvement Sub-Committee would be formed to deliver the pond improvements outlined in the FCC Community Funding Bid ii) that Councillor Stott would represent the Parish Council on the committee and iii) that the Clerk would be authorised to incur expenditure on behalf of the sub-committee to deliver the improvements set out in the FCC Community Funding Bid, including the £1500 contribution previously agreed by the Council.

64/21 DO IT FOR EAST YORKSHIRE COMMUNITY GRANT SCHEME – East Riding of Yorkshire Council had launched a grant scheme that encouraged communities to restart community groups and activities following COVID-19 lockdowns. Grants up of to £5000 could be made to local groups, with a priority given to events and activities targeted at people who were classed as vulnerable during the pandemic.

Resolved – i) that the Village Hall Committee and St Mary's Church would be invited to a meeting to discuss preparing a bid and ii) that Councillor Horton would be the Council's representative at the meeting.

65/21 PARISH COAT OF ARMS AND BEACON – Further to discussions at the July Parish Council meeting, the Clerk confirmed that planning permission would be required to re-site the Parish coat of arms to a more accessible and visible position within the Parish. The Clerk also advised that the latest guidance on preparing for the Queen’s Jubilee suggested that beacons could be placed in any location, and not necessarily at a high point in the area.

Resolved – i) the Clerk and Councillor Stott would prepare a planning application to relocate the Parish Coat of Arms on a post in the war memorial gardens, so that it could be seen and appreciated by more parishioners and ii) the Clerk would consult the Dalton Estate on moving the existing beacon to the bottom of the existing field, or another more assessable location.

66/21 - TO AGREE ACCOUNTS FOR PAYMENT – Resolved – i) that it be noted that the following accounts had been passed for payment:

- Councillor Holmes, Contribution to resurfacing of Church Way - £773
- Councillor Holmes, Repainting of Village Benches - £480
- Ford Framing, Framing WW2 Roll Call Picture £71.78
- Mr Smith, Piper Deposit for Queen’s Jubilee Celebrations - £50

and ii) that the following accounts be approved for payment:

- Alan Bravey - August and September Salary – £107.92
- HMRC - PAYE August and September - £71.20

67/21 – ITEMS FOR NEXT PARISH COUNCIL – Resolved – that the next meeting of the Parish Council would take place on the 8th November.

SIGNED:

DATE:

Report to Etton Parish Council, 8th November 2021

Registering an Asset of Community Value

1. Background

- 1.1 At the last Parish Council meeting two residents attended and asked the Parish Council to apply to register the Light Dragoon as an asset of community value. There were 12 other residents present who all supported this position.
- 1.2 The Localism Act 2011 and subsequent regulations introduced a new regime giving local community groups, including parish councils, the opportunity to register a building as an asset of community value, which then gives that group the right to make a bid to buy the property if it was to come up for sale.
- 1.3 The local authority determines whether a building qualifies as an asset of community value, based on whether the current (or recent) and realistic future use of the asset will further the social wellbeing or social interests of the local community.
- 1.4 Once an asset has been listed nothing further will happen unless and until the owner decides to dispose of it. The owner will only be able to dispose of the asset after a specified window has expired. The first part of this window is a 6 week interim period, from the point the owner notifies the local authority, which will allow community interest groups to make a written request to be treated as a potential bidder. If none do so in this period, the owner is free to sell their asset at the end of the 6 weeks. If a community interest group does make a request during this interim period, then the full 6 month moratorium will operate. During this period the owner may continue to market and negotiate sales, but may not exchange contracts (or enter into a binding contract to do so later) other than with the community interest group.
- 1.5 There is no obligation on the owner to sell or to give the community group a right of first refusal. The intent is to avoid missing the opportunity for the community group to negotiate an agreeable sale.
- 1.6 The residents who attended the Parish Council meeting believed that the pub was a viable business with the right landlord, and that a community interest company could be formed with financial backers from within the village to operate the pub within the six month moratorium period.

2. Planning Considerations

- 2.1 There was concern at the meeting that any owners of the Light Dragoons may change the use of the pub into domestic properties through permitted development rights, before selling the property. Community Pubs are in a "Sui Generis" use class, which means there is no permitted development rights for change of use. A formal planning application would be required for any change of use and the

community and Parish Council would have the opportunity to comment in the normal way.

