

ETTON PARISH COUNCIL

(ANNUAL MEETING)

13TH MAY 2014

PRESENT: Councillors Bell (Chairman) (in the Chair), Armstrong, Boyd OBE, Heuck, Holmes, Sleight, Widd and Wright.

Ward Councillor Pollard and J Smith, Clerk were also present.

Members of the public – Nil

The meeting was held at the Village Hall, Etton.

An apology for absence was submitted from Councillor Eggleston.

46/14 DECLARATIONS OF INTEREST – There were no declarations.

47/14 ELECTION OF CHAIRMAN 2014/15 – Councillor Bell announced that it was his intention to stand down as Chairman of the Council after 20 years in the post and did not wish to be considered for re-election. No nominations were received. **Resolved** - That the election of a Chairman for 2014/15 be deferred to the next meeting.

48/14 CHAIR – The Clerk reported that in view of the above decision (Minute 47/14 refers) the Council would need to appoint a Member as Chairman for this meeting. **Resolved Unanimously** – That Councillor Bell be appointed Chairman for this meeting.

(The Chairman signed the Declaration of Acceptance of Office.)

(Councillor Bell took the opportunity to thank the Vice-Chairman (Councillor Wright) for all the support he had given him during his period as Chairman, and also to the Clerk for the assistance and advice given.)

49/14 VOTE OF THANKS – Resolved – That the Council record its sincere appreciation of the marvellous way in which Councillor Bell has carried out the duties of Chairman of the Council, and his leadership during his 20 year period of office.

50/14 ELECTION OF VICE-CHAIRMAN 2014/15 – Councillor Wright reported that he did not wish to be considered for re-election as Vice-Chairman of the Council and stated that having served as a Councillor for 43 years he would be resigning as a Parish Councillor. The Chairman thanked Councillor Wright for all that he had done for the Council. **Resolved** - That the election of a Vice-Chairman for 2014/15 be deferred to the next meeting.

(Councillor Wright left the meeting)

(The Chairman subsequently received a letter from Councillor Wright on 15th May, 2014 giving formal notice of his resignation as a Parish Councillor. Public Notice of the Casual Vacancy was subsequently published.)

51/14 VOTE OF THANKS – Resolved – That the Council record its sincere appreciation of the service to the Council and the community by Councillor Wright during his 43 years as a Parish Councillor and also his period of office as Vice-Chairman of the Council.

52/14 MINUTES - Resolved – That the minutes of the meeting held on 11th March 2014 having been circulated be approved as a correct record and signed by the Chairman.

MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA

53/14 Communications – Waste Bin in Need of Repair – Further to Minute 21/14 it was reported that Mr C Beal had been asked again to undertake repairs to the waste bin outside 94 Main Street but that he had not yet had the opportunity to undertake the work. **Resolved** – That the report be noted.

54/14 Code of Conduct Issues – Update – Information from Monitoring Officer – Further to Minute 23/14 a fold up version of the Council’s Code of Conduct was circulated at the meeting **Resolved** – That the report be noted.

55/14 Planning Matters – Applications Regarding Wind Turbines – The Clerk referred to Minute 26/14 and explained that he had not yet sent a letter to the Minister for Local Government and Communities and the local Member of Parliament expressing concern at the proliferation of turbines in the East Riding. **Resolved** – That the report be noted.

56/14 East Riding Council Matters – Sewerage Issue – Further to Minute 28/14 Councillors reported that they felt that this issue had been resolved. **Resolved** - That the report be noted.

57/14 East Riding Council Matters - New Road Sign along B1248 – Further to Minute 28/14 a copy of the response received from East Riding Council to the concern expressed by the Council regarding the size and location of the new sign on the B1248 was submitted together with the response submitted thereto by the Clerk. **Resolved** - That the report be noted.

58/14 East Riding Council Matters - Extension of 30mph Speed Limit beyond the Village Limits – Further to Minute 28/14 Councillors expressed their continuing concern regarding the delay in implementing the requested extension of the 30mph limit zone. **Resolved** - That the matter be pursued with East Riding Council.

59/14 Sancton Hill Wind Farm Extension Proposal – Further to Minute 29/14 it was reported that the Parish Council had not yet been invited to comment on any planning application relating to the proposed wind farm extension. **Resolved** - That the report be noted.

60/14 Beverley to Market Weighton Rail Trail Management Plan Consultation – Further to Minute 32/14 it was reported that no further comments had been received from Parish Councillors. **Resolved** - That the report be noted.

61/14 East Riding Council Local Grants Fund Scheme - Proposed Grant Application – Further to Minute 39/14 it was reported that whilst there was a separate item on the Agenda for this meeting (Minute 72/14 below refers) it was appropriate to update Members with regard to the insurance issue that had been raised. The Council’s insurers had been consulted and had sent an email confirming that the Parish Council could provide the necessary indemnity in connection with the siting of the Emergency Store on the pub car park and therefore a letter could be sent to the Landlord and the Brewery confirming this. **Resolved** – That the report be noted.

