

ETTON PARISH COUNCIL

(ANNUAL MEETING)

10TH MAY 2011

PRESENT: Councillors Armstrong, Bell, Cunliffe, Eggleston, Sleight and Wright.

Ward Councillor Pollard.

Members of the public – 2

An apology for absence was submitted from Councillor Holmes

The meeting was held at the Village Hall, Etton.

42/11 ELECTION OF CHAIRMAN 2011/12 - Proposed by Councillor Armstrong and seconded by Councillor Wright that Councillor Bell be elected Chairman. There were no other nominations. On being put to the vote the motion was carried. **Resolved Unanimously** – That Councillor Bell be elected Chairman until the Annual Meeting of the Council in 2012.
(The Chairman signed the Declaration of Acceptance of Office).

43/11 ELECTION OF VICE-CHAIRMAN 2011/12 – Proposed by Councillor Bell and seconded by Councillor Sleight that Councillor Wright be elected Vice-Chairman. There were no other nominations. On being put to the vote the motion was carried. **Resolved Unanimously** – That Councillor Wright be elected Vice-Chairman until the Annual Meeting of the Council in 2012.

44/11 ELECTION RESULTS MAY 2011 – Following the elections on 5th May 2011 the following Members had been re-elected unopposed

Councillors Mrs M. Armstrong, S. Bell, D. Cunliffe, A. Eggleston, J. Holmes, J. Sleight and P. Wright

There remained two vacancies on the Council. **Resolved** - That the report be noted.

45/11 CO-OPTION OF MEMBERS TO FILL VACANCIES ON THE COUNCIL – It was reported that following the parish elections on 5th May 2011 there remained two vacancies on the Council. In accordance with Section 21 of the Representation of the People Act 1985 the Council could proceed to fill the vacancies at this meeting by co-option. Two residents were present and expressed a willingness to be co-opted. **Resolved** – That Mr Thomas Wilson Boyd OBE of The Old Schoolhouse, 2 Main Street, Etton HU17 7PG and Mr Andrew John Widd of 79 Main Street, Etton HU17 7PG be appointed co-opted Members of the Council for the remainder of the period until the next quadrennial elections in May 2015.

(Councillors Boyd OBE and Widd joined the meeting).

46/11 DECLARATIONS OF INTEREST – There were no declarations.

47/11 MINUTES - Resolved – That the minutes of the meeting held on 15th March 2011 having been circulated be approved as a correct record and signed by the Chairman.

MATTERS ARISING

48/11 Former Etton Pasture School Site – Further to Minute 23/11 it was reported that the Clerk and Councillor Sleight had met the Strategic Properties Manager, East Riding Council on site when it was agreed that a barrier would be provided to prevent unauthorised access to the site. Members confirmed that the barrier was now in place. **Resolved** – That the report be noted.

49/11 Drainage Problems along Main Street – Further to Minute 24/11 Ward Councillor Pollard reported that Mr S Charlton, East Riding Council had indicated that he would be contacting Yorkshire Water about the problems reported. A Member stated that he had contacted Yorkshire Water who had indicated that a job had been placed with contractors for a camera to be placed down the drain and that Yorkshire Water had on record that on a previous occasion the problem was related to a build up of fat solids in the drain. **Resolved** – That the report be noted.

50/11 Grass verge in Chantry Lane, near Chantry House – Further to Minute 27/11 it was reported that East riding Council had indicated that there was not a lot that could be done to remedy the situation as it was considered that posts would only get damaged; that if topsoil and seeding was applied the verge would be over-run again, and also that the Council did not have funding available to provide kerbs. Streetscene had asked the Highways section to consider widening the carriageway to include the verge that has been damaged by vehicles the next time that that section of road is resurfaced, although there currently no plans to resurface that stretch of road. **Resolved** – That the report be noted.

51/11 Asset Register – Annual Review – Condition of New Seats - Further to Minute 33/11 the Clerk reported on information obtained from the Supplier's website which indicated that the preservative treatment of the wood work was not guaranteed. The Clerk reminded members that at the previous meeting he had undertaken to make enquiries of Cherry Burton Parish Council regarding the valuation they applied to their parish pond. The reply received indicated that that Council applied a nominal approach, the same as included in this Council's Asset Register. **Resolved** – (a) That the Clerk request C Beal, who installed the seats, to apply a new coat of preservative to the seats, and (b) that the response regarding the valuation of ponds in Asset Registers be received.

52/11 Parish Emergency Plan – Review – Provision of an Emergency Box in the Village Hall – Further to Minute 34/11 the Clerk reported on a response received from the Emergency Planning Section, East Riding Council regarding the content of a typical Emergency Box. **Resolved** – That Councillor Armstrong will ask the Village Hall Committee if the Parish Council could place an Emergency Box in the Village Hall and if so what size of box would be permitted.