- 2.2 There are also local planning policies in place to retain community buildings where they can be considered to be financially viable. Owners of public houses who apply to change use might therefore seek to demonstrate that the pub is no longer financially viable.
- 2.3 A pub in Rudston had a change of use rejected by the planning committee, and appealed the decision. The planning inspector pointed to the fact that it was registered as an Asset of Community Value as an indicator of community value and refused the appeal. There is therefore evidence to show that registering a pub as an asset of community value can be used as a material planning consideration.

3. Star Pub and Bars Update

- 3.1 Star Pubs and Bars have advised that they are recruiting for someone to take on the Light Dragoon and had already received a number of applications. They also reported that they were planning to invest in the pub and carry out a refurbishment once the recruitment process was completed. A survey undertaken in January 2021 outlining the works is publicly available.

4. Conclusion

- 4.1 The process for registering an asset is relatively straightforward, and requires contact information of the owners, a boundary plan of the site and a short narrative of why the building is considered an asset of community value. It is considered that the Light Dragoon meets the qualifying criteria to be registered.
- 4.2 There was significant public support at the September Parish Council meeting to register the Light Dragoon.
- 4.3 Applying to register the Light Dragoon as an asset of community value should have no determinantal impact on the current owners, who have indicated their intention to continue ownership as a going concern.
- 4.4 Should the application to register as a community be unsuccessful, then this would be kept on public register and would be referred to in any future planning applications.

5. Recommendations

- 5.1 That the Parish Council applies to register the Light Dragoon as an Asset of Community Value, use or adapting the narrative attached as Appendix 1 as appropriate.

**Clerk to Etton Parish Council
3 November 2021**

Appendix 1

Why do you feel the Light Dragoon is an Asset Of Community Value?

The Light Dragoon public house in Etton has been as heart of the local community for more than 200 years. It is the essence of a country inn, with a 90 seat open-plan dining area, including a feature fire, and a 20 seat relaxing bar area for drinking.

In more recent years, the pub has played an important role in the village, providing formal and informal social networks, with villagers regularly meeting up and keeping in touch through a visit to their local pub.

This can be illustrated through the number of people that regularly used to visit the pub. The pub had the same licensees for more than 30 years, who continue to live in the village following retirement, and they confirmed to the Parish Council that prior to the credit crunch recession, the pub would regularly welcome 70-80 people for a Saturday evening meal, 40 people for a week night meal and a 120 people for Sunday Lunch.

The Light Dragoon has been closed since 2019, when the incumbent licensee moved away from the area. The current owners are advertising for a new licensee, and have reported some interest, but COVID has impacted on their ability to recruit. The current closure of the pub has had a significant impact on the social networks with the village. Before its closure the pub was very popular with local groups. The Processed Pea, the oldest folk club in England, operated from the Light Dragoon for more than 50 years until the pub's temporary closure. Tickets were always a sell out. The local bowling club and Yorkshire Countrywomen Association regularly socialised in the pub following their meetings. Local farmers have told us that they would regularly use the pub to network and to socialise. The pub was also provided an extremely important community facility for weddings, parties and wakes.

In the years that preceded COVID, the Light Dragoon declined due to poor management, but Etton Parish Council has every reason to believe that the pub would once again become a focal point for the local community should it reopen. The former licensees have indicated that it was a viable business and commented that outside of the recession years, profits allowed them to employ a general manager to operate the pub on their behalf. Star Inns and Bars are also convinced that the pub is a going concern and have confirmed their intent to recruit a licensee.

In 2017 Etton Parish Council engaged Humber Wolds Rural Community Council to carry out an independent survey of life in Etton. 50% of the 24 people surveyed said that the Light Dragoon was the most important community building to them. In September 2021, 14 villagers attended a Parish Council meeting to ask that the pub be listed as an asset of community value, concerned on what the owner's intention may be following the prolonged closure.

The current owners have confirmed their intention to keep the building as a going concern, however, the temporary closure over the last two years has highlighted the importance of the building to the local community. At the request of the local community, the Parish Council would therefore like to apply for the Light Dragoon to be registered as an asset of community value.

