

ETTON PARISH COUNCIL

Chair: John Holmes, Whitehouse Barn, Main Street, Etton East Riding of Yorkshire HU17 7PG Telephone: 01430 810797 Email: holmesja@btinternet.com	Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire HU15 1GW Telephone: 01482 662292 Email: ettonpc@outlook.com
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5th September 2017

To: All Members of the Parish Council

Dear Councillor,

I hereby give you notice that a meeting of Etton Parish Council will take place on **MONDAY, 11TH September 2017 at 7:30pm** in the Village Hall, Main Street, Etton, HU17 7PG. The Agenda for the Parish Council meeting is as set out below.

Members of the public and press are welcome to attend and may make representation to the Council in the Public Participation period, which will take place before the meeting starts.

Yours sincerely



Clerk to the Parish Council

AGENDA

Public Participation - To receive any questions / issues from the public

1. To receive any apologies for absence.
2. To record declarations of pecuniary and non-pecuniary interests by any member of the Council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on 10 July 2017, as a true and correct record.
5. To discuss any issues relating to East Riding of Yorkshire Council.
6. To receive an update from the Clerk
7. To receive the following correspondence:
 - o ERYC - Confirming that replacement finger posts had been ordered
 - o ERYC - Advising that dog fouling restrictions apply in country lanes, bridle paths etc
 - o ERYC - Adult Safeguarding Newsletter.
 - o ERYC - Notice of a Dangerous and Dead Tree Application, 104 Main Street
 - o Northern Powergrid - Summary of power cuts in the village
 - o ERYC - Invite to Code of Conduct Training, Beverley, 7pm, 2nd November
 - o ERYC - Rural Strategy Document
 - o Yorkshire Water, Update on Damaged Manhole cover and clarity on equipment at the Mere

- o Turners Trust - Applicants Requested for Cash Award

8. Planning Matters (to include any matters received by the date of the meeting)
 - a) To note any comments submitted following consultation with Parish Councillors on applications received since the last meeting which required a response prior to this meeting - 17/01860/VAR High Farm 113 Main Street Etton East Riding Of Yorkshire HU17 7PG. Variation of Condition: 16 and Condition: 20 (Approved Plans) under Reference No: 14/03435/PLF (Conversion of farm buildings to two dwellings) to allow the erection of single storey extensions.
 - b) To consider planning application 17/02777/PLF Higham House 74A Main Street Etton East Riding Of Yorkshire HU17 7PQ, Erection of a single storey extension to rear
11. To receive an update on the War Memorial Garden
12. To receive an update on the Village Walkabout schedule
13. To discuss Etton Telephone Box
14. To review the heavy rainfall event on the 9th August
15. To discuss further reports of Dog / Horse Fouling
16. To agree repairs required at Church Walk
17. To agree siting of Neighbourhood Watch Signs
18. To consider purchase of Parish Christmas Tree
19. To consider seeking volunteers to maintain village ditches and grassed areas
19. To discuss contents and timing of next community newsletter
20. To receive budget monitoring report
21. To approve the schedule of accounts for payment.
22. To receive agenda items for the next Parish Council Meeting on the 13 November 2017.

ETTON PARISH COUNCIL

10 July 2017

PRESENT: Councillors Bell (Chair), Armstrong, Dicconson, Eggleston and Sleight.

Ward Councillors: Councillor Pollard attended for Item 56/17

Apologies were submitted from Councillors Gibbs, Holmes Yeo and Widd.

Clerk: Alan Bravey.

Mr Hobson attended for item 57/17. There was one member of the public present.

The meeting was held at the Village Hall, Etton.

54/17 DECLARATIONS OF INTEREST – There were no declarations made.

55/17 MINUTES OF PREVIOUS MEETING – It was noted that Minute 45/17 was a duplication of an earlier entry and should be removed.

Resolved – (i) that the minutes of the meeting held on the 8 May 2017 should be amended to remove the duplicate minute 45/17 and then approved as a correct record and signed by the Chairman.

56/17 ISSUES RELATING TO EAST RIDING OF YORKSHIRE COUNCIL – It was noted that the two damage finger post signs had not yet been repaired by East Riding of Yorkshire Council and that the overgrown hedges at the West of the village had not yet been cut back. It was also noted that overgrown grass at the junction with the B1248 made it difficult to see oncoming traffic.

