

ETTON PARISH COUNCIL

(ANNUAL MEETING)

14TH MAY 2013

PRESENT: Councillors Armstrong, Bell, Boyd OBE, Eggleston, Heuck, Holmes, Sleight, Widd and Wright.

J Smith, Clerk was also present.

Members of the public – Nil

The meeting was held at the Village Hall, Etton.

An apology for absence was submitted from Ward Councillor Pollard. It was reported that Councillor Heuck may be late in arriving.

44/13 ELECTION OF CHAIRMAN 2013/14 - Proposed by Councillor Wright and seconded by Councillor Holmes that Councillor Bell be elected Chairman. There were no other nominations. On being put to the vote the motion was carried. **Resolved Unanimously** – That Councillor Bell be elected Chairman until the Annual Meeting of the Council in 2014.
(The Chairman signed the Declaration of Acceptance of Office.)

45/13 ELECTION OF VICE-CHAIRMAN 2013/14 – Proposed by Councillor Bell and seconded by Councillor Boyd OBE that Councillor Wright be elected Vice-Chairman. There were no other nominations. On being put to the vote the motion was carried. **Resolved Unanimously** – That Councillor Wright be elected Vice-Chairman until the Annual Meeting of the Council in 2014.
(The Vice-Chairman signed the Declaration of Acceptance of Office.)

46/13 DECLARATIONS OF INTEREST – There were no declarations.

47/13 MINUTES - Resolved – That the minutes of the meeting held on 12th March 2013 having been circulated be approved as a correct record and signed by the Chairman.

(Councillor Heuck arrived at 7.40pm)

MATTERS ARISING FROM THE MINUTES

48/13 Routine Matters – Litter along B1248 Road – Further to Minute 25/13 it was reported that after the last meeting a Member had drawn attention to a glass fish tank deposited on the verge in Chantry Lane near the junction with the B1248 road. It was reported that this and the need for further litter picking along the B1248 had been referred to East Riding Council. **Resolved** – That the report be noted.

49/13 MINUTES OF THE PARISH MEETING – Resolved – That the minutes of the Parish Meeting held on 12th March 2013 be received.

MATTERS ARISING FROM THE MINUTES OF THE PARISH MEETING

50/13 Post Issues – Further to Minute 3 the Clerk apologised for not having yet written to Royal Mail and confirmed that a letter would be sent as instructed. **Resolved** – That the report be noted.

51/13 New Seat along Warter Road – Further to Minute 4 it was reported that the new seat along Warter Road had been provided by a resident of Cherry Burton. **Resolved** – That the report be noted.

52/13 Pothole near Junction of Etton Road and the B1248 Road – Further to Minute 5 it was reported that East Riding Council had confirmed that the pothole would be filled with road planings. **Resolved** - That the report be noted.

53/13 COMMUNICATIONS – The Chairman reported that he had received an invitation from Forewind to attend a Community Consultation event regarding the Dogger Bank Creyke Beck Wind Farm proposals which was an item on the Agenda for this meeting (Minute 72/13 refers).

APPOINTMENT OF REPRESENTATIVES ON OTHER BODIES

54/13 Charity Representatives – Resolved – That Councillor Widd and, subject to his agreement, Mr. T. Bugg be re-appointed the Council's charity representatives for 2013/14.

55/13 Village Hall Management Committee – Resolved – That the present representative (Councillor Holmes) be re-appointed for 2013/14.

56/13 STANDING ORDERS AND FINANCIAL REGULATIONS – ANNUAL REVIEW – Resolved - That the Standing Orders and Financial Regulations approved by the Council on 14th March 2006 be confirmed.

57/13 DATES OF MEETINGS 2012/13 - Resolved - That in line with previous practice meetings be held on the following dates at 7.30 pm (except where indicated):

9th July, 10th September, 12th November 2013 and 14th January, 11th March (Annual Parish Assembly commencing at 7.00pm followed by the Parish Council Meeting) and 13th May, 2013 (Annual Parish Council).

58/13 REGISTER OF INTERESTS – Pursuant to Minute 46/10 Members were invited to consider whether they needed to update their Register of Interests Form.