Etton Parish Council - Action Log

	Action	Status	Lead	Update
1	Investigate installing a defibrillator at Gardham.	Ongoing	Clerk	Landowner has given consent. Currently with the Defib Charity to assess eligibility. Reminder sent on 6 September. CADEY Foundation has replied to indicate that it is likely that funding will be prioritised to areas with higher population.
2	Pond Project Update	Ongoing	Pond Project Group	Pond Planning Committee in process of gathering detailed quotes for the works required.
3	Blue Plaque Initiative	Ongoing	Cllr Yeo	Research ongoing to verify recollections of local residents and to try and identify data from earlier in the village's history.
9	Bus Stop Litter bin to be re-sited	Ongoing	Clerk	ERYC have inspected site and have identified an area on the footpath outside of the pub car park. Say grassed area outside VH not suitable. On agenda.
10	Report damaged kerbstones at the pumping station to E	Ongoing	Clerk	Reported.
11	Planning Permission Beacon	Ongoing	Clerk	Village shield does not seem to be exempt from planning. Further details required to make sure. Latest Beacon Guidance suggest that civic rather than "at height" locations suitable for sitings of Beacons. 2m gas powered beacons available £490. Clerk / Cllr Stott preparing planning application to site in war memorial gardens.

12	ERYC Community Grant	Ongoing	TBC	Church / Village Hall Committee not in a position to arrange events. Item on the next Parish Council Agenda.
13	Queen's Jubilee Celebrations	Ongoing	TBC	A piper has been provisionally booked to accompany the lighting of the Beacon. More detailed planning to take place later in the year.
14	Queen's Jubilee Tree Planting	Ongoing	TBC	EPC approved in principle to plant memorial trees. ERYC requested to comment on suitability of two proposed locations (by Pond, avenue on Cherry Burton Road)
15	Request ERYC to consider installing additional road markings following incident on Cherry Burton Bridge.	Ongoing	Clerk	ERYC will carry out a traffic survey at this location in the next financial year and review signage following results.
16	Investigate the process of registering a community asset, and the permitted development status of a local rural public house, and consider the next steps, consulting the community as appropriate.	Ongoing	Clerk	Agenda item for next meeting.
17	To arrange for reaminder of village benches to be painted.	Ongoing	Clerk	Proposed to address after Winter.
18	To establish a Parish Whatsapp Group.	Ongoing	Clerk	Group set up with 27 participants - all Councillors asked to promote.

Complete
Ongoing

Etton Parish Council Correspondence Record

14 September to 4th November 2021

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on ettonpc@outlook.com on 07932 016856.

Date Received	Attached?	From	Purpose of Correspondence
17/9/21	N	ERYC	Planning Approval - Erection of replacement dwelling following demolition of existing dwelling (AMENDED PLANS) Location: Westwood Cottage 84 Main Street Etton East Riding Of Yorkshire HU17 7PQ
8/10/21	Y	Humberside Police	Policing Update
25/10/21	N	ERYC	Planning Approval - Repair work to boundary wall Location: St Marys Lodge Main Street Etton East Riding Of Yorkshire HU17 7PQ
25/10/21	Y	ERYC	Information on financial support available to residents.
29/10/21	Y	ERYC	Street Lighting Schedule of Payments



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Parish/Town News Release

Beverley Rural Ward October 2021

Beverley and Rural Ward – September 2021

Crime & ASB

Detailed crime and ASB data for your area can be obtained by visiting www.police.uk and following the 'Find your Neighbourhood' link.

1. What's happening in Your Area

Criminal damage reports Just one report during September which saw a single boat which was moored up off Weel Road area have its window damaged deliberately causing it to shatter. Enquiries are underway

Burglary reports – A residential burglary occurred in Walkington last month which involved unknown suspects approaching victim's garage and by means unknown gain entry through the up and over door, once inside steal victims Red and White Honda Motorcycle along with a Dewalt battery drill before making off.

Vehicle Crime – There have been three reports of vehicle related crime during the month of September, two of which are theft from vehicles, work tools are stolen from one and paperwork and a disabled badge from another. A vehicle which was parked and secure on a public street in Tickton had its driver's side window smashed, enquiries are ongoing.

2. Ward Priorities for October 2021

As with all rural locations, the East Riding area suffer with theft of farming machinery and vehicles along with poaching activity like hare coursing. Operation **GALILEO** has restarted for the season.

There is an ARSON Alert text service by HUMBERSIDE FIRE & RESCUE for information regarding deliberate fires in your area especially around this time of year with haystacks fires; For further advice call 0300 303 8242

NOT PROTECTIVELY MARKED

File classification: NOT PROTECTIVELY MARKED - NO DESCRIPTOR



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Parish/Town News Release

Reduce ASB - Improve the quality of life in the community

Beverley Rural Neighbourhood Policing Teams work with our key partners and the community to reduce anti-social behaviour and the anti-social use of motor vehicles. They provide proactive responses to reports of anti-social behaviour in the neighbourhood Area and are constantly reviewing patrol strategy to address this. They are working hard with partners to address this and ensure market towns and rural communities are a safe place to live and work.

