

ETTON PARISH COUNCIL
PERSONNEL SUB-COMMITTEE

11 July 2016

PRESENT: Councillors Holmes (Chair) and Bell,

Apologies: All Councillors were present.

Clerk: Alan Bravey.

The meeting was held at the Village Hall, Etton.

1/16 DECLARATIONS OF INTEREST – There were no declarations made.

2/16 12 MONTH REVIEW OF THE PARISH CLERK – The Committee and Clerk discussed the Clerk's performance over the last 12 months and future training requirements. It was proposed that the Clerk should undertake the Certificate of Local Council Administration. This would increase the Clerk's effectiveness and allow the Parish Council to take advantage of the general power of competence.

Resolved – That (i) there were no issues raised by either the Committee or the Clerk over performance over the last 12 months (ii) that the Clerk should undertake the CiLCA training and (iii) that the cost should be split jointly between Etton Parish Council and Laxton Parish Council.

3/16 TRANSPARENCY FUND GRANT - The Parish Council had been successful in bidding for a grant fund to help meet the requirements of the Transparency Code. The grant covered the cost of purchasing essential ICT equipment and also the staffing costs of maintaining the website until March 2017. With a percentage of staff costs covered by the grant it would be possible to cover the cost of the CiLCA training from the staffing budget.

Resolved – That the CiLCA training would be funded from the staffing budget.

4/16 NALC SALARY SCALES 2016 - 17 - The National Joint Council for Local Government Services (NJC) had reached an agreement on salary scales for 2016 - 17. There was no requirement for a Parish Council to adopt these scales, however, it was usual to do so and other NJC terms and conditions were referenced in the Clerk's contract.

Resolved - That (i) the Council should adopt the NJC salary scales and (ii) the Clerk's salary should be kept at its current rate until it was brought in line with Scale Point 15 of that scale.

5/16 PENSION REQUIREMENTS - The Clerk had confirmed the Parish Council's compliance with the new pension regulations with the Pension Regulator. No further action was required as the Clerk had chosen not to take a pension with the Parish Council. The Parish Council was required to offer every new employee the opportunity to join a pension scheme.

Resolved - That the pension status be noted.

6/16 COUNCIL POLICIES - The Council's personnel policies guided the way in which the Parish Council managed its employees. The Personnel Sub-Committee considered a number of additional draft personnel policies for adoption.

Resolved - That the draft Complaints Policy, Capability Policy, Dignity at Work Policy, Disciplinary Policy, Grievance Policy and Sickness Policy should be adopted by the Council.

Etton Parish Council Correspondence Record

5 July 2016 to 5 September 2016

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not be circulated, please notify the Clerk on ettonpc@outlook.com or 07887 533057.

Ref	Date Received	Attached?	From	Purpose of Correspondence
126	15 July	N	ERYC	Minutes of Flood Liaison Committee
127	27 July	N	ERYC	Requesting details of activities and venues during City of Culture Year
128	28 July	Y	ERYC	Advising that since the introduction of blue bins, there has been a significant reduction in the need for paper bank collection points. This means there is no longer a saving being made that can be passed to groups in forms of recycling credits. With effect from the 31 September paper payments will cease. Glass payments will also finish at the end of the current contract on the 31 July 2017. Paper bins will be removed at this date and the glass bins will stay in place for the time being.
129	1 August	N	ERYC	Confirming the lamp posts will be painted when damage post replacement is painted
130	1 August	N	Lockington Parish Council	Requesting support with lost cat
131	1 August	Y	EYMS	Letter to Parish Councils regarding ERYC proposed reduction in bus services, commenting that cutting funding in some areas may have a knock on effect that could see further reductions not listed in the consultation paper.
132	2 August	N	ERYC	Notice that the Council has adopted the East Riding Local Plan Allocations Document

