

ETTON PARISH COUNCIL

8TH NOVEMBER 2011

PRESENT: Councillors Bell (Chairman), Armstrong, Boyd OBE, Eggleston, Holmes, Sleight, Widd and Wright.

Ward Member Councillor Pollard and J Smith (Clerk)

Members of the public – Nil

An apology for absence was submitted from Councillor Cunliffe.

The meeting was held in the Village Hall, Etton.

115/11 DECLARATIONS OF INTEREST – There were no declarations.

116/11 MINUTES - Resolved – That, subject to the insertion in the preamble to Minute 109/11 (Condition of Telephone Kiosk) of the words “a repaint” after the word “Wansford”, the minutes of the meeting held on 13th September 2011 having been circulated be approved as a correct record and signed by the Chairman.

MATTERS ARISING

117/11 Drainage Problems along Main Street – Further to Minute 97/11 it was reported that a response was still awaited from Yorkshire Water as to the outcome of the camera inspection of the drain. Members commented that there were no drainage issues at present. **Resolved** – That Yorkshire Water be pursued for a report on the outcome of the inspection of the drain.

118/11 Parish Emergency Plan – Provision of an Emergency Box in the Village Hall – Further to Minute 98/11 it was reported that an Emergency Box had now been purchased and was stored in the cupboard in the Village Hall. It was reported that key holders for the Village Hall were Councillor Mrs Armstrong (67 Main Street), Mrs E Brown (92 Main Street), Mrs J Hill (85 Main Street) and R Tuttle (88 Main Street) and also that Mrs Brown was organising a key safe to be placed in her car port). **Resolved** – That the report be noted.

119/11 Chantry Lane Road Surface – Further to Minute 100/11 Members expressed concern that no works had been carried out to the road surface which was considered to be structurally unsound and that the surface needed planning off and resurfacing to the entrance to the former Etton Pasture School. Councillor Mrs Pollard stated that she had been promised that the work would be done by the end of November 2011. **Resolved** – That Councillor Pollard will pursue with East Riding Council when the works are to be carried out.

120/11 Other Matters – Caravan on Agricultural Land – Further to Minute 101/11 it was reported that a reply had been received from the Planning Enforcement Officer but unfortunately had not been brought to this meeting. **Resolved** – That the response be reported to the next meeting.

121/11 H M The Queen’s Diamond Jubilee Celebrations 2012 – Further to Minute 107/11 it was reported that the Diamond Jubilee celebrations had been mentioned to the Village Hall Committee but no activities were proposed. **Resolved** – That the report be noted.

122/11 Condition of Telephone Kiosk – Further to Minute 109/11 it was reported that BT had replied asking for details as to the condition of the kiosk and photographs showing the need for the kiosk to be repaired and repainted had been sent in reply. **Resolved** – That the report be noted.

123/11 MINUTES - Resolved – That the minutes of the Special Meeting held on 11th October 2011 having been circulated be approved as a correct record and signed by the Chairman.

124/11 MINUTES - Resolved – That the minutes of the Special Meeting held on 25th October 2011 having been circulated be approved as a correct record and signed by the Chairman.

MATTERS ARISING

125/11 Planning Application - Erection Of 2no 50kw Wind Turbine (Overall Height to Tip 34.2m On 24.6m High Monopole Tower) with Associated Infrastructure at Land North East ff Manor Farm, Warter Lane, Etton (Ref 11/03249) – Further to Minute 115/11 the Chairman reminded Members that both the Vice-Chairman and himself were visiting households with a petition to be sent to East Riding Council as further evidence against the application and suggested that other Members should also seek to obtain support for the petition. It was still not known when the application might be put before the Eastern Area Planning Sub-Committee. Members were also reminded that it was the Parish Council's intention, when the date of the Eastern Area Planning Sub-Committee became known to send an individual letter to each Member of the Sub-Committee drawing attention to the Parish Council's objections to the application and the content of the letter was discussed. The Chairman also reported that he understood that the applicant was considering repositioning one of the turbines and queried what the implications would be in terms of whether it would constitute an amendment to the existing planning application or whether a new application would be required. **Resolved** – (a) That when the date of the Eastern Area Planning Sub-Committee is known a letter as now agreed be sent to each Member of the Sub-Committee drawing attention to the Parish Council's objections to the application, and (b) the Planning Department be asked to clarify the situation should the proposed siting of the turbines be changed by the applicant.