My Community Alert – sign up for free

“My Community Alert” is a, free messaging system operated by Humberside Police and Humberside Fire & Rescue Service, giving you live information about incidents happening in your area.

Choose how you receive messages, by either phone or email, how often you want to hear from



us and about the issues that matter to you.

When something happens that you've told us you want to hear about, your local officer will send you the details, whether that's notice of a road closure due to a collision or a burglar who has been caught in a nearby garden.

Subscribe to My Community Alert to be the first to know about issues that might affect you or your family.

NOT PROTECTIVELY MARKED

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Parish/Town News Release

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Drugs

We are seeing an influx of intelligence from members of the public with regards to drug use and drug dealing. Please continue to send this in.

The more information we receive the greater the chance we have to act on it.

We would encourage anyone with information about drug dealing to call 101 or Crimestoppers anonymously on 0800 555 111.

CrimeStoppers.
Speak up. Stay safe.

0800 555 111
100% anonymous. Always.

Drug dealers usually operate from busy locations to supply drugs to buyers. Things to look out for are:

- Increased traffic from cars and pedestrians that only stops for short periods.
- Activity or noise that is heavier at weekends, late at night or around paydays.
- People loitering around a property during periods of heavy traffic.
- People waiting in cars before or after visiting a property.
- People parking around the corner or a few streets away and approaching on foot.
- Money or parcels being exchanged through windows, letterboxes or under doors.
- Small packets being exchanged for money
- Debris including tin foil, small plastic bags, 'wraps', blister packs or syringes.

Operation Yellowfin

Op Yellowfin is a police operation to tackle the crime associated with motorbikes and off-road bikes. Front line officers continue to work alongside CID and our intelligence units to gather information about people we suspect of carrying out thefts and motorcycle related nuisance and crime.



NOT PROTECTIVELY MARKED

File classification: NOT PROTECTIVELY MARKED - NO DESCRIPTOR



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Parish/Town News Release

PARISH: Etton ...lighting**Date: October 2021**

Item	Description	Rate £	Quantity	Total Cost £
STANDARD LAMPS:				
1	50W SON Lamp	72.97	2	145.94
2	70W SON Lamp	81.32	10	813.2
3	40w LED			0
4	15w LED			0
5	36W PL Lamp			0
6	24W PL Lamp			0
7	18W PL Lamp			0
8	35W CDMT			0
9	10W LED			0
10	32 w PLT Lamp			0
11	26W SOXE Lamp			0
12	42 w PLT	78.64	3	235.92
13	14w LED			0
14	26w PLT			0
15	18w LED			0
16	25w LED			0
17	150vW Son Lamp			0
				1195.06



EAST RIDING
OF YORKSHIRE COUNCIL

FIND OUT ABOUT FINANCIAL HELP AVAILABLE TO RESIDENTS

We are here to HELP.

The past 19 months has been a very unsettling time for many residents, with some people losing their job, furlough support ending and the temporary £20 uplift of universal credit and tax credits ending. As the winter months are upon us, we want to tell you about help available to residents, which could ease some financial pressures many will be under with the rise in energy bills.

What financial help are they eligible to?

The best way to find out is to use the council's online benefit calculator, at <https://eastriding.entitledto.co.uk>

It's free to use, anonymous and will help residents see what benefits they can claim and tell you how to apply. If a resident needs support to make an application, they can call out helpful call centre on (01482) 393939, however it is quicker to apply online using the links provided.

NEW Household Support Fund

Government announced on 30 September 2021 that it would provide councils funds to support residents with essentials over the coming months as the country continues to recover from the pandemic. It will help those who need it most, through small grants to meet daily needs such as food, clothing, and utilities. For more information visit <http://www.eastriding.gov.uk/housing/housing-benefit-and-council-tax-support/coronavirus-benefits-and-financial-support/>

Help with food and utilities

The council has an emergency assistance scheme which aims to help residents if there has been an interruption to their normal income or require assistance when establishing themselves within the community. We can help with food and gas/electricity and other essential items. To find out more and apply <http://www.eastriding.gov.uk/living/emergency-assistance/>

Warm Homes Discount

If a person gets the Guarantee Credit element of Pension Credit or are on a low income, they could get a one-off payment of £140 off their electricity bill for winter 2021 to 2022. The

money is not paid to them but taken off their bill. They can still apply if you have a pre-payment meter.

To find out more and how to apply visit www.gov.uk/the-warm-home-discount-scheme.
Please note, this is not the council's scheme.