133	2 August	N	ERYC	<p>Re: Safety Issues on B1248, advising that:</p> <ul style="list-style-type: none"> • Rootas Lane Junction has no further recorded personal injury collisions since signing scheme in 2013/14 and therefore not eligible for further funding. • Given the rural surroundings unsure that a reduced limit would be well complied with • Double white lines are generally used to prohibit overtaking where visibility is restricted. As the visibility is unrestricted along this stretch of the B1248, they are not recommended in this particular case.
134	3 August	N	ERNLLCA	Notification of additional £324 to the transparency fund.
135	9 August	N	ERYC	Notice of Decision - Approval of 68 Main Street Etton East Riding Of Yorkshire HU17 7PQ, Proposal: Listed Building Consent for the replacement of windows (retrospective application) - amended scheme which proposed timber double glazing.
136	22 August	N	Zurich Insurance	Notification of 0.5 increase in Insurance Premium Tax.
137	1 September	N	ERYC	Update on ponding by verges: Order raised to remove the excess spoil so the verge is level with the c/w. When it is raining the water will hopefully run off leaving c/w clear.
138	2 September	N	ERYC	Rural Strategy 2016-2020 published and available here: http://www2.eastriding.gov.uk/council/plans-and-policies/other-plans-and-policies-information/rural-policy/
139	2 September	N	ERYC	Request support in promoting the Beverley and Bridlington Literature Festival - http://www.litup.org.uk/beverley-literature-festival/
140	5 September	N	ERYC	Confirmation that Dalton Road had been risk assessed for bin and order confirmed. Up to 6 week installation time.

141	7 September	N	ERYC	Confirmation that Hedge at Cherry Burton Bridge to be cut urgently, and Sloe Bush to be cut in October.
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EAST RIDING OF YORKSHIRE COUNCIL

FLOOD LIAISON GROUP

10 JUNE 2016

PRESENT: Council Representatives

Councillor S Fraser (Chairman) (Portfolio Holder - Asset Management, Housing and Environment)

Steve Charlton - Principal Engineer

Angela Cowen - Senior Flood Risk Strategy Officer

Stephen Hunt - Interim Head of Planning and Development Management

Richard Lewis - Civil Engineering Services Manager

Nigel Leighton - Director of Environment and Neighbourhood Services

Astrid Paget - Senior Flood Risk Programme Engineer

Dave Waudby - Head of Infrastructure and Facilities

Environment Agency Representatives

Tom Smith

Paul Stockhill

Helen Todd

Yorkshire Water Representative

Apologies

Also in attendance: Councillors Armstrong (Burstwick), Ashcroft (Kirkburn), Copsey (Bridlington), Crawforth (Willerby), Davison (Hessle), Doyle (North Frodingham), Duckles (Elloughton cum Brough), Dunn (Hatfield), Edwards (Rimswell and Withernsea), Foreman (Foston), Mr Goodman, (Cottingham Flood Action Group), Gregory (Barmby Moor), Hardy (Anlaby with Anlaby Common), Hart (Woodmansey), Hill (Bilton), Hodgson (Walkington), Jones (Pocklington), Kite (Full Sutton and Skirpenbeck), Knight (Cottingham), Lund (North Frodingham), Martin (Easington), Moore (Goole), Morris (Howden), Morris (North Cave), Porter (Burton Constable), Reid (Beswick), Riby (Barmston), Robinson (Kirk Ella and West Ella), Robson (Beeford), Stephenson (Sutton upon Derwent), Storr (Hedon), Thackray (Hayton and Burnby), Tuner (South Cave), Varey (Skidby) and Walker (Routh and Tickton).

The meeting was held at County Hall, Beverley.

Action

123 APOLOGIES - Apologies for absence were submitted on behalf of Councillors Ablett (Leven), Bayram (East Riding of Yorkshire Council), Healing (East Riding of Yorkshire Council), Hemmerman (Market Weighton), McKenna (Rawcliffe), Ward (Hook), North Dalton Parish Council and Ian Burnett, Mike Featherby, Andy McLachlan and Nigel Pearson (East Riding of Yorkshire Council), Gary Collins (Yorkshire Water) and Joe Noake and Stephen Watson (Environment Agency).