Resolved – The Clerk and Councillor Pollard would seek an update on the finger post signs and hedge and would report the overgrown grass at the B1248.

57/17 ETTON MERE INVESTIGATION - Mr Hobson, a retired engineer, had carried out a study of the mere to assist the Council in understanding the fluctuating levels of water. Etton sits on a large area of Devensian Till, which is impermeable clay. However, there is also a narrow band of head deposits, made up of sand and gravel, which has a variable permeability. There were no water courses that routinely discharged into the mere and no outlet to discharge water and yet water levels had increased considerably between May and June 2017. Mr Hobson therefore surmised that the mere sat within head deposits of sand and gravel and it was the ground water in these deposits that influenced the levels of water in the mere. If this was the case, then increasing the water level could be achieved by diverting some existing drainage into the mere, although diverting highway drainage could lead to salt pollution. It was noted that a study involving the monitoring of groundwater levels would be required to confirm these assumptions, which would be at some considerable cost.

Resolved – (i) that the Parish Council thank Mr Hobson for his interesting and helpful research.

58/17 MATTERS ARISING FROM PREVIOUS MEETING – Councillor Sleight reported that following a site visit, East Riding of Yorkshire Council had ordered installation of an additional gully on Chantry Lane near Warter Road. A request had been made for curbing at the junction near the B1248 to protect the verge. Further to earlier discussions at the Parish Council meeting, drawings had been submitted outlining details of the improved signage on the B1248.

Resolved – (i) To receive the drawings from East Riding of Yorkshire Council and to ask whether they considered putting double yellow lines in the turning into Etton from the B1248 (ii) the Clerk would enquire about the installation of a new gully near to the Rectory / Etton Street sign.

59/17 CORRESPONDENCE– Resolved – (i) that the following correspondence should be received by the Council:

- ERYC - Anti Social Behaviour Statistics
- ERYC - Village Taskforce Schedule
- ERYC - Encouraging including Neighbourhood Watch Groups into Community Emergency Plans, and also Parish Council's forming a NWG
- HWRCC - Invitation for membership renewal - £25
- ERYC – Notes from Parish Council Planning Liaison Office Meetings

ii) that the Parish Council would form a village wide Neighbourhood Watch Group as outlined by East Riding of Yorkshire Council.

60/17 PLANNING MATTERS – It was noted that a planning application for a variation of approved planning conditions at High Farm, Main Street, had been received after the agenda had been produced and so would be dealt with outside of the meeting in accordance with standing orders.

Resolved - that the Parish Council notes the following planning approvals:

- Notice of Planning Approval Decision - Variation of Condition 18 (vehicular access) and Condition 19 (approved plans - Plot 2) (15/00228/PLF) Erection of a detached dwelling with garage, external and internal alterations and extension to barn to allow use as a dwelling, detached garage to serve Beech Lodge, Main Street and creation of replacement access
- Notice of Planning Approval - Installation of 3 replacement sets of french doors and 2 windows to main house and 3 replacement windows to outbuilding, 68 Main Street, Etton.

61/17 COMMUNITY REVIEW REPORT – The meeting discussed the Community Review Report, which had been compiled following HWRCC attendance at two community events and a questionnaire that had been distributed to every household in the Parish. It was noted that there was limited feedback from residents and often comments conflicted with other views without identifying a particular consensus. There were nine themes identified: better Parish Council communication with the community, speeding in the village, maintenance of the village pond, issues regarding mobile phone and internet connectivity, power cuts in the village, lack of community transport, dog fouling, volunteering for community events and availability of a parish playground / play park. It was agreed that many of these issues, for example, village play area, speeding and dog fouling, had been investigated by the Parish Council in the past and it had not been possible to address the issues.

