

## ETTON PARISH COUNCIL

### SPECIAL MEETING

10TH DECEMBER 2014

**PRESENT:** Councillors Holmes (Chairman), Armstrong, Bell, Eggleston, Heuck, Pearson-Moore and Widd

Ward Councillor Pollard and J Smith, Clerk were also present.

Members of the public – Nil

The meeting was held at the Village Hall, Etton.

Apologies for absence were received from Councillors Boyd OBE and Sleight.

**169/14 COMMUNITY PUBLIC ACCESS DEFIBRILLATORS** – Further to the discussion at the informal meeting of Members held on 15th November 2014 and Minute 160/4 a representative of Yorkshire Ambulance Service NHS Trust gave a demonstration of the use of a Defibrillator. The representative stated that the cost of the equipment shown was approximately £1200 but that costs were reducing over time, that the battery life of the equipment was about 5 years, the equipment came supplied with 2 sets of pads which should last about 2 years, and that replacement pads cost about £25. The representative assured Members that the equipment was totally safe to use and that it would be appropriate to provide the equipment in Etton. In the event that the Council purchased the equipment it would be necessary for the Council to nominate a person to the Ambulance Service as the contact responsible for carrying out a weekly check that the equipment was in working order. Following purchase of the equipment YAS would be willing to provide a familiarisation session on the use of the equipment in the village. The Council's representatives on the Village Hall Management Committee (Councillors Armstrong and Holmes) stated that the Committee was likely to agree to the equipment being fixed to the external wall of the Village Hall provided that it was fixed on the side wall. The Clerk stated that if the Council wished to proceed with a grant application to East Riding Council to cover the cost of purchasing the equipment the Council would require written consent from the Village Hall Committee and also a letter of support from the Yorkshire Ambulance Service. The Parish Council would be responsible for installing the equipment at its own expense. A draft bid for funding from East Riding Council's Local Grant Fund towards the cost was presented at the meeting. The Chairman, on behalf of Members thanked the YAS representative for her attendance. **Resolved** – (a) That, subject to external funding being obtained to cover the cost of the equipment and all necessary consents being obtained, the Council agree to the purchase of a Community Public Access Defibrillator from Yorkshire Ambulance Service, and (b) that the application to East Riding Council for a grant from the Local Grant Fund be approved as now submitted (including the bid for funding for a new Notice Board (Minute 176/14 below refers).

### PLANNING MATTERS

**170/14 Planning Applications – Resolved** - That the following comments be forwarded to East Riding Council on the applications stated:

<u>Application</u>	<u>Comments</u>
(1) <u>Trinder Cottage, 39 Main Street</u> – Erection of two storey extension to rear (ref 14/03625) (previously circulated).	That the Parish Council has no objections to this application.
(2) <u>High Farm, 113 Main Street</u> - Alterations to and change of use of redundant farm buildings to form two dwellings and demolition of existing agricultural buildings (ref 14/03435) (previously circulated). <i>The Conservation Officer had objected to the application.</i>	That East Riding Council be informed that the Parish Council supports this application in principle but notes that as stated in the submitted Planning, Design and Access Heritage Statement (Paragraph 2.6) Inset Plan 10 of the Beverley Borough Local Plan identifies the site as lying outside the defined development limits of the village.

The Parish Council also comment that the Planning Authority should ensure that it is satisfied by Yorkshire Water that the existing drainage in the village can cope with any additional demands arising from the proposed development.

*(Ward Councillor Pollard left the meeting.)*

#### **171/14 Tree Applications**

*(Councillor Heuck declared an interest in applications (1) and (3) below because of the subsidence to her property and took no part in the discussion or decision thereon)*

**Resolved** - That the following comments be forwarded to East Riding Council on the applications stated:

<u>Application</u>	<u>Comments</u>
(1) <u>St Mary's Lodge, Main Street</u> - Etton Conservation Area - Fell Ash tree (T1) and fell Lawson Cypress (T3) at St Mary's Lodge. Fell Laurel (Cherry) (SG2) and treat stump to inhibit re growth at St Mary's House (Ref 14/03762) (previously circulated).	No objections
(2) <u>41 Main Street</u> - Etton No.1 2012 (Ref 1273) and Etton Conservation Area - Remove lower branches from a Robina (false acacia) tree (Ref 14/03772) (previously circulated).	No objections
(3) <u>St Mary's House, Main Street</u> - Etton Conservation Area - Remove Laurel (SG2) (Ref 14/03763) (previously circulated).	No objections

#### **172/14 DECLARATIONS OF INTEREST – There were no declarations.**

Prior to the start of the meeting the Chairman circulated a note relating to external advice that had been obtained by a Councillor regarding declarations by Members of interests in items to be considered at Parish Council meetings, with particular regard to the position of Councillors who occupied rented property when matters appertaining to their landlord might come before the Council. A Member stated that she considered that it was unacceptable for the information to be just placed on the tables with no explanation as to what it was or where it had come from. The Chairman apologised for issuing this document before the item in question came up for discussion.

