

## ETTON PARISH COUNCIL

### (ANNUAL MEETING)

16TH MAY 2012

**PRESENT:** Councillors Armstrong, Bell, Boyd OBE, Egglestone, Holmes, Widd and Wright.

Ward Councillors Birmingham and Pollard and J Smith, Clerk were also present.

Members of the public – Nil

The meeting was held at the Village Hall, Etton.

An apology for absence was submitted from Councillor Sleight. It was reported that Councillor Wright may be late in arriving.

**44/12 ELECTION OF CHAIRMAN 2012/13** - Proposed by Councillor Armstrong and seconded by Councillor Holmes that Councillor Bell be elected Chairman. There were no other nominations. On being put to the vote the motion was carried. **Resolved Unanimously** – That Councillor Bell be elected Chairman until the Annual Meeting of the Council in 2013.

*(The Chairman signed the Declaration of Acceptance of Office. The Chairman thanked Councillors and the Clerk for all the support they had given him in what had been an exceptionally busy year).*

**45/12 ELECTION OF VICE-CHAIRMAN 2012/13** – Proposed by Councillor Bell and seconded by Councillor Boyd OBE that Councillor Wright be elected Vice-Chairman. There were no other nominations. On being put to the vote the motion was carried. **Resolved Unanimously** – That Councillor Wright be elected Vice-Chairman until the Annual Meeting of the Council in 2013.

*(Councillor Wright arrived at 7.45pm and thanked Councillors for his re-appointment).*

**46/12 DECLARATIONS OF INTEREST** – There were no declarations.

**47/12 PLANNING APPEAL - LAND NORTH EAST OF MANOR FARM, WARTER LANE - ERECTION OF 2 NO. 50KW WIND TURBINES** – Further to Minute 27/12 it was reported that notice had been received that the applicant had submitted an appeal against the decision of East Riding Council to refuse the application for the erection of 2 no. 50kw wind turbines (overall height to tip 34.2m on 24.6m high monopole tower) with associated infrastructure (amended plans) (ref 11/ 03249) on land north east of Manor Farm, Warter Lane. The appeal would be dealt with by written representations. **Resolved** – (a) That the report be noted, and ( b) that the Clerk, in consultation with the Chairman, send a letter be sent to the Planning Inspectorate confirming the Parish Council's continuing objections to the proposals.

**48/12 OTHER MATTERS – MUD ON ROAD OUTSIDE 128 MAIN STREET** – Councillor Pollard undertook to raise with East Riding Council the need for mud which had been left on the roadside following the repair of a water leak outside 128 Main Street to be removed.

*(Ward Councillors Birmingham and Pollard left the meeting. The Chairman thanked the Ward Councillors for their attendance.)*

**49/12 MINUTES - Resolved** – That the minutes of the meeting held on 13th March 2012 having been circulated be approved as a correct record and signed by the Chairman.

### MATTERS ARISING FROM THE MINUTES

**50/12 The Queen's Diamond Jubilee Celebrations June 2012** – Further to Minute 32/12 it was reported that enquiries had identified the availability of a bench inscribed to commemorate the Queen's Jubilee. Councillors suggested that in view of the appeal referred to in Minute 47/12 it would be inappropriate at this time to provide a bench in Warter Lane overlooking the proposed wind turbine site. **Resolved** – That the purchase of a bench commemorating the Queen's Diamond Jubilee be deferred pending the outcome of the appeal.

**51/12 Local Grants Fund/Severe Weather Grant Assistance Scheme 2011/12 and 2012/13** - Further to Minute 29/12 details were submitted of an equipment locker that was available from HC Slingsby PLC at a cost of approximately £826 that might be suitable for use as a storage facility for pallets of sandbags and salt in a suitable location. A decision was still awaited on the application to ring-fence the £1000 unused from the 2011/12 Severe Weather Assistance scheme. **Resolved** - That further enquiries be made as to whether the provision of the equipment locker for use as a storage facility would be allowable under the East Riding Council's Local Grants Fund scheme.