PLANNING MATTERS

59/13 Pre-Application – Land at Bradley's Yard, Main Street, Etton – A plan was submitted showing the latest proposals for residential development on the site of the former builders yard on Main Street (Bradley's Yard). It was reported that the Architect acting for the owner had expressed a wish to attend the Council to outline the proposed development prior to an application for planning permission being submitted. Arrangements had been made for representatives of the owner to attend this meeting at 8.30pm to allow Members the opportunity to discuss the proposals amongst themselves first. **Resolved** – That this matter be deferred until later in the meeting.

60/13 Decisions - Resolved – That the following decisions of East Riding Council on the applications stated be noted:

<u>Application</u>	<u>Decision</u>
(1) <u>87 Main Street</u> - Change of use of land to domestic garden, erection of detached garage and 1.1m and 1.95m high boundary wall and siting of an oil tank (following demolition of existing garage and boundary wall (ref 12/05014)	Approved
(2) <u>Wallis Grange, Kiplingcotes Road</u> – Erection of single storey extension to front (ref 13/00245)	Approved
(3) <u>Wold Farm, Kiplingcotes Road</u> – Erection of a general purpose agricultural building (ref 13/00414)	Approved

TREES

61/13 Tree Preservation Order (Etton No.1) 2012 – It was reported, further to Minute 126/12, that East Riding Council had confirmed that the Order had been confirmed without modification. The Order related to a Robinia (False Acacia) Tree in the rear garden of 41 Main Street. **Resolved** – That the report be noted.

62/13 Trees Overhanging Land Adjacent to the Pond – It was reported that the owner of the land adjoining the pond had drawn to the Council's attention that trees on the s land around the pond were overhanging on to his land and interfering with horse riding on the land. Following consultation

with the Chairman a local contractor had been asked to provide a quotation for the work, which was currently awaited. It was noted that the trees were in the conservation area and that consent might be required from East Riding Council for any proposed works to the trees. **Resolved** – That the Clerk, in consultation with the Chairman, be authorised to accept a quotation, subject to any necessary consent being obtained.

EAST RIDING OF YORKSHIRE COUNCIL

63/13 Proposed Purchase of Sandbags for Emergency Use – Further to Minute 26/13 it was reported that East Riding Council had approved the request to the rollover of and change of use of the £1000.00 previously allocated for the purchase of salt, to now be used to buy flood sacks. The approval was subject to the supply of further information which had been supplied. Any future grants to deal with severe weather would however require a Severe Weather Plan within the Council's Parish Emergency Plan. A draft Severe Plan was submitted based on that adopted by Sancton Parish Council. **Resolved** – (a) That the draft Severe Weather Plan be approved subject paragraphs 3 and 4 being amended to indicate that the salt bin at the junction of Chantry Lane was moved to a position opposite Manor House, and be incorporated as an Appendix to the Council's Parish Emergency Plan, (b) that a leaflet be circulated to the occupiers of the following properties being the most likely to be subject to surface water flooding:

17-97, Main Street	29 properties
Southfields, Cherry Burton Road	1 property
138-132 Main Street	4 properties
Village Hall	1 property
	Total 35 properties

asking them to confirm that they wish to receive a free supply of flood sacks as a one-off opportunity, and (c) that the Clerk, in consultation with the Chairman, be authorised to proceed with the purchase of a supply of inflatable sandbags once the responses from owner/occupiers is known.

64/13 Parish Council Liaison Meeting 3rd June 2013 – Resolved – That the information be received.

65/13 Review of Procedures for Publicity for and Delegation of, Planning Applications – Resolved – That the letter dated 1st May 2013 be received.

66/13 Third Party Recycling Credit Agreement 2013/14 – A letter dated 2nd May 2013 was submitted. **Resolved** – That the agreement for 2013/14 be approved.

67/13 Street Lighting - Service Level One Agreement – A letter dated 3rd April 2013 was submitted. **Resolved** – That the agreement be approved.