COMMUNICATIONS

126/11 Meetings with Councillors for Beverley Rural Ward - The Chairman reported that he had received a letter from Ward Member Councillor Parnaby proposing that there should, as there used to be some years ago until they lapsed, be regular meetings between Ward Councillors and representatives of Parish Councils in the Beverley Rural Ward and inviting items for discussion. Members welcomed the proposal. It was suggested that one item for discussion might be the proliferation of applications for wind turbines in the area. **Resolved** – That the Chairman will reply accepting the invitation.

127/11 Etton Parish Award - The Chairman reported that after extensive enquiries Mrs Spence had finally been successful in tracing the Etton Parish Award which was on deposit (ref PE52) at East Riding Council's Treasure House, Beverley (tel. no. 01482 392790). **Resolved** – That a letter be sent to Mrs Spence thanking her for finding the records.

128/11 Other Communications - The Chairman reported that a resident had approached him indicating that East Riding Council road gritting vehicles had difficulty getting along Main Street because of vehicles parked on the road. Members acknowledged the situation but felt that there was nothing that the Parish Council could do.

EAST RIDING COUNCIL MATTERS

129/11 Review of Polling Districts, Polling Places and Polling Stations – Consultation **Resolved** – That the existing arrangements be endorsed.

130/11 PLANNING MATTERS: There were no items.

131/11 HOW TO RESPOND TO PLANNING APPLICATIONS – CPRE/NALC GUIDE - **Resolved** – That the guidance be received.

132/11 ACCOUNTS – Resolved - (a) That it be noted that no income had been received since the last meeting, and (b) that the following payments be approved:

	£
East Riding Council – Footway Lighting	1,365.91
Mr D Jennings – Consultancy fee	966.00
J Smith - Clerk's Salary – October/December 2011 (£198.00);	316.43
Office Allowance (£25.00), Printer cartridges (£73.94) and copier paper (£6.50) for Turbine notices etc. and Emergency Box file (£12.99)	
HMRC – PAYE	49.50
Etton Village Hall Committee – Hire of Hall 11th and 25th October 2011	8.40
CPRE – Subscription renewal	29.00
D Welbourn – Maintenance of War Memorial garden and pond surround	350.00
CorpCom Marketing and Events Ltd – photographs of proposed turbines	50.00

133/11 BANK RECONCILIATION STATEMENT - Resolved – That the Bank Reconciliation Statement now submitted be noted.

134/11 BUDGET MONITORING 2011/12 AND ESTIMATES/PRECEPT 2012/13 - A statement was submitted showing actual expenditure in 2010/11, monitoring expenditure during the current year and outlining a discussion budget for 2012/13 based on the probable result for expenditure. The Audit Commission had previously advised that the accounts should show the Fund Balance split between the General Reserve and the Gratuity Fund. The East Riding of Yorkshire Council had asked to be notified of the Council's Precept by 3rd January 2012. **Resolved** – (a) That the budget monitoring statement be noted; (b) that the probable result for 2011/12 be noted; (c) that the estimates for 2012/13 be approved as set out in the Appendix to these minutes, and (d) that the Precept for 2012/13 be set at £4,990, representing a Nil increase on the current year