**52/12 Risk Assessment – Annual Review – Removal of Ivy growing on the Bus Shelter** – Further to Minute 33/12 Councillor Armstrong reported that she had taken to remove the Ivy. The Chairman thanked Councillor Armstrong. **Resolved** – That the report be noted.

**53/12 Other Matters – Painting of Lampposts** – Further to Minute 42/12 it was reported that the Street Lighting Section, East Riding Council had confirmed that the lampposts would be re-painted during the summer. **Resolved** – That the report be noted.

**54/12 Condition of Telephone Kiosk** – Further to Minute 25/12 it was reported that the telephone kiosk was still in need of re-painting. **Resolved** – That a further approach be made to BT stressing that the kiosk is in a conservation area.

**55/12 MINUTES OF THE PARISH MEETING** – Upon the submission of the minutes Councillor Armstrong reported that she had been present at the Parish Meeting. **Resolved** – (a) That the minutes of the Parish Meeting held on 13th March 2012 be received, and (b) that the minutes be amended to record the attendance of Councillor Armstrong.

#### **APPOINTMENT OF REPRESENTATIVES ON OTHER BODIES**

**56/12 Charity Representatives – Resolved** – That Councillor Widd and, subject to his agreement, Mr. T. Bugg be re-appointed the Council's charity representatives for 2012/13.

**57/12 Village Hall Management Committee – Resolved** – That the present representative (Councillor Holmes) be re-appointed for 2012/13.

**58/12 STANDING ORDERS AND FINANCIAL REGULATIONS – ANNUAL REVIEW – Resolved** - That the Standing Orders and Financial Regulations approved by the Council on 14th March 2006 be confirmed.

**59/12 DATES OF MEETINGS 2011/12 - Resolved** - That in line with previous practice meetings be held on the following dates at 7.30 pm (except where indicated):

10th July, 11th September, 13th November 2012 and 22nd January, 12th March (Annual Parish Assembly commencing at 7.00pm followed by the Parish Council Meeting) and 14th May, 2013.

**60/12 REGISTER OF INTERESTS** – Pursuant to Minute 46/10 Members were invited to update their Register of Interests Form either at the meeting or by returning the form to the Clerk as soon as possible afterwards.

**61/12 LOCALISM ACT 2011 – CODE OF CONDUCT** – A letter from East Riding Council dated 4th May 2012 was submitted drawing attention to the need for all Council's, including Parish and Town Councils, to adopt a new Code of Conduct to reflect the provisions of the Localism Act 2011. It was likely that the new provisions would come into effect from 1st July 2012 but confirmation was still awaited. A copy of the Code of Conduct adopted by East Riding Council was attached to the letter and it was suggested that the Council could comply with the requirements of the Localism Act by adopting the same Code, or a Code of its own provided it met the requirements of the Act including a reference to the registration and disclosure of pecuniary and other interests. Unfortunately Regulations had not yet been made by the Government defining what will constitute a pecuniary interest. Members expressed concern at the lack of clarity in the letter regarding the registration and disclosure of pecuniary and other interests. **Resolved** – That the Parish Council agrees in principle to adopt the same Code of Conduct as East Riding Council subject to clarification as to what the letter dated 4th May 2012 means with regard to pecuniary interests.

## PLANNING MATTERS

**62/12 Applications - Resolved** – That the following comments be forwarded to East Riding Council on the application stated:

<u>Application</u>	<u>Comments</u>
(1) <u>Alterations to Overhead Lines in Etton Village</u> (Ref 12/01603).	No observations (Following consultation with the Chairman and Members prior to this meeting it was agreed that no observations be submitted).
(2) <u>134 Main Street</u> – Erection of first floor extension at side, construction of pitched roof over existing carport and replacement doors and windows to front (ref 12/01968).	No objection
(3) <u>South Wolds School, Chantry Lane, Etton</u> - Erection of 2 no. dwellings, access roads and associated external amenity areas following demolition of former school buildings and headmaster's house (resubmission of 11/03326) (Ref 12/01747)	<p>(a) The Parish Council recommends that this application be approved subject to restrictive covenants that there shall be no more than 2 dwellings on the site and also ensuring the provision of landscaping to the south.</p> <p>(b) The Parish Council also requests that any developer of the site is required to ensure that all contractors' vehicles going to and from the site shall only use Chantry Lane from the direction of its junction with the B.1248 and not from the direction of Etton village.</p> <p>(c) The Parish Council feel strongly about this application and would request that, if the Planning Officer is minded to recommend refusal, this application should be referred to the Area Planning Sub-Committee for determination.</p>