WaterSure

WaterSure is a scheme which helps some people with their water bills, they must be on benefits and need to use a lot of water either for medical reasons or because their household has a certain number of school-age children. They also need to be on a water meter or be waiting to have one installed.

If they get help through the WaterSure scheme, their water bill will be capped. This means they will not pay more than the average metered bill for the area their water company deals with. To find out more visit the water suppliers website. Please note, this is not the council's scheme.

Help with rent and council tax

Residents might be entitled to help towards rent and council tax if they are on a low income and have less than £16,000 in savings? All the details and to make an application can be found on the council's website at <https://www.eastriding.gov.uk/benefits> If a resident needs support to make an application, they can call out helpful call centre on (01482) 393939, however it is quicker to apply online using the links provided.

Universal Credit

Universal Credit is a payment to help with living costs. It's paid monthly. Residents may be able to get it if they are on a low income, out of work or you cannot work.

More information and to apply www.gov.uk/universal-credit

Free school meals

Many families with children at school will be entitled to free school meals for their children. More information and to apply can be found at www.eastriding.gov.uk/fsm.

Council Tax Reductions

The Council Tax system provides support to help people in various circumstances or who might otherwise struggle to pay. There are many discounts and exemptions that can be applied to Council Tax.

Generally, if a Council Tax exemption applies, no Council Tax will need to be paid on the property. If an exemption doesn't apply, but a person qualifies for a discount or disregard, they will receive a reduced bill.

To find out if they are entitled to a discount or exemption on council tax visit www.eastriding.gov.uk/counciltax

What should I do if I am having difficulty paying my rent or council tax?

The first thing you need to do is let us know. If we don't know you're having difficulties, then we can't help you, call us on (01482) 393939.

We have a dedicated Welfare Team who can help with even the most complex situations, who can make sure you are receiving all of your entitlements. To speak to one of our advisors email benefit.takeup@eastriding.gov.uk asking for an appointment.



I do hope that you will find this information useful in supporting our residents.

Gillian Barley

Head of Revenues & Procurement

Lisa Martindale

Revenues and Benefits Group Manager





Find a place

Directions



Drive



Walk



Bike

Public transport



RTD



Bus



Metro



Train

Nearby places



Restaurants



Gas stations



ATMs



Shopping

Map details



Satellite



Street view



Traffic



Sawn

Storage

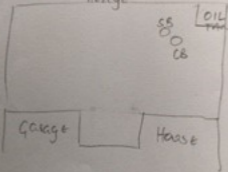
SS
OO
CB

OIL
TANK

room

Garage

House



The Seven Principles of Public Life

Etton Parish Council is required to adopt a code dealing with the conduct that is expected of members and co-opted members of the authority when they are acting in that capacity. The Code must be consistent with the 'Nolan' principles -

Selflessness

Holders of public office should act solely in terms of the public interest.

Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must disclose and resolve any interests and relationships.

Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

Honesty

Holders of public office should be truthful.

Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

These principles do not form part of the Code itself. Complaints that a Member has breached the provisions of the Code must be based on a breach of the provisions set out below under Standards of Councillor Conduct.

ETTON PARISH COUNCIL

MEMBER CODE OF CONDUCT

Definitions

In this Code of Conduct:-

Councillor means a member or co-opted member of a local authority; “co-opted member” is defined in the Localism Act 2011 Section 27(4) as “a person who is not a member of the authority but who

(a) is a member of any committee or sub-committee of the authority, or;

(b) is a member of, and represents the authority on, any joint committee or joint sub-committee of the authority;

and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee”.

Family means Spouse, Civil partner, any person with whom you are living as a spouse or civil partner, parent, grandparent, child, grandchild or sibling.

Purpose of the Code of Conduct

The purpose of this Code of Conduct is to assist you, as a councillor, in modelling the behaviour that is expected of you, to provide a personal check and balance, and to set out the type of conduct that could lead to action being taken against you. It is also to protect you, the public, fellow councillors, authority officers and the reputation of local government. It sets out your specific obligations in relation to standards of conduct. The fundamental aim of the Code is to create and maintain public confidence in the role of councillor and local government.

Application of the Code of Conduct

This Code of Conduct applies to you as soon as you sign your declaration of acceptance of the office of councillor or attend your first meeting as a co-opted member and continues to apply to you until you cease to be a councillor.

