

## ETTON PARISH COUNCIL

4TH NOVEMBER 2014

**PRESENT:** Councillors Holmes (Chairman), Armstrong, Bell, Boyd OBE, Eggleston, Heuck, Pearson-Moore, Sleight and Widd

Ward Councillor Pollard and J Smith, Clerk were also present.

Members of the public – Nil

The meeting was held at the Village Hall, Etton.

**135/14 SANCTON WIND TURBINE FARM** – Mr M Padgett, Chairman of the Opposition Group – No More Wind Turbines for Sancton gave a brief presentation regarding a proposed extension of the wind farm at Sancton which would add a further 11 turbines to the existing turbines. Mr Padgett stated that the Group was seeking support from other Parish Councils and others in opposing further development proposals at Sancton. Members were reminded that this Council had not been consulted on any planning application for additional turbines and that East Riding Council had confirmed that no planning application to extend the wind farm had been submitted. The Chairman thanked Mr Padgett for his presentation. **Resolved** – That the Council would welcome receiving occasional update reports regarding the Sancton site; will look to offer its support when appropriate, and is willing to exchange information regarding action previously taken on other turbine applications.

*(Ward Councillor Pollard arrived.)*

### EAST RIDING COUNCIL MATTERS

**136/14 Proposed Extension of 30mph Speed Limit** – Further to Minute 119/14 a copy of the draft Road Traffic Regulation Order showing the proposed extension of the 30mph Speed Limit beyond the village limits was submitted. A Councillor expressed concern that elsewhere on the Agenda the Council was being asked to consider purchasing Defibrillator equipment for the village at some considerable expense although he considered that speeding vehicles posed a greater risk to the safety of residents. The Councillor stated that simply extending the speed limit would not in itself be an adequate deterrent and that other signage might be needed ensure the limit was complied with. **Resolved** – (a) That the Council welcomes the proposed speed limit extension and therefore has no comments on the proposed Order, and (b) that the Parish Council repeats its previous request to Mr P Hiscott, East Riding Council regarding the need to ensure that the new limit is enforced by speed monitoring and asks for details of such monitoring to be supplied to the Parish Council.

**137/14 Need for Warning Signage at Gardham** – Further to Minute 120/14 East Riding Council had now indicated that the bend in the road at Gardham was not considered to be severe enough to warrant any road signage and therefore had been taken off the list of works for 2014/15. Members repeated their road safety concerns and suggested that a “Slow” sign should be painted on the carriageway on the approach to the bend. **Resolved** – That Ward Councillor Pollard will pursue the Council’s continuing concerns with the Officer concerned at East Riding Council.

**138/14 Grass Cutting Issues** – Further to Minute 121/14 a copy of the response received from East Riding Council to the concerns raised regarding the poor quality of the grass cutting in the village was submitted **Resolved** – That the report be noted.

**139/14 Fly Tipped Concrete near Junction of Etton Road and B1248 Road** – This issue which had arisen since the last meeting had been pursued with East Riding Council and that when it was established that the fly tipping had taken place on land owned by that Council and they had since removed the concrete. **Resolved** – That the report be noted.

**140/14 'Broadband East Riding' Project Update** – Further to Minute 134(b)/14 a copy of the response received from East Riding Council clarifying the Council’s query regarding the broadband roll-out was submitted indicating that the Dalton Holme BT exchange served properties in Etton and was included in the phase III roll-out plans, which were due to be carried

out by June 2015. A Member stated that BT engineers working at South Dalton had intimated that there were some cabling issues in the area. **Resolved** – That East Riding Council be asked whether it is aware of any issues that might delay this much needed improvement of the broadband network.

**141/14 Provision of a Waste Bin at the junction of the Hudson Way with the Gardham Road** – The Council was informed of action taken by a resident to secure the agreement of East Riding Council to provide a waste bin near the Hudson Way. **Resolved** – That the report be noted.

