

## ETTON PARISH COUNCIL

12TH NOVEMBER 2013

**PRESENT:** Councillors Bell (Chairman), Armstrong, Eggleston, Heuck, Holmes, Sleight, Widd and Wright.

Ward Councillor Pollard and J Smith, Clerk were also present.

Members of the public – Nil

The meeting was held at the Village Hall, Etton.

An apology for absence was submitted from Councillor Boyd OBE.

**122/13 DECLARATIONS OF INTEREST** – There were no declarations.

**123/13 MINUTES - *Resolved*** – That the minutes of the meeting held on 10th September 2013 having been circulated be approved as a correct record and signed by the Chairman.

### MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA

**124/13 Planning Applications - Erection of 2 wind turbines at land West of Field House Farm, Etton Road, Cherry Burton (Ref 13/02251)** - Further to Minute 114/13 it was reported that East Riding Council had indicated that it was unlikely that this application would be considered before December 2013. ***Resolved*** – That the report be noted.

**125/13 Parish Emergency Plan – Update September 2013** – It was reported that pursuant to Minute 115/13 a copy of the updated Plan had been circulated to all Members for their Emergency Plan File. ***Resolved*** – That the report be noted.

**126/13 COMMUNICATIONS** – There were no items.

**127/13 QUESTIONS BY MEMBERS OF THE COUNCIL** – There were no items.

**128/13 DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT - GUIDANCE ON PERSONAL INTERESTS** – An email dated 4th October 2013 from the Monitoring Officer was submitted drawing the Council's attention to guidance recently published by the Department for Communities and Local Government on personal interests along with a revised version of the simplified Code of Conduct issued by the Department. The main change was the statement that any interests that are registered by a Parish Councillor should be guided by the seven principles of public life. Specifically the guidance stated that Councillors should declare their membership of any Trade Union. The email stated that those Councils (like Etton Parish Council) that had adopted the East Riding of Yorkshire Council Code of Conduct would not need to change their Code of Conduct as that version already contained a requirement to register membership of Trade Unions. The guidance also stated that the setting of Council Tax does not create a disclosable pecuniary interest which meant that a dispensation was not required for Councillors in setting the precept. Previously the Monitoring Officer had advised Councillors to apply for a dispensation as there was an arguable case that there was a need for a dispensation. In light of the guidance now issued the Monitoring Officer's advice was that such a dispensation was no longer required. ***Resolved*** – That the information be noted.

**129/13 PLANNING MATTERS** – There were no items.

**130/13 MEETING WITH WARD COUNCILLORS – *Resolved*** - That the Chairman (Councillor Bell) and Vice-Chairman (Councillor Wright) will attend the meeting on 26th November 2013 at County Hall, Beverley.

**131/13 EAST RIDING OF YORKSHIRE COUNCIL'S BUDGET EVENT** – It was reported that an invitation had been received for up to 2 Councillors to attend the Budget Event on 4th December 2013. **Resolved** – That the report be noted.

**132/13 EAST RIDING COUNCIL LOCAL GRANT FUND 2013/14 – DRAFT GRANT APPLICATION AND QUOTATIONS - UPDATE** – Further to Minute 118/13 consideration was given to a revised a draft grant application based on quotations for the supply, delivery and installation of a new Parish Council Notice Board on the side of the Village Hall and also for a salt bag store to be sited on the public house car park behind the bus shelter. Since the last meeting an updated quotation had been obtained from Clark and Hay for a 10x10 storage unit with a T&G wooden floor but without a concrete base and also an enquiry had been submitted to East Riding Council to establish whether planning permission was required for the siting of the storage unit. Members were reminded that it would also be appropriate to obtain formal written consent from the Brewery/Landlord before the work to install the storage unit was carried out. It was also suggested that Members might wish to seek an alternative quote from Clark & Hay for the supply and installation of a Notice Board for comparison purposes. **Resolved** – That the proposed grant application be considered further at the next meeting.