62/14 Routine Matters – Maintenance of the War Memorial and Pond Surrounds – Further to Minute 44/14 it was reported that Mr A Hebblethwaite was willing to undertake the work. **Resolved** - That the report be noted.

63/14 MINUTES OF THE PARISH MEETING – **Resolved** – That the minutes of the Parish Meeting held on 11th March 2014 be received.

64/14 COMMUNICATIONS – Nil

APPOINTMENT OF REPRESENTATIVES ON OTHER BODIES

65/14 Charity Representatives – **Resolved** – (a) That Councillor Widd and, subject to his agreement, Mr. T. Bugg be re-appointed the Council’s charity representatives for 2014/15, and (b) that a letter be sent thanking Mr Bugg for his work in connection with the charity.

66/14 Village Hall Management Committee – **Resolved** – That the present representative (Councillor Holmes) be re-appointed for 2014/15.

67/14 STANDING ORDERS AND FINANCIAL REGULATIONS – ANNUAL REVIEW – **Resolved** - That the Standing Orders and Financial Regulations approved by the Council on 14th March 2006 be confirmed.

68/14 DATES OF MEETINGS 2014/15 - It was reported that Parish Council Elections will be held on Thursday, 7th May 2015. **Resolved** - That meetings be held normally on the first Tuesday of the month on the following dates at 7.30 pm (except where indicated):

1st July, 2nd September, 4th November 2014 and 6th January, 3rd March (Annual Parish Assembly commencing at 7.00pm followed by the Parish Council Meeting) and 12th May, 2015 (Annual Parish Council)

69/14 REGISTER OF INTERESTS – Pursuant to Minute 46/10 Members were invited to consider whether they needed to update their Register of Interests Form.

(Ward Councillor Pollard arrived at this point in the proceedings)

EAST RIDING COUNCIL MATTERS

70/14 Miscellaneous Matters – The following matters were briefly discussed with Ward Councillor Pollard:

- New Road Sign along B1248 – Further to Minute 57/14 attention was drawn to the response received from East Riding Council and the continuing concerns of the Council regarding the size and location of the new sign.
- Extension of 30mph Speed Limit beyond the Village Limits – Further to Minute 58/14 Councillors expressed their safety concerns associated with vehicles leaving and entering the village at high speed, particularly the section from the pond to the village limit heading to and from the B1248 and suggested that there was a need for repeater signs to remind road users that the speed limit was 30 mph. Councillors also expressed concern at the delay in implementing the Council's request for an extension of the 30mph limit zone and queried what the cost of providing a flashing warning sign would be.

Ward Councillor Pollard undertook to raise the Council's concerns on the above items with the Officers concerned at East Riding Council. **Resolved** – That the report be noted.

(Ward Councillor Pollard left the meeting.)

71/14 Parish Council Planning Liaison Meeting – It was reported that the next liaison meeting would be held on 28th May 2014 and that 2 representatives were permitted to attend. **Resolved** – That the report be noted.

72/14 Local Grant Fund – Decision on Grant Application – Further to Minute 61/14 above a letter from East Riding Council dated 4th April 2014 setting out the terms of the grant approval was submitted. The approval in respect to the provision of the store on the car park of The Light Dragon Inn was conditional upon the Parish Council:

- Obtaining all necessary planning permissions;
- Supplying a copy of the Owners' consent from the Landlord and the Brewery to the siting of the store on the car park, and
- Supplying a copy of the current Public Liability Insurance confirming that the store and any associated activities are covered as required by the Brewery.

The consent only included a contribution of £375 towards the cost of the proposed Notice Board. **Resolved** - (a) That the grant offer be accepted, (b) that an application be made for formal planning permission for the siting of the store on the car park, and (c) that the provision of the proposed new Notice Board be deferred pending the receipt of a further quotation from HM Prison Everthorpe.

73/14 Third Party Recycling Credit Agreement 2014/15 – A letter dated 2nd May 2013 was submitted. **Resolved** – That the agreement for 2014/15 be approved.

74/14 LIGHTING OF WAR MEMORIAL – Further to Minute 44/14 Councillor Heuck updated Councillors with regard to the proposal to light up the war memorial. The Chairman on behalf of the Council thanked Councillor Heuck for the action she was taking to implement the proposal. **Resolved** – That the report be noted.

