**Etton Parish Council**

**Ettonparishcouncil.eastriding.gov.uk**

**Clerk: Catherine Simpson, 19 Princess Road, Market Weighton, York, YO43 3BX**

3rd March 2025

Dear Councillor

You are hereby summoned to attend a meeting of Etton Parish Council at **19:30 on Monday the 10th of March** in the Village Hall, Main Street, Etton, HU17 7PG

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period.

An agenda for the meeting is shown below.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. Welcome & recording declaration.
2. Public Open Forum – to note that the meeting is temporarily suspended for a period of up to 15 minutes to allow for a period of public participation during which members of the public may address the Council on any matter affecting the parish. **Please note that this is not a period for discussion.**
3. To receive apologies and approve reasons for absence.
4. Declarations of Interest:
5. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
6. To note dispensations given to any member of the Council in respect of the agenda items listed below:
7. Minutes:
	* + - 1. To discuss any issues or observations from the minutes of the following meeting(s)

Ordinary Meeting 13th January 2025

* + - * 1. To adopt the minutes from the above meeting(s) as a true record
1. Ward Councillor update: to receive a report from the Ward Councillor(s) with reference to current East Riding issues.
2. Finance:
	* + - 1. To approve the payments in Schedule 1 noted below and those detailed in Schedule 2 as circulated:

ERNLLCA – membership - £310.26

Zurich – insurance - £394.80

Defib Supplies – battery & pads - £408.00

ERYC – lighting column - £5,331.44

* + - * 1. To approve the accounts to the end of February and sign the bank reconciliation.
				2. To approve a business debit card to avoid the use of personal cards and subsequent reimbursements to the Clerk and council members.
1. Planning: to approve or otherwise the applications listed below:

**25/00355/PLF** Land East of The Light Dragoon, 34 Main Street, Etton

Proposal: Erection of 2 dwellings with detached garages and associated landscaping and parking Location: Land East of The Light Dragoon, 34 Main Street, Etton

Applicant: Amelia Heard

Application Type: Full Planning Permission

1. To receive reports / discuss the following issues:
2. Village maintenance: to receive updates on the following:

To consider taking out a contract with ERYC in respect of pest control at the pond at a cost of £256.44 plus VAT.

* + - 1. External meetings: to receive reports from (if applicable):
1. Projects / events:
	* + - 1. VE Day 80 – to receive an update if available
				2. Village picnic – to agree date
2. Administration:
	* + - 1. to consider outsourcing the payroll at a cost of £126.00 per year.
				2. to consider the appointment of Richard Dixon as internal auditor.
				3. to review the insurance cover prior to renewal of the policy on the 16th March.
				4. To agree the date for the Annual Parish Meeting and to discuss a possible guest speaker.
				5. To approve the delivery of agendas and meeting papers via email to improve efficiency and reduce postage costs.
				6. Insurance – to review the current cover prior to renewal of the policy.
3. Correspondence – for information purposes only.
4. Councillors’ exchange and agenda items for next meeting
5. To note that the next meeting will take place on the 12th May 2025. This will be the Annual Meeting of Council.