

ETTON PARISH COUNCIL

14TH JANUARY 2014

PRESENT: Councillors Bell (Chairman), Armstrong, Boyd OBE Eggleston, Heuck, Holmes, Sleight, Widd and Wright.

Ward Councillor Pollard and J Smith, Clerk were also present.

Members of the public – One

The meeting was held at the Village Hall, Etton.

An apology for absence was submitted from Councillor Widd.

1/14 DECLARATIONS OF INTEREST – There were no declarations.

2/14 MINUTES - Resolved – That the minutes of the meeting held on 12th November 2013 having been circulated be approved as a correct record and signed by the Chairman.

(Councillor Mrs Heuck arrived at 7.35pm).

MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA

3/14 Planning Applications - Erection of 2 Wind Turbines at land West of Field House Farm, Etton Road, Cherry Burton (Ref 13/02251) - Further to Minute 124/13 it was reported that this application had been withdrawn. **Resolved** – That the report be noted.

4/14 Trees at Pond – Quotations – Further to Minute 133/13 details were submitted of a revised quotation received from Yorkshire Treecraft in the sum of £370 which, following consultation with the Chairman, had been accepted. The contractor had indicated that the work would be carried out in the week commencing 10th February 2014. **Resolved** - That the report be noted and the action taken endorsed.

5/14 COMMUNICATIONS – It was reported that a letter had been received from a resident with regard to the following matters:

- (i) Proposed Extension to the Sancton Hill Wind Farm - the proposed extension was for up to a further 11 turbines, making a total of 22 in all. The resident assumed that the Parish Council had already been notified of this and urged the Council to object to the proposal. Public Information Sessions were due to be held at Sancton Village Hall on 17th and 18th January 2014. The Clerk informed the Council that no information had been received as no planning application had yet been submitted. Following an enquiry to East Riding Council the Clerk had been informed that the Parish Council would be consulted should an application be submitted.
- (ii) Waste Bin in need of repair - outside 94 Main Street – The Chairman stated that he would visit the site to check the condition of the bin and to determine what action might be required.
- (iii) Dog Fouling – a need for notices asking dog owners to pick up dog mess and to notify them of fines for the fouling of pavements if they do not do so. The Chairman reminded Members that it was the Council's intention to publish a newsletter to residents in 2014 and that it might be preferable to include appropriate information in there rather than having signs within the conservation area.

Resolved – (a) That with regard to item (i) above the Council will await to be consulted on any formal planning application for an extension of the wind farm, (b) that with regard to item (ii) above it be noted that the Chairman will inspect the condition of the waste bin and consider what action needs to be taken; (c) that with regard to item (iii) above the Council will look to

include a message urging responsible dog ownership in the proposed newsletter, and (d) that a reply be sent to the resident informing her of the above decisions.

6/14 QUESTIONS BY MEMBERS OF THE COUNCIL – There were no items.

7/14 PLANNING MATTERS – There were no items.

8/14 TREE APPLICATIONS/DECISIONS – There were no items.

EAST RIDING OF YORKSHIRE COUNCIL

9/14 Meeting with Ward Councillors – Further to Minute 130/13 it was reported that the meeting on 26th November 2014 had had to be cancelled and had now been re-arranged to be held on 22nd January 2014. **Resolved** - That the Chairman (Councillor Bell) and Vice-Chairman (Councillor Wright) will attend the meeting on 22nd January 2014 at County Hall, Beverley.

10/14 Proposed Submission East Riding Local Plan – Attention was drawn to an email from East Riding Council dated 26th November 2013 (previously circulated) indicating that the Proposed Submission version of the East Riding Local Plan would be considered by the Council's Cabinet on 3 December 2013 prior to being submitted to the Government for Public Examination. The proposed Submission Local Plan was made up of two documents - a Strategy Document and an Allocations Document and was available to view on that Council's website. The role of the East Riding Local Plan was to identify the location and amount of development that will take place in the East Riding between 2013-2029, including new homes, shops and businesses. Subject to the documents being approved by the Council, individuals and organisations will have one final opportunity to provide comment during a consultation period likely to start in late January 2014 for 6 weeks. Following the final consultation, the Local Plan and any comments received will be submitted to Government. The Secretary of State will then appoint an Independent Inspector to hold an Examination in Public, likely to take place in the Summer 2014. **Resolved** – That the report be noted.