**142/14 Joint Local Access Forum – The Importance of Verges in Your Community** – An email dated 9th October 2014 was submitted indicating that the remit of the Joint Local Access Forum was ‘to advise as to the improvement of public access to land in the area for the purposes of open-air recreation and the enjoyment of the area’. Within the current Rights of Way Improvement Plan there was an aim “to develop the use of highway verges to link routes” primarily for use by walkers and riders. With that in mind the Forum recently set up a small sub-group to look at the issue of verges as safe refuges for all users of the countryside in the East Riding. The Forum had asked whether the Council had experienced any issues with verges in the parish that it would like to raise. The sub-group was looking to collate information, including photographs of suitable and/or unsuitable verges from parishes across the East Riding so that the Forum might seek to influence the future management of those verges for access and recreational purposes. Responses were required by 28th November 2014. A Member reported that part of the verge along the Dalton Road, opposite the pit, was nearly impassable due to the growth on hawthorn bushes that had not been cut back for four years. It was acknowledged that this was due to environmental policies. A Member also reported that the shrubs overhanging the carriageway near the Hudson Way junction with Gardham road caused road safety issues for vehicles travelling from Etton. **Resolved** – (a) That the communication from the Joint Local Access Forum be noted, and (b) that the Council’s road safety concerns regarding the hedges adjoining the Gardham road be referred to East Riding Council.

**143/14 Review of Polling Districts, Polling Places and Polling Stations** – A letter dated 3rd October 2014 was submitted inviting any comments on a review of Polling Districts, Polling Places and Polling Stations by 31st October 2014. **Resolved** – That East Riding Council be informed that the Parish Council considers that no change is necessary to the existing arrangements.

**144/14 Local Transport Plan 2015-2029 – Consultation** – It was reported that notice had been received of a consultation on the Local Transport Plan and that any comments had to be submitted by 31st December 2014. **Resolved** – That report be noted.

**145/14 Budget Event 2014** – It was reported that the budget event was fully subscribed but anyone who would like to have their say on East Riding Council’s spending priorities could still do so via an online survey by 5th December 2014 at [www.eastriding.gov.uk/budgeteventarticle](http://www.eastriding.gov.uk/budgeteventarticle). **Resolved** – That report be noted.

**146/14 Meeting with Ward Councillors** – Ward Councillor Pollard gave advance notice that arrangements were being made for the next meeting to be held in January 2015. **Resolved** – That the report be noted.

**147/14 YORKSHIRE WATER – DAMAGED FOUL WATER SEWER IN MAIN STREET** – Information and plans received from Yorkshire Water following an inspection of the sewer in Main Street was submitted. The inspection had identified a damaged section of the sewer and Yorkshire Water had indicated that repairs would be carried out in due course. **Resolved** – That the report be noted.

*(Ward Councillor Pollard left the meeting.)*

**148/14 DECLARATIONS OF INTEREST** – There were no declarations.

**149/14 MINUTES - Resolved** – That the minutes of the meeting of the Council held on 2nd September 2014 having been circulated be approved as a correct record and signed by the Chairman.

## **MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA**

**150/14 Routine Matters – Maintenance of the War Memorial Garden** – Further to Minute 113/14 it was reported that following concerns from residents regarding the condition of the War Memorial Garden the contractor had been informed of outstanding work which was considered necessary and, in the absence of a response, arrangements had been made for another contractor to carry out the work as a one-off request in order to ensure that the work was carried out before the centenary Remembrance Day. Members noted that a Xmas Tree had already been delivered to the site and the Council discussed the level of Xmas lighting that might be appropriate given that the Memorial was now illuminated. Councillors suggested that as this year marked the centenary of the start of World War I the Xmas decorations should be limited to lighting the Xmas tree and discreet lighting at the Village Hall side of the Memorial and that the lights should not be switched on before 1st December 2014. **Resolved** – (a) That the arrangements made for further maintenance of the garden area to be carried out be endorsed; (b) that quotations be invited for the future maintenance of the garden area and other areas which were previously maintained by Mr D Welbourn, and (c) that the Chairman will pass on the Council's views regarding Xmas lighting and decorations at the Memorial to Mr C Smith.