Resolved – (i) that the Community Newsletter would be issued every two months and that electronic delivery methods would be explored (ii) that Councillor photos would be taken for the newsletter and considered for the website (iii) that parish minutes will be displayed in the notice board (iv) a joint meeting would be held with the Church and Village Hall to review the outcomes of the consultation (v) that the next newsletter will provide an update on the issues raised in the report that the Parish Council could not progress (vi) the Clerk will speak to ERYC re mobile phone reception (vii) that the Clerk will speak to Northern Powergrid to ascertain the extent of the power outages (viii) that community transport schemes should be promoted (ix) that further consideration be made about siting litter bins on Chantry Lane

62/17 MEET THE VILLAGE EVENT– Councillor Armstrong reported that the village picnic held on the 17th June at Laburnum Farm Barn had been very well attended and considered to have a very successful event. Positive feedback had received with a request to repeat the event next year. It was thought the venue contributed to the success along with the demonstration of the threshing machine.

Resolved – (i) That thanks should be recorded to Councillor and Mrs Sleight for hosting the picnic and to Councillors Armstrong and Gibbs for arranging the event and (ii) that the Parish Council should aim to repeat the event in 2018.

63/17 WAR MEMORIAL GARDEN – The renovation of the War Memorial Garden was almost complete and the Parish Council agreed that the work had been professional done and the delivered a very attractive garden. It was noted that the work could be completed at little or no cost to the Parish Council, with volunteers giving their own time, donations made from builders merchants, discounted building fees and a very generous anonymous cash donation from an Etton resident.

Resolved - (i) That the Council would write and thank the three volunteers for their efforts in restoring the garden (ii) that donations should be recognised in an article in the village newsletter and (iii) that a quote should be obtained for re-pointing the wall in the garden.

64/17 VILLAGE WALKABOUT SCHEDULE – It was noted that the wall identified in the report was in the process of being repaired. **Resolved** – (i) That the schedule should be received and actions monitored and (ii) that the Highways Engineer should be asked to confirm that the blocked gully on Chantry Lane was being addressed.

65/17 CONDITION OF THE VILLAGE DRAINS – A resident had reported that village drains were very overgrown. It was noted that farmers were not allowed to cut drains in summer months.

Resolved – That because the Parish Council had already written to landowners, the matter should be referred to East Riding of Yorkshire Council.

66/17 CONTENTS OF THE COMMUNITY NEWSLETTER – **Resolved** – Articles on the community review report and the village picnic would be included in the newsletter.

67/17 ACCOUNTS FOR PAYMENT - **Resolved** – that the following accounts should be approved for payment:

	(£)
Clerk, Salary July	49.30
PAYE July	33.20
Etton Village Hall - Crockery Hire Parish Picnic and Rent	104.00
War Memorial Works	240.00
Cllr Gibbs - Parish Picnic Stationary	12.89
VANEL - Parish Picnic Printing	5.00
Rackhams - 2016/17 Internal Audit	192
Clerk Salary August	49.70
PAYE August	32.80

68/17 FUTURE AGENDA ITEMS – **Resolved** - To note that the next meeting would take place on the 11 September 2017 at 7:30 pm.

Signed: _____

Dated: _____

DRAFT – PROPOSED TO INCLUDE IN NOTICEBOARD

ETTON PARISH COUNCIL

Meeting Summary - 10 July 2017 –for full minutes please see www.ettonpc.co.uk

ISSUES RELATING TO EAST RIDING OF YORKSHIRE COUNCIL – The two damage finger post signs had not yet been repaired and the overgrown hedges at the West of the village had not yet been cut back. Overgrown grass at the junction with the B1248 made it difficult to see oncoming traffic. **Resolved to report issues to ERYC.**

ETTON MERE INVESTIGATION - Mr Hobson, a retired engineer, had carried out a study of the mere to assist the Council in understanding the fluctuating levels of water. Mr Hobson surmised that the mere sat within head deposits of sand and gravel and it was the ground water in these deposits that influenced the levels of water in the mere.

MATTERS ARISING FROM PREVIOUS MEETING – Councillor Sleight reported that following a site visit, East Riding of Yorkshire Council had ordered installation of an additional gully on Chantry Lane near Warter Road. A request had been made for curbing at the junction near the B1248 to protect the verge. Further to earlier discussions at the Parish Council meeting, drawings had been submitted outlining details of the improved signage on the B1248.

CORRESPONDENCE– Resolved – that the Parish Council would form a village wide Neighbourhood Watch Group as outlined by East Riding of Yorkshire Council.