124 INTRODUCTION - The Chairman welcomed representatives to the meeting of the Group.

125 WINTER FLOODING 2015-16 - December 2015 had been the wettest month on record in the United Kingdom because of the Atlantic storms. In the main, the north and western areas were worst affected. Nationally 16,000 homes had been flooded however this had not hit the East Riding particularly badly although it had been affected by the river flows into the county. Although there had been high rain fall within the East Riding area, the bulk of the excess rainfall had resulted in swollen rivers with the River Derwent catchment causing the worst of the problems. The communities of Stamford Bridge, Pocklington, Wilberfoss and Bubwith had been hit hardest by the weather.

- (i) **Stamford Bridge** - The Environment Agency had undertaken a degree of flood defence work in 2003 which included hard and soft banks and non-return valves. As a result of rising waters mobile pumps had been despatched with the first being on site on Boxing Day at 4am. Ultimately four pumps had been used to keep the flows under control and this operation had continued into February. As a result investigations were being undertaken to identify funding for the provision of a permanent pumping station within the pub car park at The Swordsman.
- (ii) **Pocklington** - Pocklington Beck flowed through the centre of the town and its central section was culverted. The catchment area of the Wolds had caused the problems in Pocklington which tended to lead to quick flooding with little warning. Overall six commercial properties had been flooded. Discussions were ongoing with a developer to look at the funding of flood alleviation works.
- (iii) **Wilberfoss** - Spittal Beck ran through Wilberfoss which was fed by the catchment of Givendale and Bishop Wilton. On Boxing Day beck levels had risen but had not overtopped. As a result two mobile pumps had been deployed which had assisted in preventing property flooding. Subsequent to this, investigations were ongoing to look at the installation of non-return valves.
- (iv) **Bubwith** - The village had flooded on 9 January 2016 because the Derwent had overtopped. All primary organisations had worked to raise bank levels as well as deploying pumps which had protected homes from flooding. Following this, investigations had commenced to look at raising bank levels.

Overall 259 properties within the East Riding area had been affected by flooding to some extent, however only 11 commercial and two residential premises had actually been subject to flooding. The East Riding in its role as Lead Local Flood Authority had undertaken a review and the report about the winter floods would be published shortly.

- It was confirmed that the pumping of water back into a river did not create additional flooding problems lower down the water course as in overall terms of flow, it was negligible.
- The flooding had arisen because of a combination of factors including the months of November and December being very wet coupled with

ground water levels being very high as evidenced by monitoring systems which showed its saturation.

- Although flood relief work was in hand in Pocklington a request was submitted for the undertaking of an underground survey of channels. It was indicated that this had been previously undertaken some time ago and had resulted in the removal of significant levels of debris. This issue would be raised with the Environment Agency. The Agency confirmed that culvert surveys were undertaken every five years. The Agency would check whether the town was due a new survey.

**Environment
Agency**

126 FLOOD AND COASTAL RISK PROGRAMME 2015-21 - An update was given on the following areas:-

- (i) **Overview of Investment Programme** - The plan was to commit spending on a multitude of projects. The undertaking of flood protection and alleviation works was usually based on having strategic plans and priorities in place and was predicated on the availability of funding and most importantly, was evidence based. The main source of monies was via DEFRA through the National Flood Defence Grant. There was also the relatively new source of growth funding, a limited amount of local authority funding, local levy and private contributions. Since 2007 this Authority and other agencies had undertaken reactive works as well as repairs and maintenance. At the same time strategic plans had been developed to cater for ongoing flood issues. In 2015-16 the highlights had been the completion of the Willerby and Derringham Flood Alleviation Scheme and securing an additional £50m to allow major schemes such as Anlaby, Cottingham, Paull and Withernsea.

The Local Authority was currently delivering 6% of the national programme for flood and coastal risk management. It was also looking to secure over £135m worth of funding in the investment period by reducing the risk to 40,000 properties by the end of the current parliament.

- The River Hull Strategy Plan had been approved and work had commenced at producing a detailed business case for the required schemes. In terms of vessels on the River Hull, the Authority was awaiting agreement of consents so that this work could be undertaken. The boats moored on the river were not governed by a navigation authority but the Environment Agency which was the consenting body for these arrangements.
- Concerns were voiced about the condition of the River Hull and Barmston Drain in terms of vegetation and debris. Whilst these inhibiting factors had been recognised there were constraints that limited the actions that could be undertaken arising from the required consents as well as the availability of funding.