135/11 'MAKING IT HAPPEN' - THE EAST RIDING LOCAL DEVELOPMENT FRAMEWORK CORE STRATEGY FURTHER CONSULTATION – A letter from East Riding Council dated 31st October 2011 was submitted inviting comments on the Core Strategy Further Consultation document. The letter stated that the Local Development Framework (LDF) would set out planning policies and proposals on a range of issues from where new houses, jobs and shops will go to how the countryside should be protected from inappropriate development. The LDF would guide planning applications for the next 17 years. The LDF was not about what the East Riding Council wants, but about how it can help its communities, which was why the involvement of parish and town councils was crucial. The Core Strategy would set out a strategic overview of how much development will occur in the East Riding of Yorkshire for new housing, economic development, retail and transport schemes and it would identify settlements where most of this development will take place. Last year East Riding Council consulted on the Preferred Approach Core Strategy, which was a first draft. The Council received an excellent response and having listened to the comments had made a number of changes. The changes were set out in the Further Consultation document. The main changes related to:

- New and revised statements for how the larger towns will look by 2028
- The number of new homes to be built across the East Riding of Yorkshire
- How many new homes will be built in individual towns and villages
- The types of development that will be allowed in the smaller villages
- The amount of land that is needed to support new jobs and economic growth
- How much affordable housing will be required within new housing sites

The closing date for comments was 19th December 2011. A copy of the Core Strategy summary was submitted together with relevant extracts from the main Core Strategy document and the consultation questionnaire.

Resolved – (a) That the information be noted, and (b) that the Parish Council support the amended approach to development in Hinterland Villages, Rural Villages and the Countryside as set out in revised Policy SS3.

136/11 COUNCILLORS CALL FOR FLOOD PLANNING CHANGES – Further to Minute 92/11 a copy of the news release by the Market Weighton Group held on 13th October 2011 was submitted for Members' information. **Resolved** – That the report be noted and that the Council continues to support the Group and welcomes receiving updates of its activities.

137/11 SEVERE WEATHER GRANT ASSISTANCE – It was reported that building upon the Severe Weather Grant which was available last year East Riding Council had announced on 28th October 2011 that a pilot Local Grants Fund was to be established to support similar emergency events, but also to provide a wider range of assistance to the local community possibly in supplementing existing activity such as local environmental projects or community safety initiatives, with a maximum grant of no more than £3,000 per Town/Parish Council. Whilst the wider scheme had not been launched yet East Riding Council was aware that many Town/Parish Councils would wish to be prepared in advance of any severe weather this winter and was therefore inviting applications for winter maintenance related items now. Any grant funding provided would count against the proposed maximum award of £3,000 and applications will usually only be considered if they are in support of actions outlined in the Parish Community Emergency Plan or Severe Weather Plan. A copy of a recently circulated Severe Weather Plan accompanied the notification of the scheme. Applications for

grant assistance would have to meet the broad criteria specified for the scheme and in addition a number of restrictions would apply. Members were reminded that whilst it had previously adopted a Parish Emergency Plan that plan did not include separate sections on Severe Weather or Flooding. It was suggested that if the Parish Council wished to make an application for grant it could perhaps state in its application that it was intending to look at incorporating the latest guidance received from the Humberside Emergency Planning Service. It was also reported that East Riding Council had enquired whether it would like the 3 salt bins purchased under last year's Severe Weather Grant scheme to be adopted on to its town and parish salt bin scheme and routinely filled by East Riding Council at a cost of £31 per refill. **Resolved** – (a) That an application be made for a grant of £1,500 for the replenishment of salt/grit and the use of a local contractor for snow clearance work, and (b) that the Parish Council does not accept the offer to adopt and routinely refill the 3 green salt bins at the present time.

138/11 HUMBERSIDE EMERGENCY PLANNING SERVICE - ADDITIONAL GUIDANCE TO COMMUNITY EMERGENCY PLANS – Further to Minute 137/11 above it was reported that in circulating details of the pilot Local Grants Fund attention had been drawn to further guidance issued by the Humberside Emergency Planning Service suggesting that Parish Emergency Plans might usefully incorporate specific separate sections dealing with Flooding and Snow Clearance. A copy of the guidance was submitted. **Resolved** – That consideration be given to incorporating the additional guidance in the Parish Emergency Plan.