**63/12 Decisions - Resolved** – That the following decision of East Riding Council on the application stated be noted:

<u>Application</u>	<u>Decision</u>
(1) <u>78 Main Street</u> – Erection of single storey extension to rear and detached garden store, following demolition of outbuilding	Approved

## EAST RIDING OF YORKSHIRE COUNCIL

**64/12 East Riding of Yorkshire Rural Strategy – Consultation Draft - Resolved** – That the information be received.

**65/12 The National Planning Policy Framework and Neighbourhood Planning in the East Riding – Resolved** – That the letter dated 26th April 2012 be received.

**66/12 Third Party Recycling Credit Agreement 2012/13** – A letter dated 16th April 2012 was submitted. **Resolved** – That the agreement for 2012/13 be approved.

**67/12 ANNUAL RETURN 2011/12 AND ANNUAL GOVERNANCE STATEMENT** – Further to Minute 39/12 a copy of the final Annual Return and Annual Governance Statement was submitted. **Resolved** – That the Annual Return and Annual Governance Statement be approved.

**68/12 ACCOUNTS – Resolved** - (a) That it be noted that the following income had been received since the last meeting:

	£
East Riding of Yorkshire Council – Precept	4,990.00

(b) that the following payments be approved:

	£
(i) J Smith Clerk's Salary – April/June 2012 (£198.00) and Office Allowance (£25.00)	223.00
(ii) HMRC – PAYE	49.50
(iii) Public Works Loans Board – Loan payment (Direct Debit)	188.80

(c) that it be noted that the following account has been paid since the last meeting in consultation with the Chairman and Vice-Chairman:

	£
Mr A Johnson – Audit Fee	205.40

and (d) that the thanks received on behalf of the Village Hall Committee for the recycling income grant be noted.

**69/12 BANK RECONCILIATION STATEMENT AT 31ST MARCH 2012 AND FINAL STATEMENT OF ACCOUNTS 2011/12** - Further to Minute 39/12 a copy of the final Receipts and Payments Account for the year ended 31st March 2012 was submitted together with a copy of the final Bank Reconciliation Statement as at 31st March 2012. **Resolved** – That the accounts and statement be noted.

**70/12 EAST RIDING COUNCIL - STREET LIGHTING SERVICE LEVEL ONE AGREEMENT** – A letter dated 3rd April 2012 was submitted. It was reported that the Street Lighting Section had visited the village to inspect the lighting and had confirmed that the existing lanterns would not be replaced although three pole brackets along Chantry Lane might be changed although there may be no noticeable difference. East Riding Council had expressed a wish to place discreet numbers on the lampposts to assist electronic mapping devices. **Resolved** – That the report be noted and approval be given to placing discreet number signs on the Parish Council's lampposts.

**71/12 CORRESPONDENCE – Resolved** – (a) That the following correspondence be received:

- (a) East Riding of Yorkshire Council
  - (i) Parish News – April 2012 (submitted).
  - (ii) Beverley and Rural Community Partnership – Notes for 6th March and 18th April 2012. Next meeting 8th June 2012 at Lund Village Hall.
  - (iii) Flood Liaison Group – Letter dated 27th March 2012.
- (b) Humberside Police - Beverley Rural Update for April 2012
- (c) Humber & Wolds Rural Community Council – The Playing Field Newsletter Spring 2012.
- (d) Minutes of Cherry Burton Parish Council – 13th March and 17th April 2012 - for information (submitted).
- (e) CPRE – Fieldwork Newsletter Spring 2012 and Countryside Voice - Spring 2012.
- (f) Clerks and Councils Direct May 2012.

**72/12 RECORD OF APPRECIATION** – A Councillor expressed thanks to the Chairman and the Clerk for all their hard work on behalf of the Council during the previous year.