This Code of Conduct applies to you when you are acting in your capacity as a councillor which may include when:

- you misuse your position as a councillor
- Your actions would give the impression to a reasonable member of the public with knowledge of all the facts that you are acting as a councillor;

The Code applies to all forms of communication and interaction, including:

- at face-to-face meetings
- at online or telephone meetings
- in written communication
- in verbal communication
- in non-verbal communication
- in electronic and social media communication, posts, statements and comments.

Your Monitoring Officer has statutory responsibility for the implementation of the Code of Conduct, and you are encouraged to seek advice from your Monitoring Officer on any matters that may relate to the Code of Conduct. Town and parish councillors are encouraged to seek advice from their Clerk, who may refer matters to the Monitoring Officer.

Standards of councillor conduct

This section sets out your obligations, which are the minimum standards of conduct required of you as a councillor. Should your conduct fall short of these standards, a complaint may be made against you, which may result in action being taken.

Guidance is included to help explain the reasons for the obligations and how they should be followed.

1. You must treat others with respect

Respect means politeness and courtesy in behaviour, speech, and in the written word. Debate and having different views are all part of a healthy democracy. As a councillor, you can express, challenge, criticise and disagree with views, ideas, opinions and policies in a robust but civil manner. You should not, however, subject individuals, groups of people or organisations to personal attack.

In your contact with the public, you should treat them politely and courteously. Rude and offensive behaviour lowers the public's expectations and confidence in councillors.

In return, you have a right to expect respectful behaviour from the public. If members of the public are being abusive, intimidatory or threatening you are entitled to stop any conversation or interaction in person or online. Intimidatory or threatening behaviour which may amount to a criminal offence can be reported to the Police. You may also report any such behaviour to the relevant social media provider. This also applies to fellow councillors, where action could then be taken under the Councillor Code of Conduct, and authority employees, where concerns should be raised in line with the local authority's councillor officer protocol.

2. You must not:

- a. Bully any person.**
- b. Harass any person.**
- c. Do anything which may cause your authority to breach any of the equality enactments.**

The Advisory, Conciliation and Arbitration Service (ACAS) characterises bullying as offensive, intimidating, malicious or insulting behaviour, an abuse or misuse of power through means that undermine, humiliate, denigrate or injure the recipient. Bullying might be a regular pattern of behaviour or a one-off incident, happen face-to-face, on social media, in emails or phone calls, happen in the workplace or at work social events and may not always be obvious or noticed by others.

The Protection from Harassment Act 1997 defines harassment as conduct that causes alarm or distress or puts people in fear of violence and must involve such conduct on at least two occasions. It can include repeated attempts to impose unwanted communications and contact upon a person in a manner that could be expected to cause distress or fear in any reasonable person.

Unlawful discrimination is where someone is treated unfairly because of a protected characteristic. Protected characteristics are specific aspects of a person's identity defined by the Equality Act 2010. They are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

The Equality Act 2010 places specific duties on local authorities. Councillors have a central role to play in ensuring that equality issues are integral to the local authority's performance and strategic aims, and that there is a strong vision and public commitment to equality across public services.

3. You must not compromise, or attempt to compromise, the impartiality of anyone who works for, or on behalf of, the authority.

Officers work for the local authority as a whole and must be politically neutral. They should not be coerced or persuaded to act in a way that would undermine their neutrality. You can question officers in order to understand, for example, their reasons for proposing to act in a particular way, or the content of a report that they have written. However, you must not try and force them to act differently, change their advice, or alter the content of that report, if doing so would prejudice their professional integrity.

4. You must not

a. Disclose information:

- i. given to you in confidence by anyone**
- ii. acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature,**
- iii. which consists of the personal data of another person , unless**
 - 1. You have received the consent of a person authorised to give it;**
 - 2. You are required by law to do so;**
 - 3. the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person; or**
 - 4. the disclosure is:**
 - a. reasonable and in the public interest; and**
 - b. made in good faith and in compliance with the reasonable requirements of the local authority; and**
 - c. You have consulted the Monitoring Officer prior to its release.**

b. Improperly use knowledge gained solely as a result of your role as a councillor for the advancement of you, your close associates, members of your family, your employer or your business interests.

c. Prevent anyone from getting information that they are entitled to by law.

Local authorities must work openly and transparently, and their proceedings and printed materials are open to the public, except in certain legally defined circumstances. You should work on this basis, but there will be times when it is required by law that discussions, documents and other information relating to or held by the local authority must be treated in a confidential manner. Examples include personal data relating to individuals or information relating to ongoing negotiations.

5. You must not conduct yourself in a manner that could reasonably be regarded as bringing your office or authority into disrepute.