The Clerk reminded Members that all Councillors had signed a declaration agreeing to abide by the Code of Members' Conduct approved by the Council on 11th September 2014 and also had completed a Register of Interests form as required by the Localism Act 2011. Declarations of interest were a matter for the individual Councillors to decide and declarations could be made either at the start of the meeting under the standing item that appeared on all Agendas or during a meeting when a Member decided there was a need to declare an interest. All interests declared at a meeting were recorded in the minutes. The Clerk stated that as far as he was aware Members had acted accordingly and that it was unlikely that Members who were tenants had an interest in matters relating to their landlord unless the matter being considered by the Council related to the property which they rented. Members concluded that they understood their requirements under the Code of Conduct and, notwithstanding the helpful external advice provided, considered the current methods for dealing with any Declarations of Interest met all necessary requirements.

**173/14 PRE- PLANNING APPLICATION CONSULTATION - WOODHOUSE FARM, OLD ROAD, LECONFIELD** - Hallmark Power Ltd - Proposed 2 No. wind turbines with an overall tip height of up to 48.01m (previously circulated). **Resolved** – That the information be received and that the Council awaits the submission of a planning application before determining any comments on the proposal.

**174/14 MINUTES - Resolved** – That, subject to the inclusion on page 281 of the words “(Councillor Heuck arrived)” after “(Ward Councillor Pollard arrived.)” the minutes of the meeting of the Council held on 4th November 2014 having been circulated be approved as a correct record and signed by the Chairman.

#### **MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA**

**175/14 Precept 2015/16** – Further to Minute 165/14 the Clerk had been advised by East Riding Council that the provisional tax base for 2015/16 was 117.58 and informed Members that that meant that the precept agreed at the previous meeting (£4,825) would result in a minor decrease in the amount of council tax payable by residents. **Resolved** – That the report be noted and that the Council re-affirms its decision approving a precept of £4,825 for 2015/16.

**176/14 Replacement Notice Board** – Further to Minute 169/14 above and Minute 165/14 details were submitted of quotations obtained for the possible replacement of the Council notice board. Members were reminded that previously the Council had been successful with a bid for funding from the East Riding Council’s Local Grant Fund for the proposed salt store and for a replacement notice board (part funding only) but that the Parish Council eventually decided not to proceed those proposals. Following further discussion with an Officer at East Riding Council the Clerk suggested that the Council could include the proposed replacement of the notice board in the new bid for funding for the defibrillator equipment. Attention was drawn to the sections of the application form submitted earlier in the meeting which related to the notice board. **Resolved** – That a bid for funding for a new Notice Board be included in the application to East Riding Council for a grant from the Local Grant Fund (Minute 169/14 above refers).

**177/14 Hedges adjoining the Gardham Road** – Further to Minute 142/14 it was reported that East Riding Council had replied indicating that the hedges had already been cut back following an earlier complaint. **Resolved** – That the report be noted.

**178/14 MEETING OF MEMBERS HELD ON 15TH NOVEMBER 2014** – The following notes of a meeting of Members of the Parish Council held on 15th November 2014 were submitted:

**Present:** Councillors Holmes (Chairman), Armstrong, Bell, Eggleston, Heuck, Pearson-Moore and Sleight.

J Smith, Clerk was also present.                      Members of the public – Nil

The meeting was held at the Village Hall, Etton.

1. INTRODUCTION - The meeting had been called by the Chairman to allow Members to discuss two planning applications received since the last meeting of the Parish Council on 4th November 2014, upon which comments were required to be submitted to East Riding Council before the next formal meeting of the Council. In accordance with Standing Order 71(b) details of the applications had previously been circulated to all Members of the Council inviting any comments to be forwarded to the Chairman.