**151/14 Damaged Waste Bin** – Further to Minute 132/14 it was reported that the replacement waste bin had now been installed outside 94 Main Street at a cost of £437.48. **Resolved** – That the report be noted.

**152/14 Town and Parish Council Event – 9th October 2014 at Bishop Burton College** – **Resolved** – That it be noted that no representative had been able to attend this event.

**153/14 Parish Emergency Plan – Annual Review** – It was reported, further to Minute 128/14, that an updated copy of the Parish Emergency Plan had been supplied to all Members. **Resolved** – That the report be noted.

**154/14 COMMUNICATIONS** – Nil.

**155/14 QUESTIONS BY MEMBERS OF THE COUNCIL** – There were no questions in accordance with Standing Order 23.

**156/14 AMENDMENT OF STANDING ORDERS – THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014** – Further to Minute 127/14 details were submitted of proposed amendments to the Council's Standing Orders to take account of the provisions of The Openness of Local Government Bodies Regulations 2014. **Resolved** - That Standing Order 66 be amended to read:

“66. The Clerk shall afford to the press reasonable facilities for taking their report of any proceedings at which they are entitled to be present. Subject to the exceptions set out below members of the press and public are permitted to film, audio-record and take photographs during meetings.

If individuals film, audio record or take photographs of the meeting in such a manner that causes disruption to the running of the meeting they may be warned to cease by the Chairman. If they refuse to cease they may be ordered to vacate the Chamber by the Chairman.

No filming, audio recording or photography may take place when the press and public are excluded from meetings.

At the commencement of the meeting members of the public who are present will be asked if they would object to being filmed or otherwise recorded during the proceedings. If any member of the public indicates that they do so object the Chairman will ask that anyone wishing to film, photograph or record the meeting should only focus on councillors, officers and those individuals directly involved in the conduct of this meeting.”

## **PLANNING MATTERS**

**157/14 Planning Applications** - There were no applications.

**158/14 Decisions - Resolved** – That the following decision of East Riding Council on the application stated be noted:

<u>Application</u>	<u>Decision</u>
(1) <u>Wold Farm, Kiplingcotes Road</u> - Erection of extensions to front and side (Ref 14/02640)	Approved

**159/14 PLANNING INSPECTORATE – APPLICATION BY NATIONAL GRID CARBON LIMITED FOR AN ORDER GRANTING DEVELOPMENT CONSENT FOR THE YORKSHIRE & HUMBER CARBON CAPTURE AND STORAGE (CCS) CROSS COUNTRY PIPELINE** – Further to Minute 126/14 a letter from the Planning Inspectorate giving notice of a Preliminary Meeting and availability of relevant representations at Bishop Burton College on 19th November 2014 had been previously circulated. **Resolved** – That the information be received.

**160/14 COMMUNITY PUBLIC ACCESS DEFIBRILLATORS** – A letter from Graham Stuart MP dated 22nd October 2014 was submitted encouraging the provision of Community Access Defibrillators (c-pads) throughout his constituency. The letter included information from the Community heartbeat Trust Charity regarding a package costing £1995. The Clerk reported that he was aware that some nearby parishes had been supplied with free equipment by the Yorkshire Ambulance Service NHS Trust. **Resolved** – That Yorkshire Ambulance Service NHS Trust be asked if it is still offering free equipment.