53/11 Severe Weather Pilot Grant Assistance Scheme – Further to Minute 25/11 Councillor Sleight confirmed that he would remove the 3 salt bins for storage at his farm until next winter. **Resolved** – That the report be noted.

54/11 MINUTES OF THE PARISH MEETING – Resolved - That the minutes of the Parish Meeting held on 15th March 2011 be received.

MATTERS ARISING

55/11 Passing Places on Gardham Road – Further to Minute 6 it was reported that the work requested had been carried out. **Resolved** – That the report be noted.

56/11 Damage to Grass Verge by Tree Felling Works – Further to Minute 7 it was reported that the Estate had replied that it would deal with any damage caused to the verge. A Member confirmed that the work had been done. **Resolved** – That the report be noted.

APPOINTMENT OF REPRESENTATIVES ON OTHER BODIES

57/11 Charity Representatives – Councillor Eggleston indicated that he wished to stand down as representative. **Resolved** – That Councillor Widd and, subject to his agreement, Mr. T. Bugg be appointed the Council's charity representatives for 2011/12.

58/11 Village Hall Management Committee – Resolved – That the present representative (Councillor Holmes) be re-appointed for 2011/12.

59/11 STANDING ORDERS AND FINANCIAL REGULATIONS – ANNUAL REVIEW – Resolved - That the Standing Orders and Financial Regulations approved by the Council on 14th March 2006 be confirmed.

60/11 DATES OF MEETINGS 2011/12 - Resolved - That in line with previous practice meetings be held on the following dates at 7.30 pm (except where indicated):

12th July, 13th September, 8th November 2011 and 10th January, 13th March (Annual Parish Assembly commencing at 7.00pm followed by the Parish Council Meeting) and 8th May, 2012.

61/11 REGISTER OF INTERESTS – Pursuant to Minute 46/10 Members were invited to update their Register of Interests Form either at the meeting or by returning the form to the Clerk as soon as possible afterwards.

62/11 PLANNING MATTERS – No items.

EAST RIDING COUNCIL MATTERS

63/11 Flood Liaison Group – The next meeting would be held on 24 June 2011 and Parish Councils were permitted to send one representative. **Resolved** – That the report be noted.

64/11 Proposed Dedication of Bridleway along the Hudson Way Rail Trail – It was reported orally that a letter had been received from East Riding Council dated 29th March 2011 seeking views on a proposal to dedicate 11 km of bridleway along the Hudson Way Rail Trail to formalise the current permissive bridleway use. A Member reported that some large parts of the stone facing of old Westwood bridge had fallen on to the Hudson Way below and expressed concern for the safety of users of the Hudson Way. **Resolved** – (a) That East Riding Council be informed that this Council has no objections to the proposal provided that it does not jeopardise the possible future provision of a railway, and (b) that the attention of East Riding Council be drawn to the dangerous condition of old Westwood bridge over the Hudson Way.

65/11 Streetscene Village Taskforce Works Schedule – Further to Minute 28/11 a copy of the schedule received from East Riding Council setting out the works to be carried out following the Village Walkabout on 5th April 2011 was submitted. A Member referred to Minute 28/11 and the letter dated 18th February 2011 from East Riding Council outlining proposed developments in respect to Streetscene's village taskforce working arrangements to make it more responsive to local maintenance issues and expressed concern that in fact the taskforce were not responsive to approaches from residents and that given the speed at which they passed through the village there was little or no time to raise any matters with them. Concern was also expressed that during the recent visit by Streetscene parts of the grass embankment outside 112 Main Street had not been cut and also the soil from mole hills on the grass surface had been left strewn across the footpath outside the Council houses. Reference was made to the first item on the schedule of works (to level and seed the verge outside Cherry Corner at junction with the Cherry Burton Road) and it was suggested that as was raised by the Parish Council's representative during the 'walkabout' the kerbstones needed replacing. A Member commented that salt from the un-used salt heaps sited along Cherry Burton Road washes down the road and lays at the junction of Main Street leaving the area unsightly and out of keeping with the appearance of the village conservation area and suggested that the un-used salt heaps should be removed and the carriageway swept. A Member referred to condition of Chantry Lane from the junction with the B.1248 Road to Home Farm which was in need of resurfacing due to pothole damage. **Resolved** – (a) That East Riding Council be reminded of the discussion on the 'walkabout' regarding the need to replace the kerbstones outside Cherry Corner at junction with the Cherry Burton Road, (b) that East Riding Council be asked to remove the un-used salt heaps along the Cherry Burton Road and to arrange for the carriageway to be swept, (c) that Councillor Pollard feedback to East Riding Council this Council's concerns that the proposed developments set out in the letter dated 18th February 2011 in respect to Streetscene's village taskforce working arrangements aimed at making it more responsive to local maintenance issues were not working in practice, and (d) that the attention of East Riding Council be drawn to the need to resurface that section of Chantry Lane from the junction with the B.1248 Road to Home Farm.