11/14 Code of Conduct Issues – Update – Information from Monitoring Officer – A copy of an email from the Monitoring Officer, East Riding Council dated 2nd December 2013 was submitted providing an update on a number of issues that had arisen recently relating to the Code of Conduct. Firstly another standard code had been drafted by Hoey Ainscough Associates which was attached to the email for information. If Parish Councils were considering revisions to their existing Code they might wish to look at some or all of this alternative Code as a precedent. Also, during the review of the Code of Conduct in the East Riding which was discussed at a recent meeting of the Standards Committee a number of Councils stated they felt there was a need to re-introduce some form of prejudicial interest. This is covered in paragraph 3.3 of the above Code. Although East Riding Council was not bringing prejudicial interests back into their Code the Monitoring Officer had attached an amended version of the current East Riding of Yorkshire Council Code with provisions relating to prejudicial interests track-changed into the Code for those Councils who were considering the introduction of prejudicial interests. Finally it was proposed to arrange a programme of discussion forums for Town and Parish Councils throughout the East Riding next year. Given the different codes in existence the emphasis would be on discussion of aspects of the Codes that Councils require guidance on, consider problematic or consider are worthy of discussion. The Clerk stated that he was not aware that the Parish Council had any concerns regarding its existing Code and therefore the matter was submitted for Members' information. The Clerk also reported that he would circulate a convenient size fold up version of the Council's Code of Conduct which Members might wish to carry around with them when on Council business for ease of reference. **Resolved** – That the report be noted.

12/14 Local Grant Fund – Draft Application – Update – Further to Minute 132/13 the Clerk updated Members on progress with regard to the draft grant application as follows:

- Following consultation with East Riding Council the Parish Council had been informed that planning permission would be required to site the proposed store

on the public house car park. It was suggested that that there seemed little point in applying for planning permission until all other matters had been resolved.

- Written confirmation was still awaited from the Brewery and the Landlord that they approved the siting of the store on the car park.
- A quotation had been received from Hay and Clark for the supply and fitting of a new Notice Board on the Village Hall which was lower than the other quotation which the Council had previously obtained.
- A revised quotation had been obtained from Hay and Clark for the installation of a store on a wooden base but had indicated that the Supplier of the store was out of stock and therefore the price would be subject to the price the contactor paid at the time of order.
- It had now been brought to the Council's attention that it would be a condition of any grant approval by East Riding Council that the Parish Council can demonstrate that it has in place policies with regard to Health & Safety and also Equalities. This information would be submitted to a future meeting should the Parish council decide to proceed with a grant application.

Resolved – (a) That the Clerk continue to pursue the preparation of grant application on the basis of the quotations from Hay & Clark now reported and subject to all necessary consents and permissions having been obtained, and (b) that details of the proposed Notice Board which is to be mounted off the wall of the Village Hall so as to discourage damp penetration of the wall be forwarded to the Village Hall Committee.

13/14 PARISH PRECEPT 2014/15 – At its meeting on 12th November 2013 the Council had approved a budget for 2014/15 (Minute 141/13 refers) but deferred setting a Precept for 2014/15 pending the receipt of further information from East Riding Council regarding the allocation of Council Tax Support funding for 2014/15. A letter from East Riding Council dated 3rd December 2013 was submitted confirming that the Parish Council's Tax Base (Band D equivalent) for 2014/15 was 117.63 and also that this Council had not been allocated any Council Tax Support Funding for 2014/15. Last year the Parish Council received £154.57 which enabled the Council to reduce its Precept from £4,990 in 2012/13 to £4,830 in 2013/14. The Council was asked to determine the level of its Precept for 2014/15. The Discussion Budget submitted to the previous meeting suggested that, as in previous years, the Council might wish to keep the Precept at the same level as last year (£4,830). It was noted however that as the Council would not receive any Council Tax Support Funding the effect would be to reduce Council Tax payments by approximately 0.30%, whereas setting a precept above £4,830 would result in an increase compared to 2013/14. **Resolved** – (a) That the budget for 2014/5 be confirmed as set out in the Appendix to these minutes, and (b) that a Precept of £4,830 be approved.

14/14 ACCOUNTS – Resolved - (a) That it be noted that the following income had been received since the last meeting;

	£
Natwest Bank – Interest	0.86

(b) that the following payments be approved:

	£
J Smith (Clerk's Salary – January 2014)	66.00
HM Revenue & Customs (PAYE – January 2014)	16.50
Walkington Parish Council – SLCC subscription (shared cost)	27.00
Zurich Municipal – Insurance	243.80

(c) that the Council authorise the payment of the following accounts in December 2013:

	£
J Smith (Clerk's Salary – February 2014)	66.00
HM Revenue & Customs (PAYE – December 2013)	16.50

15/14 **CORRESPONDENCE – Resolved** – That the following correspondence be received:

- (a) East Riding of Yorkshire Council
 - (i) Parish News – December 2013 and January 2014 (previously circulated).
 - (ii) Beverley and Rural Area Community Partnership Agenda/Notes 5th December 2013.
 - (iii) Consultation - Review of Sex Establishment Policy - email dated 26th November 2013 (previously circulated).
 - (iv) Make Time for Winter – Information Guide (circulated by email).
 - (v) Consultation - Council Tax Discount Scheme – Homelessness Steering Group.
 - (vi) Joint Local Access Forum – Agenda 18th December 2013.
 - (vii) Overview and Scrutiny Work Programme – Comments were required by 12th December 2013.
- (b) Humberside Police – Parish News Update December 2013.
- (c) Northern Gas Networks workshops in January 2014.
- (d) Humber & Wolds Rural Community Council – YORSwitch Bulk Oil Buying Scheme (information placed on Village Notice Board).
- (e) Clerks & Councils Direct – January 2014.