**161/14 AUDIT OF ACCOUNTS 2013/14 - ANNUAL RETURN** – Further to Minute 129/14 the report of the External Auditor was submitted indicating that the External Auditor had qualified their opinion on the accounts as follows:

*“Except for the matters reported below on the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.*

*Section 1 Box 9: Information received from the body indicates that the assets have been in the year. Please note that proper practice, as specified in the Practitioners’ Guide, only requires that assets are recorded at their original cost and no adjustment is required until disposal. Where original cost is not known a proxy such as insurance value may be used but this value should remain constant throughout the period of ownership and not be revised to reflect current values. Please ensure this is corrected when reporting results in the 2014/15 Annual Return.”*

The Clerk assured Members that the issue raised would be addressed for next year’s Annual Return in consultation with the Internal Auditor. **Resolved** – (a) That the report be noted, and (b) that the action taken by the Clerk be endorsed.

**162/14 BANK RECONCILIATION STATEMENT - Resolved** – That the statement be noted.

**163/14 ACCOUNTS – Resolved** - (a) That it be noted that the following income had been received since the last meeting:

	£
ERYC – Refund of planning application fee	97.50

(b) that the following payments be approved:

RBL Poppy Appeal – Wreath (£17) plus grant (£8)	25.00
J Smith (Clerk’s Salary – November 2014)	65.90
HM Revenue & Customs (PAYE - November 2014)	16.60
Mr A Hebblethwaite – Maintenance of War Memorial garden etc	380.00 *
Mr P Ford– Additional maintenance of War Memorial garden	50.00 *
East Riding Council – New waste bin outside 94 Main Street	437.48 *
East Riding Council – Footway Lighting	1,397.63 *

(\* when invoice received)

For payment in December 2014:

J Smith (Clerk’s Salary – December 2014)	66.10
HM Revenue & Customs (PAYE - December 2014)	16.40

**164/14 CPRE Membership Renewal – Resolved** - That the Council does not renew its membership of CPRE.

**165/14 BUDGET MONITORING 2014/15, ESTIMATES 2015/16 AND PRECEPT 2015/16 –**

A report was submitted showing actual expenditure in 2013/14, monitoring expenditure during the current year and outlining a discussion budget for 2015/16 based on the probable result for expenditure. The Discussion Budget suggested that, as in previous years, the Council might wish to keep the Precept at the same level as last year (£4,830). Information was awaited from East Riding Council regarding the Council Tax base for 2015/16 but the Clerk had been advised that it was not expected to vary much from last year's tax base (117.63). Members discussed the possible replacement of the Parish Council notice board on the Village Hall and the proposed budget provision for the maintenance of trees around the pond. Members were reminded of quotations previously obtained for a replacement Notice Board. It was suggested that in view of the time that has elapsed Clark and Hay be asked to confirm whether their quotation is still valid and that a quotation be also invited from a local contractor with a view to the notice Board being replaced during the current financial year. **Resolved** – (a) That the budget monitoring statement be noted; (b) that the revised probable result for 2014/15 be noted; (c) that the budget for 2015/16 as set out in the Appendix to these minutes be approved, (d) that a Precept of £4,825 be approved, and (e) that approval be given to the provision of a replacement notice board and that the Clerk, in consultation with the Chairman, be authorised to accept a quotation subject to details of any further quotations received being circulated to Members prior to an order being placed.

**166/14 CORRESPONDENCE – Resolved** – That the following correspondence be received:

- (a) East Riding of Yorkshire Council
  - (i) Parish News – September (including Boundary Review Special)/ October/ November 2014 (previously circulated).
  - (ii) East Riding Boundary Referendum – Letter dated 18th September 2014 (previously circulated). Also letter from Hull City Council dated 4th September 2014 (previously circulated).
  - (iii) Response of East Riding of Yorkshire Council to Humberside Police Force Redesign Plan (previously circulated).
  - (iv) Beverley and Rural Area Community Partnership 16th October 2014.
  - (v) Festive Lighting on Public Land 2013/14 Season.
  - (vi) Crime and Community Safety Survey (previously circulated).
  - (vii) Rough Sleeper Estimate – 19th/20th November 2014.
  - (viii) East Riding Local Plan Examination in Public – Revision to the Strategy Document and Allocations Document Timetables (Previously circulated).
  - (ix) Safeguarding Adults at Risk of Harm – Raising Awareness (previously circulated).
- (b) Humberside Police – Parish/Town News Release - latest update (if any)
- (c) East Yorkshire Local Councils, formerly known as the East Yorkshire Town and Parish Council Network (enclosed).
- (d) Humber & Wolds Rural Community Council – Village Veg Project (enclosed).
- (e) CPRE Conference - "A Working Landscape" re the future of the Yorkshire Wolds on 16th October 2014 (previously circulated), and Countryside Voice - Winter 2014.
- (f) Clerks and Councils Direct November 2014.
- (g) Yorkshire Water – Sewage pumping Station Ownership (previously circulated).