COMMUNITY REVIEW REPORT – The meeting discussed the Community Review Report, which had been compiled following HWRCC attendance at two community events and a questionnaire that had been distributed to every household in the Parish. It was noted that there was limited feedback from residents and often comments conflicted with other views without identifying a particular consensus. There were nine themes identified: better Parish Council communication with the community, speeding in the village, maintenance of the village pond, issues regarding mobile phone and internet connectivity, power cuts in the village, lack of community transport, dog fouling, volunteering for community events and availability of a parish playground / play park. It was agreed that many of these issues, for example, village play area, speeding and dog fouling, had been investigated by the Parish Council in the past and it had not been possible to address the issues. **Resolved to consider each issues at future meeting.**

MEET THE VILLAGE EVENT– Councillor Armstrong reported that the village picnic held on the 17th June at Laburnum Farm Barn had been very well attended and considered to have a very successful event. Positive feedback had received with a request to repeat the event next year. It was thought the venue contributed to the success along with the demonstration of the threshing machine. **Resolved to aim to repeat event in 2018.**

WAR MEMORIAL GARDEN – The renovation of the War Memorial Garden was almost complete and the Parish Council agreed that the work had been professional done and the delivered a very attractive garden. It was noted that the work could be completed at no cost to the Parish Council, with volunteers giving their own time, donations made from builders merchants, discounted building fees and a very generous anonymous cash donation from an Etton resident. **Resolved to obtained quote for re-pointing the wall in the garden.**

VILLAGE WALKABOUT SCHEDULE – It was noted that the wall identified in the report was in the process of being repaired. **Resolved** – (i) That the schedule should be received and actions monitored and (ii) that the Highways Engineer should be asked to confirm that the blocked gully on Chantry Lane was being addressed.

CONDITION OF THE VILLAGE DRAINS – A resident had reported that village drains were very overgrown. It was noted that farmers were not allowed to cut drains in summer months. **Resolved to refer the matter to East Riding of Yorkshire Council.**

Etton Parish Council Correspondence Record

5 July – 5 September 2017

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not be circulated, please notify the Clerk on ettonpc@outlook.com or 07887 533057.

Ref	Date Received	Attached?	From	Purpose of Correspondence
205	7 July	N	ERYC	Planning Consultation for 17/01860/VAR High Farm 113 Main Street Etton East Riding Of Yorkshire HU17 7PG. Variation of Condition: 16 and Condition: 20 (Approved Plans) under Reference No: 14/03435/PLF (Conversion of farm buildings to two dwellings) to allow the erection of single storey extensions
206	11 July	N	ERYC	Confirming that replacement finger posts had been ordered, but can sometimes take 6months to be delivered by supplier.
207	15 July	N	ERYC	Confirmation that Dog Fouling Restrictions apply in country lanes, bridle paths etc
208	18 July	Y	ERYC	Adult Safeguarding Newsletter.
209	19 July	N	ERYC	Notice of a Dangerous and Dead Tree Application, 104 Main Street
210	1 August	N	Northern Powergrid	Summary of power cuts in the village
211	16 August	N	ERYC	Invite to Code of Conduct Training, Beverley, 7pm, 2 nd November
212	29 August	N	ERYC	Rural Strategy Document
213	4 September	N	Yorkshire Water	Advising that damaged manhole cover belongs to East Riding of Yorkshire Council and that there apparatus near the Mere is a combined sewer overflow, which does not interfere with water levels.
214	5 September	N	ERYC	Planning Consultation for 17/02777/PLF Higham House 74A Main Street Etton East Riding Of Yorkshire HU17 7PQ, Erection of a single storey extension to rear
215	5 September	N	Turners Trust	Trust to provide cash aware for domestic workers who worked for five or more hours a week, for one family and have worked for four or more years.



Safeguarding is everybody's business

ERSAB NEWSLETTER

News in brief...

The revised Multi Agency Procedures for the Safeguarding of Adults with Care and Support Needs, including Operational Guidance on Making Decisions about Safeguarding Concerns

Have been launched and four workshops were held in Beverley, Goole and Bridlington. All four events were fully subscribed and feedback on the workshops has been very positive.