As a Councillor, you are trusted to make decisions on behalf of your community and your actions and behaviour are subject to greater scrutiny than that of ordinary members of the public. You should be aware that your actions might have an adverse impact on you, other councillors and/or your local authority and may lower the public's confidence in you or your local authority's ability to discharge your/its functions. For example, behaviour that is considered dishonest and/or deceitful can bring your local authority into disrepute.

You are able to hold the local authority and fellow councillors to account and are able to constructively challenge and express concern about decisions and processes undertaken by the council whilst continuing to adhere to other aspects of this Code of Conduct.

6. You must not use, or attempt to use, your position improperly to the advantage or disadvantage of yourself or anyone else.

Your position as a member of the local authority provides you with certain opportunities, responsibilities and privileges, and you make choices all the time that will impact others. However, you should not take advantage of these opportunities to further your own or others' private interests or to disadvantage anyone unfairly.

7. You must not misuse council resources.

8. When using the resources of the local authority or authorising their use by others you must:

- a. act in accordance with the authority's requirements**
- b. ensure that such resources are not used improperly for political purposes (including party political purposes)**

You may be provided with resources and facilities by the local authority to assist you in carrying out your duties as a councillor.

Examples include:

- office support
- stationery
- equipment such as phones, and computers
- transport
- access and use of local authority buildings and rooms.

These are given to you to help you carry out your role as a councillor more effectively and are not to be used for business or personal gain. They should be used in accordance with the purpose for which they have been provided and the local authority's own policies regarding their use.

9. You must –

- a. undertake Code of Conduct training provided by your principal authority**
- b. co-operate with any Code of Conduct investigation and/or determination.**
- c. comply with any sanction imposed on you following a finding that you have breached the Code of Conduct.**

10. You must not –

- a. intimidate or attempt to intimidate any person who is likely to be involved with the administration of any investigation or proceedings.**
- b. make any trivial or malicious complaint against any other Member alleging a breach of any of the provisions of this Code of Conduct.**

It is extremely important for you as a councillor to demonstrate high standards, for you to have your actions open to scrutiny and for you not to undermine public trust in the local authority or its governance. If you do not understand or are concerned about the local authority's processes in handling a complaint you should raise this with your Monitoring Officer.

11. You must within 28 days of receipt, register offers of gifts or hospitality with a value of £25 or more which have been offered to you in your capacity as a Member of the authority from any person or body other than the authority.

12. You must not accept gifts and hospitality regardless of value where it may lead any reasonable person with knowledge of the relevant facts to believe that you might be influenced by the gift or hospitality given.

In order to protect your position and the reputation of the authority, you should exercise caution in accepting any gifts or hospitality which are (or which you reasonably believe to be) offered to you because you are a councillor. The presumption should always be not to accept significant gifts or hospitality. However, there may be times when such a refusal may be difficult if it is seen as rudeness in which case you could accept it but must ensure it is publicly registered. However, you do not need to register gifts and hospitality which are not related to your role as a councillor, such as Christmas gifts from your friends and family. It is also important to note that it is appropriate to accept normal expenses and hospitality associated with your duties as a councillor. If you are unsure, do contact your Monitoring Officer for guidance.

Registration of Interests

13. You must before the end of 28 days beginning on the day on which you become a Member of the authority or within 28 days of any change in an interest or becoming aware of any new interest notify the Monitoring Officer of:

- a. The following Pecuniary Interests of yourself, your spouse or civil partner, any person with whom you are living as husband or wife or any person with whom you are living as if they were a civil partner:
- i. Any employment, office, trade, profession or vocation carried on for profit or gain.
 - ii. Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
 - iii. Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
 - iv. Any beneficial interest in land which is within the area of the council. 'Land' excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
 - v. Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
 - vi. Any tenancy where (to the councillor's knowledge) — (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
 - vii. Any beneficial interest in securities* of a body where — (a) that body (to the councillor's knowledge) has a place of business or land in the area of the council; and (b) either — (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial

Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

b. The following Non-Pecuniary interests of yourself:

- i. Bodies to which you are appointed or nominated by the authority other than bodies in which the authority has an interest (i.e. outside body appointments).**
- ii. Bodies exercising functions of a public nature of which you are a Member (including regional and local enterprise partnerships, other councils, public health bodies, school governing bodies).**
- iii. Bodies directed to charitable purposes of which you are a Member (including the Lions, the Masons, a Parochial Church Council; not just bodies registered with the Charity Commission).**
- iv. Bodies whose principal purposes include influence of public opinion of policy (including any political party or trade union) of which you are a Member.**
- v. Any voluntary work undertaken by you.**
- vi. Any role as a trustee.**

14. You need only notify the Monitoring Officer of any interests of which you are aware pursuant to paragraph 13 above.

15. Where you become a Member of the authority as a result of a re-election or re-appointment you only need to disclose interests not already entered on the register.