**133/13 TREES AT POND – QUOTATIONS** – Further to Minute 104/13 details were submitted of quotations received for the felling of the two diseased trees alongside the pond. East Riding Council had confirmed that the removal of the Two trees was exempt from the requirement under the Town and Country Planning (Tree Preservation)(England) Regulations 2012 to give 6 weeks' notice prior to any works being carried to trees in a conservation area. The Parish Council would however be required to give the Council at least 5 days' notice of the works being carried out; to plant replacement trees, and to confirm to the Council when the replacement trees had been planted. **Resolved** - (a) That the quotation submitted by Yorkshire Treecraft, being the lowest quotation received be accepted; (b) that the letter dated 30th October 2013 from East Riding of Yorkshire Council be noted and that the successful contractor be requested to give the requisite notice prior to the works being carried out; (c) that the requirement to plant 2 replacement trees be noted and that the successful contractor be asked to undertake the planting of suitable cultivars to be agreed with the Tree Officer, and (e) that the Clerk, in consultation with the Chairman, be authorised to agree any revised quotation to take account of extra work asked of the contractor arising from parts (b), and (c) above.

*(Ward Councillor Pollard arrived at 8.00pm)*

**134/13 EAST RIDING COUNCIL MATTERS** – The following items were briefly discussed:

- Gardham Road – Bend in road at Gardham Hall – It was suggested that given the increased amount of traffic using this road that some discreet road markings were necessary to draw attention to the sharp bend. Ward Councillor Pollard agreed to raise the matter with the East Riding Council.
- Wind Turbines – Members referred to the discussion earlier in the meeting (Minute 124/13 above refers) regarding application reference 13/02251.
- Request for an Extension of 30mph Speed Limit beyond the Village Limits – It had been reported at the meeting on 3rd July 2013 (Minute 80/13 refers) that a letter had been received from East Riding Council dated 4th June 2013 confirming that the Parish Council's request for an extension of the 30mph speed limit would be investigated. The response had also indicated that the cost of speed survey's using mobile flashing speed limit signs was £150. The Parish Council agreed to inform East Riding Council that the use of the mobile speed limit equipment was not considered necessary at present and that the Parish Council will await the outcome of the investigation of the request for an extension of the existing limit beyond the first properties in the village in the direction of the B1248 in the interests of road safety. Members reiterated their concerns at the speed of vehicles entering the village. Ward Councillor Pollard agreed to pursue the matter with Mr P Hiscott, Highways Engineer.
- Development of former Etton Pasture school site

**Resolved** - That the report be noted.

*(Ward Councillor Pollard left at 8.25pm)*

**135/13 TREE PRESERVATION ORDER (ETTON NO.2) 2013 - Resolved** – That it be noted that, following consultation with Members, no observations were submitted to East Riding Council with regard to the making of the Tree Preservation Order relating to two areas of mature trees on land at the former South Wolds School, Chantry Lane, Etton.

**136/13 HUMBER & WOLDS RURAL COMMUNITY COUNCIL – YORSWITCH BULK OIL BUYING SCHEME** (Minute 119 (f)/13 a copy of a letter dated 4th September 2013 was submitted. **Resolved** – That the letter be published on the Parish Council Notice Board.

**137/13 NATIONAL GRID – YORKSHIRE & HUMBER CARBON CAPTURE AND STORAGE CROSS COUNTRY PIPELINE** – Attention was drawn to letters dated 9th September 2013 (previously circulated) and also further letters dated 10th and 23rd September 2013 and enclosures giving an update regarding the progress of the scheme and the dates of public exhibitions that were held during September and October 2013. **Resolved** – That the correspondence be received.