Please refer to the ERSAB website to access both documents in the **Policy and Guidance** section

Humber NHS Foundation Trust hosted a **Self-Neglect and Hoarding**

conference in June at Bishop Burton College; information from the conference will be used to develop local guidance for staff.

Welcome to the relaunch of the East Riding Safeguarding Adults Board (ERSAB) Newsletter. Following feedback from the recent Adult Safeguarding Peer Review the decision has been taken that the newsletter should focus specifically on providing information to safeguarding professionals and volunteers about the work of the Safeguarding Adults Board in the East Riding. However links to national topics will still be included when relevant.

To find out more about the recent Local Government Association (LGA) peer review please visit the ERSAB website to access the report in full.

ERSAB launches the revised Multi-Agency Procedures

Following extensive consultation with our partners, the revised **multi-agency procedures for Safeguarding Adults with Care & Support needs** were approved by the Safeguarding Adults Board in January 2017.

The procedures are now live and should be used by all agencies and organisations within the East Riding. A full copy of the procedures is available on the ERSAB website www.ersab.org.uk in the policy and guidance section.

What's new within the procedures?

The revised procedures highlight some important key changes; the focus of the procedures is on:

Implementing the legal requirements of the Care Act 2014 and associated statutory guidance. Using the revised set of forms and consolidated paperwork which comply with legislation and best practice.

Embedding the principles of Making Safeguarding Personal; making sure that the adult (or an

appropriate advocate) is **empowered** throughout the safeguarding process and that their **wellbeing** is at the heart of safeguarding and their **outcomes** are achieved.

Ensuring a proportionate response to risk and any intervention is implemented in the right place at the right time.

Working in a timely manner so that delays in the safeguarding process are kept to a minimum, and where there are delays, the adult is informed of the reasons why.

Alongside the changes to the procedures, new operational guidance on making safeguarding decisions has been approved which helps professionals make a decision about the level of harm and thus the level of intervention which may be required to safeguard the adult.

The framework, known as the **Operational Guidance: Making Decisions about Safeguarding Concerns** replaces the previous Risk Management scoring matrix and is also available to download from the ERSAB website www.ersab.org.uk.

Safeguarding Adults Board Business

Who is ERSAB?

During the Local Government Peer Review of Adult Safeguarding that took place in February 2017 it was established by the review team during focus group meetings that many staff did not know about the work of the Safeguarding Adults Board. The review team felt that this was an area that should be considered for improvement. A number of actions are underway and the changes made to this newsletter are just one of those actions.

The Safeguarding Adults Board meet on a quarterly basis to gain assurance from partner agencies that local safeguarding issues are addressed in an effective and proportionate manner. Membership includes senior leaders from health, local authority and the Police, a full list of members can be found on the ERSAB website.

At the meetings emerging strategic issues at a local and national level are identified, discussed and decisions made about the most appropriate local response. Inspections by regulatory bodies are shared with members and assurance is provided in respect of the particular agencies response. Supportive professional challenge by partners is encouraged and this is facilitated by the independent chair of the board.

The Board is supported by several sub groups which meet on a regular basis; membership of these groups is drawn from the SABs partner agencies and attendees are usually from more frontline posts within partner organisations.

These groups include The **Business Implementation Group**, **Audit and Assurance Group**, **Learning and Development Group** and a **Safeguarding Adult Review Group** which reports directly to the SAB. Individual task and finish groups can be established at any time to deliver a particular piece of work.

The work of the SAB and its sub-groups is supported and facilitated by a small by a small support team. The team works closely with partners and has links with other adult safeguarding networks at a regional level.

This team is based in County Hall, Beverley and can be contacted on 01482 392092 or sab@eastriding.gcsx.gov.uk

Update on meetings?

In the last three months several meetings have taken place:

The **Business Implementation Group** took place in April; the outstanding action table was reviewed and various updates on ongoing work were received, the main agenda included items on ERSAB performance data, Making Safeguarding Personal and a paper relating to domestic abuse was discussed.

A **Safeguarding Adult Board** meeting was held in May. Updates were given on actions outstanding from previous meetings, the main agenda focussed on the outcome of the Local Government Association Peer Review which was discussed in detail, overall it was found that the review was very positive and much good work was identified, there were some areas identified for improvement and an improvement action plan was agreed. Partner inspection reports and ERSAB performance reporting were other key items.