2. DECLARATIONS OF INTEREST – Councillor Mrs Heuck stated that she would be submitting an objection to application 14/03439 on the grounds that the proposed dwelling would be outside the village limits and also concerns at the loss of amenity owing to substantial overlooking of the property and the fact that the barn is still used, and that therefore she would take no part in the decision on that application. *(This item was amended at the request of Councillor Mrs Heuck).*

3. PLANNING APPLICATIONS – **It was Agreed** that the following comments be forwarded to East Riding Council on the applications stated:

<u>Application</u>	<u>Comments</u>
(1) <u>Church Farm 14 Main Street, Etton</u> – Conversion of farm building to form a dwelling following demolition of existing agricultural buildings (ref 14/03439). <i>(Notice was subsequently received from East Riding Council that the address for the proposed development had been amended to: “Conversion of farm building to form a</i>	That East Riding Council be informed: (a) that the Parish Council supports this application which will tidy up the site and also make the adjoining Church more secure due to people living there, and (b) that the Parish Council would comment that it is noted that that there are no windows in the side elevation of the proposed dwelling facing Chantry Lane and

dwelling following demolition of existing agricultural buildings at Land and farm Outbuilding South West of High Hall, Chantry Lane, Etton."

would request that a condition is attached to any approval to prevent any windows being installed in the future.

- (2) Land west of 28 Main Street, Etton – change of use of existing building to form a dwelling with two storey extension to rear (ref 14/03441) That East Riding Council be informed that the Parish Council supports this application which will tidy up the site.

#### 4. UPDATES ON THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON 4TH NOVEMBER 2014:

4.1 Routine Matters – Maintenance of the War Memorial Garden – Further to Minute 150/14 the Chairman stated that he had discussed the on-going maintenance of the War Memorial Garden and other areas (around the pond/seats/and Church Walk) with Mr P Ford and had agreed that for costing purposes Mr Ford would carry out a further tidying up in the near future to enable him to assess the likely annual costs. **It was Agreed** that the action taken by the Chairman be endorsed.

4.2 Community Public Access Defibrillators – Further to Minute 160/14 the Clerk reported that Yorkshire Ambulance Service NHS Trust be no longer offered free equipment but that it might be possible to obtain funding from East Riding Council's Local Grant Fund towards the cost. **It was Agreed** (a) That a representative of Yorkshire Ambulance Service be invited to the next Council meeting on 13th January 2015 to brief members regarding the provision and use of a defibrillator, and (b) that the Clerk be asked to prepare a bid for funding from the Local Grant Fund.

**Resolved** - That the report be received and the action taken endorsed.

### EAST RIDING COUNCIL MATTERS

**179/14 Proposed Extension of 30mph Speed Limit – Repeater Signs Consultation** - Further to Minute 136/14 an email from East Riding Council dated 21st November 2014 was submitted inviting the Council's views regarding the siting of 30 mph speed limit repeater signs. **Resolved** – That a reply be sent confirming that the Parish Council is happy with the proposal for the repeater signs to be placed on small wooden posts similar to those used at Arnold but is not willing to allow the signs to be placed on its lampposts.

**180/14 Tackling Anti-Social Behaviour Statistics – Six Monthly Update – Resolved** - That the information having been previously circulated be received.

**181/14 Local Plan Examination in Public - Update – Resolved** - That the letter dated 28th November 2014 having been previously circulated be received.

**182/14 Traveller and Gypsy Encampments – Resolved** - That the letter dated 12th November 2014 having been previously circulated be received and the questionnaire be returned as now agreed.

**183/14 Chairman's Awards 2015 - Resolved** - That the information be received.

**184/14 ACCOUNTS – Resolved** - That the following payment be approved:

	£
Woodmansey Parish Council – Shared SLCC subscription renewal	33.00
Etton Village Hall Committee – Rent (re-calculated charge for 2014/15)	30.00

**185/14 CORRESPONDENCE – Resolved** – That the following correspondence be received:

- (a) East Riding of Yorkshire Council
- (i) Parish News – December 2014 (previously circulated).
  - (ii) Beverley and Rural Area Community Partnership Agenda 9th December 2014.
  - (iii) Joint Local Access Forum agenda 17th December 2014 (previously circulated).
  - (iv) Lifeline service
- (b) Humberside Police – News Update December 2014 (previously circulated).

**186/14 ANY OTHER BUSINESS** – No items.

**187/14 DATE OF NEXT MEETING** – *Resolved* - That it be noted that the next meeting is to be held at 7.30pm on Tuesday, 13th January 2015.