**138/13 HUDSON WAY RAIL TRAIL MANAGEMENT PLAN – CONSULTATION** – An email dated 1st November 2013 from Haycock and Jay Associates Ltd who had been contracted by East Riding of Yorkshire Council's Countryside Access Team to draw up a Management Plan for each of the two Rail Trails (Hudson Way and Hornsea). The Plans would be used by the Team and others involved in the maintenance and management of the Rail Trails. At this stage the consultant was gathering input from users of the Rail Trails and associated stakeholders, for consideration and, where possible, inclusion in a consultation draft Management Plan for each Rail Trail. Drop-in events had been held in September 2013, aimed at reaching users and the consultant was now contacting key stakeholders. Following the initial consultation the consultant will produce a Consultation Draft which will be disseminated to key stakeholders for comments, before finalising the Management Plans with ERYC. **Resolved** - That the following views be submitted in response to the consultation regarding the Hudson Way rail trail:

- (i) Track surface – the Parish Council does not support an improvement of the trail surface as it would allow cyclists to go faster and pose increased danger to pedestrians, and
- (ii) Shared Use Issues – the Parish Council would suggest the provision of more waste bins where there is car access to the trail i.e. at Cherry Burton and Gardham.

**139/13 BANK RECONCILIATION STATEMENT - Resolved** – That the Bank Reconciliation Statement now submitted be noted.

**140/13 ACCOUNTS – Resolved** - (a) That it be noted that the following income had been received since the last meeting;

	£
ERYC – Recycling income	144.95

(b) that the following payments be approved:

	£
J Smith (Clerk's Salary – November 2013)	66.00
HM Revenue & Customs (PAYE - November 2013)	16.50
Mr D Welbourn – Maintenance of War Memorial garden etc.	380.00
East Riding Council – Footway Lighting	1,397.63
CPRE – Subscription renewal	29.00
St Mary's Church, Etton PCC (recycling income)	72.48
Etton Village Hall Management Committee (recycling income)	72.47
Public Work Loans Board (Direct debit – December 2013)	188.80

(c) that the Council authorise the payment of the following accounts in December 2013:

	£
J Smith Clerk's Salary – December 2013	66.00
HMRC – PAYE – December 2013	16.50

(d) that it be noted that the Village Hall Committee and the Church had expressed their thanks for the grants from the recycling income.

**141/13 BUDGET MONITORING 2013/14 AND ESTIMATES 2014/15 AND PRECEPT**

**2014/15** – A report was submitted showing actual expenditure in 2012/13, monitoring expenditure during the current year and outlining a discussion budget for 2014/15 based on the probable result for expenditure. It was reported that in line with the arrangements adopted last year the Council would not have all the necessary information from East Riding of Yorkshire Council regarding Council Tax Support funding for 2014/15 to enable the Parish Council to determine the Precept for 2014/15 at this meeting. It was suggested that the Council might wish therefore to defer setting a Precept for 2014/15 until its meeting on 14th January 2014.

**Resolved** – (a) That the budget monitoring statement be noted; (b) that the probable result for 2013/14 be noted; (c) that the budget for 2014/15 as set out in the Appendix to these minutes be approved, and (d) that the Precept for 2014/15 be determined at the next meeting in the light of information from East Riding Council regarding Council Tax Support funding for 2014/15

**142/13 VILLAGE BOOKLET** – The Chairman drew Members' attention to a booklet which he had previously produced some years ago containing useful village information and suggested that it might be timely to produce a similar booklet, possibly funded by income from advertising. **Resolved** – That Councillor Bell will look to produce a new booklet.

**143/13 HUMBERSIDE FIRE AND RESCUE SERVICE – OPERATIONAL EFFICIENCY**

**PROGRAMME - CONSULTATION** – An email from Humberside Fire and Rescue Service dated 7th November 2013 was submitted outlining arrangements for consultation on its Operational Efficiency Programme. **Resolved** – That the information be noted.

**144/13 CORRESPONDENCE – Resolved** – That the following correspondence be received:

- (a) East Riding of Yorkshire Council
  - (i) Parish News – October/November 2013 (previously circulated).
  - (ii) East Riding Local Plan Update – Summer 2013
  - (iii) Beverley and Rural Area Community Partnership 14th October 2013
  - (iv) Tackling Anti-Social Behaviour Statistics – April to September 2013
  - (v) Community Payback Projects
  - (vi) Community Learning Fund
  - (vii) Streetscene Satisfaction Survey
- (b) Humberside Police – Parish/Town News Release - latest update (if any)
- (c) Launch of the Voluntary and Community Action Partnership
- (d) Save Our Ferriby Action Group – Re Objection to Venue for Public Inquiry
- (e) Clerks and Councils Direct November 2013
- (f) CPRE – Countryside Voice – Winter 2013
- (g) War Memorial Trust Bulletin