The **Safeguarding Adult Review Group** also met in early July, outstanding cases were some form of review had taken place were discussed and updates on actions provided. ERSAB support function is exploring for future editions how the learning from this meeting can be shared within this newsletter.

Please visit www.ersab.org to access more information on the work of the various groups.

Section 42 Consistency Event

To allow improved benchmarking of performance across different authorities; achieving consensus on interpretations of various terms within the Care Act 2014, is a regional goal. The Associated Directors of Adult Social Services (ADASS) held an event in June which was attended by over 50 local authority and Safeguarding Adult Board representatives. As a result of the event, a set of principles around section 42 enquiries will be agreed for the region. Further information to follow in due course.

Training Courses

Level 1 (3 hrs)
Recognising Adult Abuse

Level 2 (3 hrs)
MCA 2005

Level 2 (3 hrs)
Reporting Concerns

Level 3 (1 day)
The Role of the Manager

Level 4 (2 days)
Cascade Training

Level 1
Communication & Recording

ERSAB constantly assesses all adult safeguarding training programmes ensuring that we aspire to current standards and high quality resources.

ERSAB is currently revising its e-Learning programme to ensure consistency between the face to face training, the work book and the e-Learning offer.

Please refer to the Training Calendar available at www.ersab.org.uk Learning & Development for further details concerning on ERSAB training courses, or alternatively contact ERSAB on sab@eastriding.gov.uk
Tel: (01482) 396940

Training Issues

Each newsletter we are going to focus on one particular type of abuse and this month we are looking at financial/material abuse.

Financial/material abuse

Financial or material abuse is one of the most prevalent types of abuse/crimes and the impact can be devastating on an individual; therefore it is important to know the signs and symptoms such as:

- Putting bank accounts into joint names – withdrawing large amount of money without consent
- Controlling pensions/savings/finances
- Being charged excessive amounts of money for services
- Reward points retained by worker when shopping/obtaining a credit card in someone else's name
- Extraordinary interest by family members and other people in the older person's assets/will
- Being unable to pay bills
- Drawing out unusually large amounts of money
- Questioning self where money was and how much
- Theft of money
- The use of another person's identity in relation to credit and bank cards
- Forging someone else's signature
- Use of counterfeit cheques or being tricked into signing blank cheques
- It can also take the form of harmful behaviour, for example: being pressured to sign documents or change your will
- Threatening to withdraw care unless money or property is provided
- Someone else taking charge of your benefits and not giving you all of your money
- Pressure to sign over your house or property
- Refusing to move out of the older adult's home when asked
- Family or friends sharing their home without paying a fair share of the expenses
- Undue pressure to buy alcohol or drugs

Tips for keeping your finances safe include:

- If you cannot collect your pension, only appoint a person you **trust** to act on your behalf. Make sure to check and keep receipts.
- Where possible, set up direct debits, standing orders or use An Post's household budget service for routine bills.
- **Never** sign blank cheques.
- Avoid giving out your bank card or **PIN**.
- Keep track of your money. Consider keeping a spending diary.
- Keep **all** valuable documents and items of value in a **secure** place.
- If you are disposing of any old bills, statements or receipts make sure to tear them up to protect your personal information.
- Keep a **close eye** on bank statements and any card transactions.



Future focus for ERSAB...

A revision of the Safeguarding Adult Review (SAR) procedures

is being progressed with the aim of providing consistency around the undertaking of a SAR.

The annual Driffield Show on Wednesday 19 July. ERSAB were represented for the first time last year and the event proved to be an excellent forum for raising the profile of adult safeguarding.

The revamp of the ERSAB safeguarding adult level one **e-Learning** offer is nearing completion and should be available by September 2017 and it is intended that it will be uploaded on to the ERSAB website for everyone to access.

Focus on Making Safeguarding Personal

In addition to the changes made to the policy and guidance, the ERSAB website has been updated to include a section on Making Safeguarding Personal. ERSAB remains focussed on ensuring MSP becomes embedded across East Yorkshire and has made

it the first objective in its 2016-19 strategy.