- (ii) **Schemes Update** - Updates were given on the following flood

protection and alleviation schemes:-

- (a) **Local Authority** - The Authority had £100m to deliver flood alleviation and protection schemes over the next five years. To date £15m of schemes had been delivered.
- (b) **Willerby and Derringham Flood Alleviation Scheme** - In terms of value for money this was a good scheme with £14m having been spent to reduce risk to 8,000 properties. Although work had started on site during the previous year it had been delayed because of archaeological finds. Given the ground conditions during winter it had been necessary to vacate the site however work had now recommenced and would be completed in September 2016. In order to mitigate the visual impact of the scheme there would be landscaping undertaken to improve the vista.
- (c) **Cottingham and Orchard Park Flood Alleviation Scheme** - The significant challenge arising from this scheme was that of funding. Work was now being undertaken on the final design whilst planning applications would be submitted in September 2016. If this element was successful the next stage would be the completion of compulsory purchase orders, although currently negotiations with landowners were ongoing.
- (d) **Anlaby/East Ella** - An element of enabling works had already been undertaken with the demolition of Sidney Smith Secondary School. Grant funding had been approved and on the back of the scheme 4,000 properties would be protected. Ground investigations were also underway which included drilling for aquifers, whilst all the necessary fundings had been confirmed.
- (e) **Hull and Holderness** - This was a strategy and not a scheme and consisted of two phases relating to tidal defence and inland defence. In terms of the former, a glass wall would be constructed on top of the current flood defence works at Paull. The panels were due for installation during the next few weeks. Further works would result in additional banking and the raising of defence levels.
- (f) **Pocklington** - A developer, as part of a planning approval, would be funding the creation of 100,000 m³ lagoon. As a result of significant historical interest in the area however, there have been a number of archaeological investigations required which had the potential to impact on the economic viability of the scheme.
- (g) **Hessle** - This scheme was at a very early stage with funding having been obtained for feasibility studies. At this stage there was some uncertainty about the details of the

project however it was aimed at protecting 2,000 houses.

- (h) **Leconfield** - A £500,000 scheme had been implemented to reduce flood risk which diverted flows around the village rather than through it.
- (i) **Tunstall** - There was an existing bund that prevented the North Sea from inundating the Holderness Plain. It was recognised however that at some point in the future this would fail and therefore work had been ongoing to provide two new bunds. The funding for this work was in place however some of the discussions with landowners had stalled so, at present it was not possible to carry out any construction work, although a compulsory purchase order was being progressed to obtain the necessary land.
- (j) **Creyke Beck, Cottingham** - For the sum of £30,000 this minor scheme had brought about effective improvement through the replacement of a trash screen that prevented blockages to flows.
- (k) **Minor Schemes** - As well as the major schemes referred to earlier reference was also made to minor schemes such as School Lane, Keyingham and Carr Lane, Easington which for a small amount of investment had assisted in alleviating minor flood issues.
- It was confirmed that the main source of grant funding for flood protection and alleviation works was DEFRA. Currently there was only one scheme that benefitted from European Union funding. There was a possibility that a number of other schemes in the future could also benefit from such funding. In terms of supporting flood alleviation and protection schemes, the Authority pursued any and all sources of funding available in order to maximise opportunity.
 - It was noted that investigations were ongoing regarding flows at Hedon in order to inform potential projects.
 - There was in the current maintenance programme £300,000 funding to support existing assets. Work was ongoing to develop an adequate maintenance programme to ensure the adequacy and continuing usefulness of these assets.
 - A scheme had been proposed for the playing field areas in Skidby to reduce flooding problems. It was queried whether this area was the main source of the problems arising for Skidby. It was outlined that a number of options had been considered for the village to store water however it had not been possible to track the

**Skidby/East
Riding of
Yorkshire
Council**

level of funding required. Representatives of the Authority confirmed that they would be happy to meet with the parish council to discuss and explain its findings.