139/11 BOUNDARY COMMISSION FOR ENGLAND – THE 2013 REVIEW OF PARLIAMENTARY CONSTITUENCIES IN ENGLAND – Resolved – That the information be noted.

140/11 THE QUEEN'S DIAMOND JUBILEE BEACONS – 4TH JUNE 2012 - A letter dated 30th September 2011 from the Pageantmaster, The Queens Diamond Jubilee Beacons was submitted. It was suggested that the possible holding of an event to celebrate the Diamond Jubilee could be discussed with the new Landlord of the Light Dragoon Inn when he arrives in 2012. **Resolved** – That the matter be considered further at the next meeting.

141/11 CORRESPONDENCE - Resolved - That the following correspondence be received:

- (a) East Riding of Yorkshire Council
 - (i) Parish News – October and November 2011 (submitted).
 - (ii) Standards Committee Agenda 27th September and 9th November 2011.
 - (iii) Code of Conduct Training for Parish Councillors and Clerks – likely to be arranged in February/March 2012
- (b) Minutes of Cherry Burton Parish Council – 13th September and 11th October 2011 (submitted).
- (c) Humber & Wolds Rural Community Council – Conference on Fuel Poverty
- (d) Clerks and Councils Direct – November 2011
- (e) Humberside Police Authority Newsletter November 2011

142/11 MEMBERS' CHRISTMAS DINNER – Councillors agreed that the Parish Council should have a Christmas Dinner on 13th December 2011, at Members own expense.

143/11 DATE OF NEXT MEETING – Resolved – That the next meeting be held at 7.30 pm on 10th January 2012.

BUDGET 2011/12 AND ESTIMATES 2012/13

	BUDGET 2011/12 £	PROBABLE RESULT 2011/12 £	APPROVED BUDGET 2012/13 £
EXPENDITURE			
STAFF			
Clerk's Salary	990.00	990.00	990.00
ADMINISTRATION			
Admin/Expenses	200.00	1,068.66	200.00
Audit Fees	350.00	325.04	350.00
Hire of Village Hall	50.00	58.80	50.00
Subscriptions	52.00	52.00	52.00
Insurance	210.00	225.00	210.00
Miscellaneous	16.50	16.50	16.50
GRANTS			
St Mary's Church	125.00	269.49	125.00
Village Hall	125.00	269.49	125.00
S. 137 Payments	8.50	458.50	8.50
LOAN REPAYMENTS	380.00	377.60	380.00
MAINTENANCE			
Footway Lighting	1,250.00	1,138.26	1,250.00
Salt Bins	0.00	0.00	0.00
Seats	0.00	50.00	0.00
Pond	100.00	0.00	100.00
War Memorial	370.00	350.00	370.00
ELECTIONS	1,000.00	175.00	250.00
CONTINGENCY	0.00	0.00	0.00
VAT ON EXPENDITURE	0.00	432.29	0.00
TOTAL	5,227.00	6,256.63	4,477.00
INCOME			
VAT RECOVERED	0.00	0.00	0.00
BANK INTEREST	3.00	2.75	3.00
OTHER INCOME			
Recycling Credits	250.00	538.98	250.00
Miscellaneous income	0.00	0.00	0.00
PRECEPT	4,990.00	4,990.00	4,990.00
TOTAL	5,243.00	5,531.73	5,243.00
RECEIPTS & PAYMENTS SUMMARY			
BALANCE B.FORWARD	2,542.56	2,605.27	1,880.37
less un-presented cheques	0.00	0.00	0.00
Add Net Income/ Expenditure for year as shown above	<u>16.00</u>	<u>-724.90</u>	<u>766.00</u>
Fund balance at 31st March	<u>2,550.06</u>	<u>1,880.37</u>	<u>2,646.37</u>
General Reserve	2,367.25	1,697.56	2,426.15
Gratuity Fund provision	182.81	182.81	220.22

PWLB ADVANCE OUTSTANDING AT 4/6/11 is £1,521.05