Mike Briggs ERSAB Independent Chair champions MSP: and says

“As people have moved forward and embraced MSP, they’ve found it does not take up any more time than a

traditional approach and it does lead to more creativity and better outcomes”

Please visit:

www.ersab.org.uk/making-safeguarding-personal/

to access all the relevant guidance on MSP

Process for submitting the Multi Agency Adult at Risk' Concern Form

The Multi Agency Adult at Risk Concern Form has been updated during the revision of the Multi agency procedures to ensure that this document meets the needs of both the service user and the person making the referral and to ensure that reporting follows the complete safeguarding journey.

It is very important that all concerns are submitted using the appropriate current

paperwork as this ensures that all Board partners are in compliance with the Care Act 2014.

The preferred option is for a concern to be submitted on the form available **from the ERSAB website** to ensure that the most up-to-date version of the form is used.



ERSAB strongly encourages all professionals and volunteers to use the form contained on the

SAB website

www.ersab.org.uk.

ERSAB asks that the use of faxing is avoided unless absolutely necessary and when no other means exist to raise the concern.

Please visit the ERSAB website to access the revised reporting paperwork and all the other ERSAB policies, protocols and guidance at www.ersab.org.uk.

Contact Information

East Riding of Yorkshire Council Safeguarding Adults Team (SAT)

(01482) 396940

Email: safeguardingadultsteam@eastriding.gcsx.gov.uk

Emergency Duty Team

(01377) 241273

The next issue of the ERSAB Newsletter will be available in

September 2017

If you would like to submit an article or be added to the mailing list?

Please email: kathryn.platten@eastriding.gov.uk Tel: (01482) 392092



Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	<input type="text" value="Mr & Mrs"/>	First Name:	<input type="text" value="R"/>	Surname:	<input type="text" value="Dawson"/>
Company name:	<input type="text"/>				
Street address:	<input type="text" value="Higham House, 74A, Main Street"/>				
	<input type="text"/>	Telephone number:	<input type="text"/>		
	<input type="text"/>	Mobile number:	<input type="text"/>		
Town/City:	<input type="text" value="ETTON"/>	Fax number:	<input type="text"/>		
Country:	<input type="text"/>	Email address:	<input type="text"/>		
Postcode:	<input type="text" value="HU17 7PQ"/>	<input type="text"/>			
Are you an agent acting on behalf of the applicant?		<input checked="" type="radio"/> Yes <input type="radio"/> No			

2. Agent Name, Address and Contact Details

Title:	<input type="text" value="Mr"/>	First Name:	<input type="text" value="Adam"/>	Surname:	<input type="text" value="Wilson"/>
Company name:	<input type="text" value="CAD Associates Ltd"/>				
Street address:	<input type="text" value="102 & 104 Newland"/>				
	<input type="text"/>	Telephone number:	<input type="text" value="01522513800"/>		
	<input type="text"/>	Mobile number:	<input type="text"/>		
Town/City:	<input type="text" value="Lincoln"/>	Fax number:	<input type="text" value="01522512492"/>		
Country:	<input type="text" value="United Kingdom"/>	Email address:	<input type="text"/>		
Postcode:	<input type="text" value="LN1 1YA"/>	<input type="text" value="mail@cadassociates.co.uk"/>			

3. Description of Proposed Works

Please describe the proposed works:

Has the work already been started without planning permission? Yes No

4. Site Address Details

Full postal address of the site (including full postcode where available)

Description:

House: Suffix:

House name:

Street address:

Town/City:

Postcode:

Description of location or a grid reference
(must be completed if postcode is not known):

Easting:

Northing:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes No

Is a new or altered pedestrian access proposed to or from the public highway? Yes No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? Yes No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? Yes No

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? Yes No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? Yes No

8. Parking

Will the proposed works affect existing car parking arrangements? Yes No

9. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you? Yes No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? Yes No

10. Site Visit

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

- The agent The applicant Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Doors - description:

Description of *existing* materials and finishes:

Painted timber

Description of *proposed* materials and finishes:

Painted timber

Roof - description:

Description of *existing* materials and finishes:

Clay pantile roof covering

Description of *proposed* materials and finishes:

GRP roof covering with glazed roof lantern

Walls - description:

Description of *existing* materials and finishes:

Facing brickwork

Description of *proposed* materials and finishes:

Facing brick to match existing with stone detailing to match existing

Windows - description:

Description of *existing* materials and finishes:

Timber sliding sash

Description of *proposed* materials and finishes:

Timber sliding sash

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

4426D/17/01 - site location plan
4426D/17/02 - existing plans and elevations
4426D/17/03 - proposed plans and elevations

12. Certificates (Certificate A)

Certificate of Ownership - Certificate A Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding ("*agricultural holding*" has the meaning given by reference to the definition of "*agricultural tenant*" in section 65(8) of the Act).