- It was stipulated that parish and town councils felt that they needed greater and more regular contact with the Authority in terms of flood protection and remediation.
- It was queried whether the Cottingham and Orchard Park Flood Alleviation Scheme costing £22m and which would result in the capacity to store 350,000 m³ of water was relevant, as there was a view that the waters from Cottingham did not flood Orchard Park.

**East Riding of
Yorkshire
Council**

127 INTRODUCTION TO THE COASTAL STRATEGY - The Coastal Strategy was geared towards understanding the level of flood risk and erosion in order to identify defence measures and the cost of such work. There was 88 km of coastline with unique features dotted along it. The coastline was subject to an average erosion rate of 2.3 m per year however this varied along its length. This rate of erosion however did put assets at risk. The Authority had permissive powers to undertake works, however the availability of funding or, its lack, was a determining factor. At present £400,000 pa was spent on maintaining coastal defences. In addition there was also a rollback policy to allow relocation to safer inland sites where this was feasible.

The Local Authority had adopted a Shoreline Management Plan which had identified the areas for maintenance and refurbishment. Work was ongoing at evaluating the feasibility of schemes and the Coastal Strategy would be used to support the Authority's approach to Government when making submissions for future funding bids. The strategy would be subject to six weeks of public consultation which would include drop-in sessions. The aim was to submit the finalised strategy to the Environment Agency in early 2017.

- The feasibility of an off-shore reef had been considered during the early stages of the drafting of the strategy.
- The Authority had permissive powers with which to undertake repair works to damaged groynes.
- It could not be confirmed whether Yorkshire Wildlife Trust had been given permission to remove elements of groynes so that it could use its Unimog to run the length of Spurn Point following the breach and cutting of the access road. This issue would be investigated further.

A McLachlan

128 HUMBER FLOOD RISK MANAGEMENT STRATEGY - The Humber was one of the United Kingdom's principal estuaries and was a complex mixture of businesses, productive land and areas that were subject to various designations. There was 230 km of various structures along the estuary that had been implemented to reduce tidal flood risk. The current strategy had been promulgated in 2007 and had identified the need for £320m investment over a 25 year period. The strategy also set out where this investment should be directed

as well as identifying those areas where there was likely to be funding difficulties. To date £75m had been invested in the Humber area and there was a further £86m of grant aid which would be spent up until 2021 which was aimed at reducing flood risk to 50,000 properties.

The strategy had been updated in 2011 which took into account key changes arising through legislation as well as the way flood risk was funded. Additionally new evidence had been gleaned as well as information about new development.

In 2013 the estuary had witnessed a tidal surge which recorded some of the highest levels experienced on the Humber. Approximately 40 km of defences had been overtopped and there had been two breaches. As a result of this potential disaster, political interest had been generated and a business case had been developed aimed at securing £1.2bn to implement a consistent standard of flood resistance. This bid had been submitted to the Government which had responded requesting a comprehensive review of the Humber strategy. It was essential that a complete review was undertaken in order to inform the investment programme. To ensure this, all interested agencies were working in partnership to ascertain the level of investment required to manage tidal risk.

The scope had been developed to establish the nature of the work required to complete the review and included the procurement of consultants to assist in this delivery. It was anticipated that the review would take two years to complete.

The comprehensive review would not compromise the current investment of £86m however work was required to identify gaps in funding as well as additional sources of funds. This work would include engaging with partners as well as the public.

- It was suggested that it would be impossible to anticipate what flood risk and prevention works were required since the height of any surge was an unknown and therefore the only practicable means of defending the Humber Estuary was the provision of a tidal barrier. It was indicated that all the agencies concerned with the protection works on the Humber worked with the best knowledge available and that no two instances were ever the same but it was a given that a tidal surge would occur at some point.