**ANY OTHER BUSINESS**

**167/14 Members' Christmas Dinner** – Councillors agreed that the Parish Council should have a Christmas Dinner in December 2014, at Members own expense.

**168/14 DATE OF NEXT MEETING – Resolved** - That next meeting be held at 7.30pm on Tuesday, 13th January 2015 (instead of 6th January 2015 as previously scheduled).

## BUDGET 2014/15 AND 2015/16

	BUDGET 2014/15	REVISED PROBABLE RESULT 2014/15	APPROVED BUDGET 2015/16
	£	£	£
<b>EXPENDITURE</b>			
STAFF			
Clerk's Salary	990.00	990.00	990.00
ADMINISTRATION			
Admin/Expenses	200.00	119.80	175.00
Audit Fees	210.00	205.40	210.00
Hire of Village Hall	65.00	60.00	65.00
Subscriptions	56.00	60.98	33.00
Insurance	250.00	243.80	250.00
Miscellaneous	16.50	114.50	17.00
GRANTS			
St Mary's Church	125.00	152.60	125.00
Village Hall	125.00	152.60	125.00
S. 137 Payments	8.50	8.00	8.00
LOAN REPAYMENTS	378.00	377.60	380.00
MAINTENANCE			
Footway Lighting	1,200.00	1,164.69	1,200.00
Salt Bins	300.00	0.00	300.00
Seats	50.00	0.00	50.00
Pond	250.00	0.00	250.00
War Memorial	370.00	430.00	400.00
Waste bins	0.00	364.57	0.00
Replacement Notice Board	0.00	950.00	0.00
ELECTIONS	250.00	0.00	500.00
CONTINGENCY	0.00	0.00	0.00
VAT ON EXPENDITURE	0.00	503.05	0.00
<b>Total Expenditure</b>	<b>4,844.00</b>	<b>5,897.59</b>	<b>5,078.00</b>
<b>INCOME</b>			
VAT RECOVERED	0.00	503.05	0.00
BANK INTEREST	3.00	0.74	3.00
OTHER INCOME			
Recycling Credits	250.00	305.20	250.00
Miscellaneous income	0.00	97.50	0.00
Council Tax Support Payment	0.00	0.00	0.00
PRECEPT	4,830.00	4,830.00	4,825.00
<b>Total Income</b>	<b>5,083.00</b>	<b>5,736.49</b>	<b>5,078.00</b>
<b>RECEIPTS &amp; PAYMENTS SUMMARY</b>			
BALANCE B.FORWARD	4,795.64	3,020.65	2,853.55
less unpresented cheque	0.00	0.00	0.00
<b>Add Net Income/ Expenditure for year</b>	<b><u>239.00</u></b>	<b><u>-161.10</u></b>	<b><u>0.00</u></b>
Fund balance at 31st March	<b><u>5,034.64</u></b>	<b><u>2,859.55</u></b>	<b><u>2,853.55</u></b>
<b>General Reserve</b>	<b>4,740.17</b>	<b>2,565.08</b>	<b>2,524.60</b>
<b>Gratuity Fund provision</b>	<b>294.47</b>	<b>294.47</b>	<b>328.95</b>
<b>Severe Weather Grant Reserve</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

PWLB advance outstanding at 31/3/15 is £365.16