**APPLICATION FORM – CLERK TO ETTON PARISH COUNCIL**

**Personal information**

|  |  |  |
| --- | --- | --- |
| Your Name: | |  |
| Address: | |  |
| Telephone Number: | |  |
| E-mail address: |  | |

**Employment (Most Recent First)**

|  |  |  |
| --- | --- | --- |
| Name and address of employer | Position held (from and to) | Summary of duties |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | (continue as necessary) |

**Education**

|  |  |  |
| --- | --- | --- |
| School/college/university/further education | Subject studied | Results/grades |
|  |  |  |
| Professional qualifications / Any Other Relevant Qualifications or Training held: | | |

|  |
| --- |
| Please use this space overleaf to explain why use have the skills, experience and qualities required for this post. You are advised to refer to the Job Description and Person Specification. |

**References**

|  |  |
| --- | --- |
| Please give details of two referees. At least one should be a present or most recent employer. Please indicate in what capacity you know the referees**.** | |
| Name:  Position:  Address:  Post Code:  Telephone number:  Email address:  Capacity: | Name:  Position:  Address:  Post Code:  Telephone number:  Email address:  Capacity: |

|  |
| --- |
| May references be taken up prior to interview (please indicate)? YES NO |

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| Declaration:  I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.  Signed: ……………………………………………… Date: ……………………….. |

**Please return this form to ettonpc@outlook.com**