68/13 Pre-Application – Land at Bradley's Yard, Main Street, Etton – Further to Minute 59/13 Mr R Farrow and D Hickling arrived and at the invitation of the Council outlined the development proposals in more detail and answered questions by Members regarding the proposals. It was noted that an application for planning permission would be submitted in the near future. The Chairman, on behalf of the Council, thanked Mr Farrow and Mr Hickling for their attendance.

69/13 ACCOUNTS – Resolved - (a) That it be noted that the following income had been received since the last meeting:

	£
East Riding of Yorkshire Council – Precept	4,984.57
East Riding of Yorkshire Council – Recycling income	128.34

(b) that it be noted that the following accounts had been paid since the last meeting in consultation with the Chairman and Vice-Chairman and the action taken be endorsed:

	£
Mr A Johnson – Audit Fee	205.40
J Smith (Reimburse postages for Newsletter (£16.00) and ink cartridge (£21.59))	37.59

(c) that the following payments be approved:

	£
J Smith Clerk's Salary – May 2013	66.00
HMRC – PAYE – May 2013	16.50
St Mary's Church, Etton PCC (recycling income)	64.17
Etton Village Hall Committee (recycling income)	64.17
Etton Village Hall Committee (Hire of hall)	60.00
Public Works Loans Board – Loan payment (Direct Debit) June 2013	188.80

(d) that the Council authorise the payment of the following accounts in June 2013:

	£
J Smith Clerk's Salary – June 2013	66.00
HMRC – PAYE – June 2013	16.50

and, (e) that the thanks received on behalf of the Village Hall Committee and St Mary's Church for the recycling income grants be noted.

70/13 BANK RECONCILIATION STATEMENT AT 31ST MARCH 2013 AND FINAL STATEMENT OF ACCOUNTS 2012/13 AND REPORT OF INTERNAL AUDITOR - Further to Minute 39/13 a copy of the final Receipts and Payments Account for the year ended 31st March 2012 was submitted together with a copy of the final Bank Reconciliation Statement as at 31st March 2013. The audit of the accounts for 2012/13 had now been completed by the Internal Auditor and a copy of his report was submitted. The report concluded that Internal Auditor was satisfied that the records continued to be well maintained and were free from material error, and that there were no matters of significant concern that needed to be drawn to the attention of the Council. **Resolved** – That the accounts and statement and Internal Auditor's report be noted.

71/13 ANNUAL RETURN 2011/12 AND ANNUAL GOVERNANCE STATEMENT – Further to Minute 39/13 a copy of the final Annual Return and Annual Governance Statement was submitted. **Resolved** – That the Annual Return and Annual Governance Statement be approved.

72/13 DOGGER BANK CREYKE BECK WIND FARM SCHEME – NOTICE OF FINAL PRE-APPLICATION CONSULTATION – It was reported that a letter had been received from Forewind dated 17th April 2013 indicating the final date for responses to the consultation was 11th June 2013 and that local community consultation events would be held on 10th and 11th May 2013. The Clerk undertook to supply Councillors Boyd and Eggleston with a copy of the DVD information that accompanied the letter. **Resolved** – That the information be received.

73/13 CORRESPONDENCE – Resolved – (a) That the following correspondence be received:

- (a) East Riding of Yorkshire Council
 - (i) Parish News – April and May 2013 (submitted).
 - (ii) Beverley and Rural Community Partnership – Agenda and Notes for 10th April 2013. Next meeting 30th May 2012 at Leconfield
- (b) Humberside Police - Beverley Rural Update for April 2013
- (c) CPRE – 'Be Inspired: Improve Travel Choices Where You Live' Toolkit.
- (d) CPRE – Countryside Voice - Spring 2013.
- (e) Clerks and Councils Direct May 2013
- (f) Yorkshire Riding Society – Flagging the Boundary – 19th July 2013

74/13 ROUTINE MATTERS – The following matters were discussed briefly:

- Accident on B1248 Road near Etton junction – That in view of the serious accident that occurred on 7th April 2013 East Riding Council be asked to further review the need for double white lines in the interests of road safety.
- Extension of 30mph speed limit beyond the village limits – That East Riding Council be asked to consider extending the existing limit so that the restriction signs are a further 50 metres beyond the first properties in the village in the direction of the B1248 in the interests of road safety.