66/11 Changes to Consultations on Applications for Works to Trees Protected by Tree Preservation orders and Notices for Work to Trees in Conservation Areas – A letter from East Riding Council dated 29th March 2011 was submitted indicating that from 1st April 2011 the Parish Council will only be consulted on those applications and notices which involve the felling of significant trees and other important applications/notices. **Resolved** - That East Riding Council be informed that the Parish Council wish to be formally consulted on any applications.

67/11 Town and Parish Salt Bins - Audit – It was reported orally that a letter had been received from East Riding Council dated 7th April 2011 in connection with an audit that that Council was carrying out of parish salt bins. **Resolved** – That East Riding Council be informed that the Parish Council has not purchased any salt bins other than those provided recently under the Severe Weather Assistance scheme.

68/11 Civil Parking Enforcement by East Riding Council – It was reported orally that a letter had been received from East Riding Council dated 5th May 2011 inviting comments on the proposed revocation of two Traffic Orders as part of the process of adopting Civil Parking Enforcement powers. **Resolved** – That the letter be noted.

(The Chairman thanked Councillor Pollard for her attendance).

69/11 ACCOUNTS – Resolved - (a) That the following income be noted:

	£
(i) East Riding of Yorkshire Council – Precept	4,990.00

(b) that the following payments be approved:

	£
(i) J Smith Clerk’s Salary – April/June 2011 (£198.00) and Office Allowance (£25.00)	223.00
(ii) HM Revenue & Customs (PAYE)	49.50
(iii) Village Hall Management Committee – Hire of Village Hall	50.40
(iv) Public Works Loans Board – Loan repayment (DD)	188.80
(v) Etton St Mary’s Church – grant towards Clock fund (Minute 72/11 below refers)	250.00

and (c) that the thanks from the Village Hall Management Committee for recycling fund income contributions be noted.

70/11 BANK RECONCILIATION STATEMENT AT 31ST MARCH 2011 AND FINAL STATEMENT OF ACCOUNTS 2010/11 - Further to Minute 38/11 a copy of the final Receipts and Payments Account for the year ended 31st March 2011 was submitted together with a copy of the final Bank Reconciliation Statement as at 31st March 2011. **Resolved** – That the accounts and statement be noted.

71/11 ENVIRONMENT AGENCY – UPDATE ON LONG TERM PLANS TO MANAGE THE RISK OF FLOODING IN EAST YORKSHIRE AND HULL – A copy of an update published by the Environment Agency was submitted. **Resolved** – That the information be received.

72/11 ST MARYS CHURCH CLOCK RESTORATION APPEAL – The Chairman submitted a letter dated 8th May 2011 from St Mary’s Church PCC indicating that on 23rd March 2011 Mr T Bugg, the Clock winder of 38 years had retired upon completion of the clock being automated and that a presentation had been made by the PCC and people of the village in recognition of his services. An appeal had been launched at the beginning of 2011 to raise the £5000 required to make the clock, which was over 100 years old, self winding and a significant part of the cost had already been raised. The Parish Council was asked to consider making a contribution to the cost. **Resolved** – That a grant of £250 be approved and that if need be consideration be given to making a further grant at the next meeting.

73/11 CORRESPONDENCE – Resolved - That the following correspondence be received:

- (a) East Riding of Yorkshire Council
 - (i) Parish News – April and May 2011 (copy submitted).
 - (ii) Surface Dressing 2011-2012
- (b) Humberside Police - Special Newsletter – Policing Priorities
- (c) Humber & Wolds Rural Community Council – HUMBRELLA Newsletter Spring 2011.
- (d) Minutes of Cherry Burton Parish Council – 8th March and 10th April 2011 (copy submitted for information).
- (e) CPRE – Fieldwork Newsletter Spring 2011 and East riding Newsletter Spring 2011
- (f) Clerks & Councils Direct May 2011

74/11 OTHER MATTERS – The following item was briefly discussed:

- Dog ‘Clean-Up’ stickers on Parish Council lamp posts.
- Vehicle parked on grass verge – Councillor Widd to have a word with the owner
- Caravan on agricultural land – impact on visual amenities of the village.