129 PLANNING UPDATE - Since the last meeting the Local Plan Strategy Document had been adopted by the Authority. It set planning policy for the next 15 years as well as identifying site allocations. The most significant policy in terms of flood risk was ENV6 which required justification for development in flood risk terms and applied both the sequential test and exception test in accordance with National Planning Policy. The policy would also ensure that surface water run off rates on the development of greenfield sites was limited to existing run off rates and on brownfield sites be reduced by 30%. Proposed development should also not increase flood risk within, or beyond a site. There was also a presumption against the culverting of water courses. In addition with the advent of the Lead Local Flood Authority there was a requirement, as part of the planning application process to consult it on major planning applications and minor applications that may have flood/drainage issues. There was also Section 171 of the Housing and Planning Act 2016 which required the Secretary of State to carry out a review of

planning legislation, Government planning policy and local planning policy concerning sustainable drainage in relation to the development of land in England.

- The Local Authority was still propositioning that there was a need for legalisation to ensure the use of flood resilient measures and materials.
- The Lead Local Flood Authority had the responsibility and duty to respond on planning applications in terms of the use of permeable surfaces as part of planning proposals.
- Hull City Council was in the process of finalising its local plan with the aim of submitting it for examination in autumn 2016.
- Delegates were advised that those applications that included drainage assessments would result in consultation with the appropriate bodies such as the Authority's Land Drainage Team, Environment Agency, internal drainage boards and Yorkshire Water. If during this process concerns were identified, the Authority would seek further information. The assessment of an application would include consideration of the overall impact of the proposal. The aim would be to ensure that surface water impact would be kept at the present level or reduced.
- There was concern expressed that in terms of consultation that there was a missed opportunity by not tapping into local experience. This was more pertinent than ever as the local Environment Agency and Yorkshire Water presence had reduced.
- There was considered to be merit in circulating to town and parish councils details of the remit of cash of the organisations to explain to a greater degree their varying roles.

All

130 YORKSHIRE WATER UPDATE - In the absence of a representative from Yorkshire Water this item was deferred.

131 ENVIRONMENT AGENCY - FLOOD WARNING AND INFORMING - The original allocation of £400m for the Yorkshire and Humber area for flood defence work had been increased to £600m in light of flooding issues arising during the winter. The programme of works had substantially increased and the area was now the second largest programme in England behind the Thames area. Every effort would be made in maximising the use of this funding, a lot of which would be concentrated in the Hull area.

In addition the Agency had reviewed its flood warning areas in terms of the issuing of flood alerts. The first phase of this work would commence with the Holderness flood alert area. The intention was that this process would become more targeted by dividing the area into four. The new system would increase the Agency's ability to inform communities and would also include the use of other social media as well as targeting people at risk. The Agency was also implementing improved telemetry monitoring which it was anticipated would improve and increase the ability to monitor flooding issues within the East Riding as well as the River Hull catchment. New modelling would also be undertaken for the Humber

area to improve tidal forecasting.

Within the Yorkshire area there were 200 flood wardens and the Agency was trying to increase and develop this network and welcomed expressions of interest from any interested parties.

All

- A representative from the Emergency Planning Team would be invited to attend the next group meeting to give an update on emergency planning issues.
- It was highlighted that improved flood alerts would be welcome as often people were in receipt of an alert which had no relevance to them. There was a danger if warnings were received on a frequent basis when they were not relevant, then people could become blasé about them. It was suggested that a website that predicted tidal heights would be helpful.
- In terms of joined up thinking it was suggested to representatives of the Local Authority that flood wardens who were locally based and had local drainage knowledge, could provide a useful source of information for commenting on planning applications.

**A Bravey/
J Whyley**

**Environment
Agency**

**East Riding of
Yorkshire
Council**



EAST RIDING

OF YORKSHIRE COUNCIL

Willerby Depot Great Gutter Lane Willerby East Riding of Yorkshire HU10 6DZ

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Mike Featherby Head of Streetscene Services

Etton Parish Council
Mr A Bravey
3 Ruskin Way
Brough
East Riding of Yorkshire
HU17 7NU

Your Ref:

Enquiries: Sarah Atkinson

Email: Sarah.atkinson@eastriding.gov.uk

Telephone: 01482 395859

Date:

Dear Mr A Bravey

RE: Changes to recycling credit payments

I am writing to notify your group of some important changes to the payments you receive from East Riding of Yorkshire Council in the form of recycling credits.