PLANNING MATTERS

75/14 Applications - Resolved – (a) That the following comments be forwarded to East Riding Council on the application stated:

<u>Application</u>	<u>Comments</u>
(1) <u>Higham House, 74A Main Street</u> - Erection of single storey extensions to rear following partial demolition of existing outbuilding (ref 14/01300).	No objections

(b) that the comments submitted following consultation with Councillors on applications received since the last meeting which required a response prior to this meeting, as set out below be noted:

<u>Application</u>	<u>Comments</u>
(1) <u>Westwood Cottage, 84 Main Street</u> – Alterations to increase roof height and construction of dormer windows at rear (Ref 14/00661)	No objections
(2) <u>House 2 Chantry Lane</u> – Erection of a dwelling (Revised Scheme for Plot 2 - change of position and design of approved dwelling - Ref:12/01747) (ref 14/00493)	<p>(a) That the Parish Council recommends that the application is refused on the following ground:</p> <p>1. The proposed design of the dwelling is totally out of keeping with the local area.</p> <p>(b) That the Parish Council also comment that whilst it recommended approval of the original application (ref 12/01747) subject to restrictive covenants to ensure that no more than 2 dwellings were permitted and also ensuring the provision of landscaping to the south, the design of this dwelling is totally inappropriate. The Council is also concerned at the potential adverse impact such design might have on the proposed second dwelling if that is of a more traditional design.</p> <p>(c) That the Parish Council feel strongly about this application and request that if Officers recommend differently the application is referred for determination by the Planning Sub-Committee.</p>
(3) <u>86 Main Street</u> – Erection of a single storey extension to rear following demolition of existing swimming pool and detached double garage (Revised scheme to approval for 12/04572) (ref 14/00578)	No observations.

76/14 Decisions - Resolved – That the following decision of East Riding Council on the application stated be noted:

<u>Application</u>	<u>Decision</u>
(1) <u>Westwood Cottage, 84 Main Street</u> – Alterations to increase roof height and construction of dormer windows at rear (Ref 14/00661)	Approved

- (2) 86 Main Street – Erection of a single storey extension to rear following demolition of existing swimming pool and detached double garage (Revised scheme to approval for 12/04572) (ref 14/00578) Approved

77/14 TREES - TREE PRESERVATION ORDER (ETTON NO.2) 2013 - It was reported that East Riding Council had confirmed that the Order had been confirmed with modifications. The Order related to land at the former South Wolds School, Chantry Lane, Etton. **Resolved** – That the report be noted.

78/14 ACCOUNTS – Resolved - (a) That it be noted that the following income had been received since the last meeting:

	£
East Riding of Yorkshire Council – Precept	4,830.00
East Riding of Yorkshire Council – Recycling income	229.52

(b) that it be noted that the following account had been paid since the last meeting in consultation with the Chairman and Vice-Chairman and the action taken be endorsed:

	£
Mr A Johnson – Audit Fee	205.40

(c) that the following payments be approved:

	£
J Smith Clerk's Salary – May 2014	66.00
HMRC – PAYE – May 2014	16.50
Etton Village Hall Committee (Hire of hall 2014/15)	60.00
St Mary's Church, Etton PCC (recycling income)	114.76
Etton Village Hall Committee (recycling income)	114.76
Public Works Loans Board – Loan payment (Direct Debit) June 2014	188.80
East Riding of Yorkshire Council – Planning Application Fee	97.50
J Smith Clerk's Salary – June 2014	66.00
HMRC – PAYE – June 2014	16.50

and, (d) that the thanks received on behalf of the Village Hall Committee and St Mary's Church for the recycling income grants be noted.

79/14 BANK RECONCILIATION STATEMENT AT 31ST MARCH 2014 AND FINAL STATEMENT OF ACCOUNTS 2013/14 AND REPORT OF INTERNAL AUDITOR - Further to Minute 42/14 a copy of the final Receipts and Payments Account for the year ended 31st March 2014 was submitted together with a copy of the final Bank Reconciliation Statement as at 31st March 2014. The audit of the accounts for 2013/14 had now been completed by the Internal Auditor and a copy of his report was submitted. The report concluded that Internal Auditor was satisfied that the records continued to be well maintained and were free from material error, and that there were no matters of significant concern that needed to be drawn to the attention of the Council. **Resolved** – That the accounts and statement and Internal Auditor's report be noted.

80/14 ANNUAL RETURN 2013/14 AND ANNUAL GOVERNANCE STATEMENT – Further to Minute 42/14 a copy of the final Annual Return and Annual Governance Statement was submitted. **Resolved** – That the Annual Return and Annual Governance Statement be approved.

81/14 CORRESPONDENCE – Resolved – (a) That the following correspondence be received:

- (a) East Riding of Yorkshire Council
 - (i) Parish News – April and May 2014 (submitted).
 - (ii) Let's Get Ready for the Unexpected booklet (submitted).
 - (iii) Beverley and Rural Community Partnership – Agenda and Notes for 6th May 2014.
 - (iv) Tackling Anti-Social Behaviour – Six monthly Update
- (b) Humberside Police - Beverley Rural Update for April and May 2014
- (c) CPRE – Countryside Voice - Spring 2014.
- (d) Clerks and Councils Direct May 2014