Sensitive Interests

16. Where the nature of the interest is such that you consider that the disclosure of the interest could lead to you or a person connected with you being subject to violence or intimidation, (and the Monitoring Officer agrees) details of the interests will not be included in any published version of the register of interests save that the register will state you have an interest the details of which are withheld under section 32(2) of the Localism Act 2011.

Section 29 of the Localism Act 2011 requires the Monitoring Officer to establish and maintain a register of interests of members of the authority. You need to register your interests so that the public, local authority employees and fellow councillors know which of your interests might give rise to a conflict of interest. The register is a public document that can be consulted when (or before) an issue arises. The register also protects you by allowing you to demonstrate openness and a willingness to be held accountable. You are personally responsible for deciding whether or not you should disclose an interest in a meeting, but it can be helpful for you to know early on if others think that a potential conflict might arise. It is also important that the public know about any interest that might have to be disclosed by you or other councillors when making or taking part in decisions, so that decision making is seen by the public as open and honest. This helps to ensure that public confidence in the integrity of local governance is maintained.

You should note that failure to register or disclose a pecuniary interest as set out at paragraph 13 above is a criminal offence under the Localism Act 2011.

Action on Interests

Pecuniary Interests

17. Where a matter arises at a meeting which directly relates to one of your Pecuniary Interests as set out at paragraph 13 above, you must disclose the interest, not participate in any discussion or vote on the matter and must leave the room (or go into the lobby of a virtual meeting) unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted in limited circumstances, to enable you to participate and vote on a matter in which you have a pecuniary interest.

Non-Pecuniary Interests

18. You have a non-pecuniary interest in any business of the authority where either-
- a. it is likely to affect any of the bodies listed in paragraph 13 (b) above;
 - b. it is likely to affect any person or body from whom you have within the last six years and in your capacity as a Member accepted an offer of gifts or hospitality with a value of £25.00 or more, or
 - c. the decision in relation to that business might reasonably be regarded as affecting your wellbeing, or financial position, or the wellbeing or financial position of a relevant person to a greater extent than the majority of other Council tax payers, rate payers or inhabitants of the Ward affected by the decision.
19. A relevant person is:-
- a. A member of your family or any person with whom you have a close association, or
 - b. A person or body who employs or has appointed such persons any firm of which they are a partner or any company of which they are Directors.
20. Where you have a non-pecuniary interest in any business of the authority and you attend a meeting of the authority at which that business is considered you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration or when the interest becomes apparent.
21. Paragraph 20 only applies where you are aware or ought reasonably to be aware of the existence of the interest.
22. Where you have an interest but by virtue of paragraph 16 it is not registered in the authority's register of interests you must indicate you have a non-pecuniary interest but need not disclose the sensitive information to the meeting.
23. Subject to sub-paragraph (a) below where you have a non-pecuniary interest in any business of your authority you also have a prejudicial interest in that business

where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest

- a. You do not have a prejudicial interest in any business of the authority where that business relates to the functions of your authority in respect of –
 - i. an allowance, payment or indemnity given to members;
 - ii. any ceremonial honour given to members; and
 - iii. setting council tax or a precept under the Local Government Finance Act 1992.

24. Where a matter arises at a meeting in which you have a prejudicial interest, you must disclose the interest, not participate in any discussion or vote on the matter and must leave the room (or go into the lobby of a virtual meeting). Where you have an interest but by virtue of paragraph 16 it is not registered in the authority's register of interests you must indicate you have a prejudicial interest but need not disclose the sensitive information to the meeting.

August / September 2021

Expenditure Authorised outside of the meeting for Noting

Item	Description	Total (£)	VAT (£)
Clerk	Poppy Wreath	25	
FCC Recycling	Pond Grant	1502	
Peter Ford	Vegetation control – seating areas, village name road signs, pond area, church walkway	314.25	
Fitpatrick Woolmer	War Memorial Plaque	325	65

Schedule of Accounts for Payment

Item	Description	Total (£)	VAT (£)
1) Alan Bravey	October and November Salary	£107.92	
2) HMRC	October and November PAYE	£71.20	
3) ERYC	Street Lighting	£1195.06 + VAT	