(Ward Councillor Pollard arrived at 8.10pm)

16/14 **EAST RIDING COUNCIL MATTERS** – The following items were briefly discussed:

- Gardham Road – Bend in road at Gardham Hall – Ward Councillor Pollard referred to minute 134/13 and reported that East Riding Council had accepted that road markings were necessary to draw attention to the sharp bend but that the work would not be carried out in the 2013/14 financial year.
- Wind Turbines – A Member referred to the discussion earlier in the meeting (Minute 3/14 above refers) and queried whether given the Government's announcement of reductions in the subsidy funding for land based turbines there was any cut-off date as to when future applications would be subject to the reduced funding. The Clerk undertook to check Government's website and to forward the information to the Councillor.
- Access to Former Etton Pasture School Site – Members stated that it appeared that another access to the site had been created by East Riding Council. Concern was also expressed about mud being deposited on the highway. Ward Councillor Pollard undertook to check the situation.
- Request for an Extension of 30mph Speed Limit beyond the Village Limits – Further to Minute 134/13 Ward Councillor Pollard reported that the Council's request for an extension of the 30mph limit zone was included in East Riding Council's forward programme for consideration in the next financial year. Members reiterated their concerns at the speed of vehicles entering the village. And that this was an on-going situation which needed to be addressed now for safety reasons. It was agreed that the Parish Council's be brought to the attention of the Police.
- Sewerage Issue – Matter previously raised with East Riding Council by a resident. Members stated that they did not know whether this issue had been resolved or not. Ward Councillor Pollard undertook to make enquiries with East Riding Council.
- Pooling Water along Etton Road – Councillors reported the need for attention to the drainage along Etton Road from the opposite Chantry Lane towards the B1248 as pools of water are crated whenever it rains. Ward Councillor undertook to pass on the concerns to East Riding Council.

Resolved - That the report be noted.

(Ward Councillor Pollard left at 8.40pm)

17/14 ROUTINE MATTERS – The following matters were discussed briefly:

- Lighting up the War Memorial – A Councillor suggested that consideration be given to lighting up the Memorial from 4th August 2014 for 4 years to commemorate the centenary of the start of World War I. It was agreed that Councillor Mrs Heuck would investigate the proposal and that an item be included on the Agenda for the next meeting to further consider the proposal.

18/14 DATE OF NEXT MEETING - *Resolved* – That the next meeting of the Council be held on be held on 11th March 2014 (on the rising of the Annual Parish Assembly which is to commence at 7.00pm) as scheduled.

BUDGET 2013/14 AND ESTIMATES 2014/15

	BUDGET 2013/14 £	PROBABLE RESULT 2013/14 £	APPROVED BUDGET 2014/15 £
EXPENDITURE			
STAFF			
Clerk's Salary	990.00	990.00	990.00
ADMINISTRATION			
Admin/Expenses	200.00	148.39	200.00
Audit Fees	325.00	205.40	210.00
Hire of Village Hall	50.00	70.00	65.00
Subscriptions	55.00	56.00	56.00
Insurance	225.00	243.80	250.00
Miscellaneous	16.50	1,007.50	16.50
GRANTS			
St Mary's Church	125.00	229.41	125.00
Village Hall	125.00	229.40	125.00
S. 137 Payments	8.50	8.50	8.50
LOAN REPAYMENTS	380.00	377.60	378.00
MAINTENANCE			
Footway Lighting	1,200.00	1,164.69	1,200.00
Salt Bins	0.00	0.00	300.00
Seats	0.00	0.00	50.00
Pond	100.00	880.00	250.00
War Memorial	370.00	380.00	370.00
ELECTIONS	250.00	0.00	250.00
CONTINGENCY	0.00	0.00	0.00
VAT ON EXPENDITURE	0.00	434.74	0.00
TOTAL	4,420.00	6,425.43	4,844.00
INCOME			
VAT RECOVERED	0.00	434.74	0.00
BANK INTEREST	3.00	0.80	3.00
OTHER INCOME			
Recycling Credits	250.00	458.81	250.00
Miscellaneous income	0.00	0.00	0.00
Council Tax Support Payment	0.00	154.57	0.00
PRECEPT	4,990.00	4,830.00	4,830.00
TOTAL	5,243.00	5,878.92	5,083.00
RECEIPTS & PAYMENTS SUMMARY			
BALANCE B.FORWARD	3,099.65	3,440.67	2,909.16
less un-presented cheque	0.00	0.00	0.00
Add Net Income/ Expenditure for year as shown above	<u>823.00</u>	<u>-546.51</u>	239.00
Fund balance at 31st March	<u>3,922.65</u>	<u>2,894.16</u>	<u>3,148.16</u>
General Reserve	2,665.30	2,636.81	2,853.69
Gratuity Fund provision	257.35	257.35	294.47
Severe Weather Grant Reserve	1,000.00	0.00	0.00

PWL B Advance Outstanding at 31/3/14 will be £717.94

