**Etton Parish Council**

**Ettonparishcouncil.eastriding.gov.uk**

**Clerk: Catherine Simpson, 19 Princess Road, Market Weighton, York, YO43 3BX**

6th May 2025

Dear Councillor

You are hereby summoned to attend a meeting of Etton Parish Council **on Monday the 12th of March** in the Village Hall, Main Street, Etton, HU17 7PG. The meeting will follow immediately after the Annual Meeting of Council, which will commence at 19:30.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period.

An agenda for the meeting is shown below.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. Welcome & recording declaration.
2. Public Open Forum – to note that the meeting is temporarily suspended for a period of up to 15 minutes to allow for a period of public participation during which members of the public may address the Council on any matter affecting the parish. **Please note that this is not a period for discussion.**
3. To receive apologies and approve reasons for absence.
4. Declarations of Interest:
5. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
6. To note dispensations given to any member of the Council in respect of the agenda items listed below:
7. Minutes:
	* + - 1. To discuss any issues or observations from the minutes of the following meeting(s)

Ordinary Meeting 10th March 2025

Extraordinary Meeting 24th March 2025

* + - * 1. To adopt the minutes from the above meeting(s) as a true record
1. Ward Councillor update: to receive a report from the Ward Councillor(s) with reference to current East Riding issues.
2. Finance:
	* + - 1. To approve the payments in Schedule 1 noted below and those detailed in Schedule 2 as circulated:

|  |  |  |
| --- | --- | --- |
| PL Ford | Garden services | £397.00 |
| Information Commissioner | Subscription | £47.00 |
| Etton Village Hall | Room hire | £5.50 |
| John Holmes | VE Day food & drink | TBA |

* + - * 1. To approve the accounts to the end of March and sign the bank reconciliation.
				2. To resolve that due to its income & expenditure falling below the threshold and having satisfied the required criteria, Etton Parish Council declares itself exempt from external audit.
1. Planning: to approve or otherwise the applications listed below:

25/00993/PLF - Erection of two storey extension to side

Location: 48 Main Street, Etton.

Applicant: Miss Claire Hemmerman

Application Type: Full planning permission

1. Projects / events: to confirm arrangements for the village picnic.
2. Administration: to review the following:
3. General Risk Assessment
4. Management Risk Assessment
5. Village WhatsApp group – update
6. Correspondence – for information purposes only.
7. Councillors’ exchange and agenda items for next meeting
8. To note that the next meeting will take place on a date to be agreed in June. This will be to approve the internal audit.