Currently credits are in place for both paper and glass banks; these are based on the saving from landfill tax minus the cost from the contractor for collecting and processing the material, minus an admin fee. Amendments to credits are made annually based on the changes to contract costs and landfill tax.

Since the introduction of increased "Blue Bin" collections there has been a significant reduction in the need for additional paper bank collection points. This means that there is no longer a saving being made which can be passed to groups in the form of recycling credits and with effect from 31st September 2016, credits for paper recycling banks will cease.

The Council has made a decision that when the current bring site contracts cease on 31st July 2017, the paper banks will be removed from all sites across the area and the recycling credit scheme for glass will also cease at the same time. It is intended at the moment for the glass banks themselves to remain at sites.

I appreciate the impact these changes will have on your group hence the advance notice of the changes ahead. I would like to take the opportunity to alert you to the 'East Riding 4 Community' website which shows the latest funding opportunities for community based groups which may be of help to seek alternative means of funding.

Before any banks are removed officers will be in touch with details of removal dates and will arrange for inspections of sites; the street cleansing teams will be on hand to remove any material left at site when banks have been removed. Officers will also work in the area to notify residents of the changes and offer advice on our kerbside recycling bin scheme where material can be diverted to. We will also be available to answer any queries you may have.

If you have any queries in the meantime, please do not hesitate to contact me on the above details.

Yours Sincerely

Sarah Atkinson

Service Manager Waste Treatment and Disposal

Nigel Leighton Director of Environment and Neighbourhood Services

Etton Parish Council 2016/17 Month 5 Budget Report

	Budget	Spent so Far	Should have Spent	Difference	Predicted Year End
<u>Expenditure</u>	£	£	£	£	£
Clerk's Salary	990.00	412.50	412.50	0.00	1249
Admin/Expenses	200.00	450.96	83.33	367.63	670
Audit Fees	210.00	150.00	210.00	-60.00	150
Hire of Village Hall	160.00	99.00	66.67	32.33	160
Subscriptions	56.00	0.00	0.00	0.00	56
Insurance	250.00	0.00	0.00	0.00	250
Grants	274.50	373.12	274.50	98.62	400
Footway Lighting	1200.00	0.00	0.00	0.00	1200
Salt Bins	300.00	0.00	125.00	-125.00	0
Pond / War Memorial / Open Spaces	1250.00	1,298.00	520.83	777.17	2230
Reserves	316.50	105.50	131.88	-26.38	316.5
Community Led Plan	0.00	0.00	0.00	0.00	3050
Total Expenditure	5207	2889	1824.71	1064	9731.5
	Budget	Received so Far	Should have Received	Difference	Predicted Year End
<u>Income</u>					
Precept	4954	4954	4954.00	0	4954
Waste Recycling	250	0	83.33	-83.33	0
Interest	3	1	1.00	0	3
Grants / Re-imbursements	0	1478.91	0.00	1478.91	2086.91
Total Income	5207	6433.91	5038.33	1395.58	7043.91
Expenditure Less Income	0.00	-3544.83	-3213.63	-331.21	2687.59

(2687.59 overspend)

Predicted Year End Bank Balance

3676.81

Etton Parish Council Bank Reconciliation May - July 2016

Prepared by Alan Bravey, Clerk to Etton Parish Council

Closing Statements 31 July 2016

	£	£	£	£
Business Reserve Account		11627.42		
			11627.42	
Less				
Unpresented Cheques 31 March 2016:				
2015/16	100			
2016/17	1562			
			1,662.00	
NET BALANCES				9965.42
Ledger				
Opening Balance		6364.40		
Add Reciepts in the Year		6489.60		
Less Payments in the Year		2888.58		
CLOSING CASH BOOK BALANCE 31 July 2016				9965.42

September and October 2016

Schedule of Accounts for Payment

Item	Description	Total (£)	NET (£)	VAT (£)
1) Alan Bravey	Salary September	49.30	49.30	-
2) Post Office	PAYE September	33.20	33.20	-
3) Alan Bravey	Salary October	49.70	49.70	
4) Post Office	PAYE October	32.80	32.80	
TOTAL		165	165	0