**145/13 ROUTINE MATTERS** – The following matters were discussed briefly:

- Pond fence – Members were reminded that it had been suggested at the previous meeting that the pond fence was in need of re-painting and it was suggested that the work might be a suitable project for the Community Payback scheme (Minute 144(a)(v)/13 above refers). It was agreed that the work be submitted as a possible project.

**146/13 DATE OF NEXT MEETING - Resolved** – That the next meeting of the Council be held on 14th January 2014 at 7.30pm as scheduled.

## BUDGET 2013/14 AND ESTIMATES 2014/15

	BUDGET 2013/14 £	PROBABLE RESULT 2013/14 £	APPROVED BUDGET 2014/15 £
<b>EXPENDITURE</b>			
<b>STAFF</b>			
Clerk's Salary	990.00	990.00	<b>990.00</b>
<b>ADMINISTRATION</b>			
Admin/Expenses	200.00	148.39	<b>200.00</b>
Audit Fees	325.00	205.40	<b>210.00</b>
Hire of Village Hall	50.00	70.00	<b>65.00</b>
Subscriptions	55.00	56.00	<b>56.00</b>
Insurance	225.00	243.80	<b>250.00</b>
Miscellaneous	16.50	1,007.50	<b>16.50</b>
<b>GRANTS</b>			
St Mary's Church	125.00	229.41	<b>125.00</b>
Village Hall	125.00	229.40	<b>125.00</b>
S. 137 Payments	8.50	8.50	<b>8.50</b>
<b>LOAN REPAYMENTS</b>	380.00	377.60	<b>378.00</b>
<b>MAINTENANCE</b>			
Footway Lighting	1,200.00	1,164.69	<b>1,200.00</b>
Salt Bins	0.00	0.00	<b>300.00</b>
Seats	0.00	0.00	<b>50.00</b>
Pond	100.00	880.00	<b>250.00</b>
War Memorial	370.00	380.00	<b>370.00</b>
<b>ELECTIONS</b>	250.00	0.00	<b>250.00</b>
<b>CONTINGENCY</b>	0.00	0.00	<b>0.00</b>
<b>VAT ON EXPENDITURE</b>	0.00	434.74	<b>0.00</b>
<b>TOTAL</b>	<b>4,420.00</b>	<b>6,425.43</b>	<b>4,844.00</b>
<b>INCOME</b>			
VAT RECOVERED	0.00	434.74	<b>0.00</b>
BANK INTEREST	3.00	0.80	<b>3.00</b>
<b>OTHER INCOME</b>			
Recycling Credits	250.00	458.81	<b>250.00</b>
Miscellaneous income	0.00	0.00	<b>0.00</b>
Council Tax Support Payment	0.00	154.57	<b>0.00</b>
<b>PRECEPT</b>	4,990.00	4,830.00	To be determined
<b>TOTAL</b>	<b>5,243.00</b>	<b>5,878.92</b>	To be determined
<b>RECEIPTS &amp; PAYMENTS SUMMARY</b>			
BALANCE B.FORWARD	3,099.65	3,440.67	<b>2,894.16</b>
less un-presented cheque	0.00	0.00	<b>0.00</b>
<b>Add Net Income/ Expenditure for year as shown above</b>	<u>823.00</u>	<u>-546.51</u>	To be determined
Fund balance at 31st March	<u><b>3,922.65</b></u>	<u><b>2,894.16</b></u>	To be determined
<b>General Reserve</b>	<b>2,665.30</b>	<b>2,636.81</b>	To be determined
<b>Gratuity Fund provision</b>	257.35	257.35	<b>294.47</b>
<b>Severe Weather Grant Reserve</b>	1,000.00	0.00	<b>0.00</b>

PWL B Advance Outstanding at 31/3/14 will be £717.94