Title: First name: Surname:

Person role: Declaration date: Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date

Note: Do not scale. Only use figured dimensions.
All discrepancies to be notified to this office.

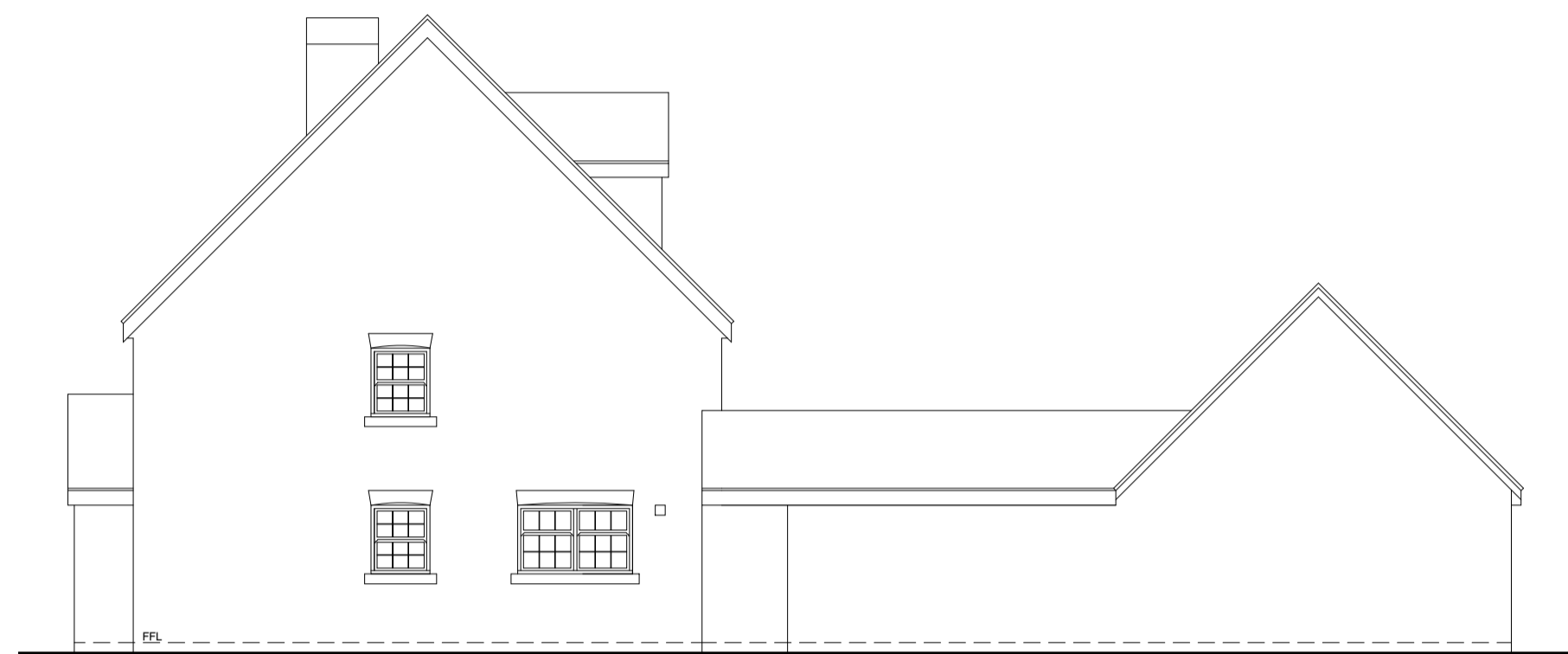
Rev	Description	Dr	Date
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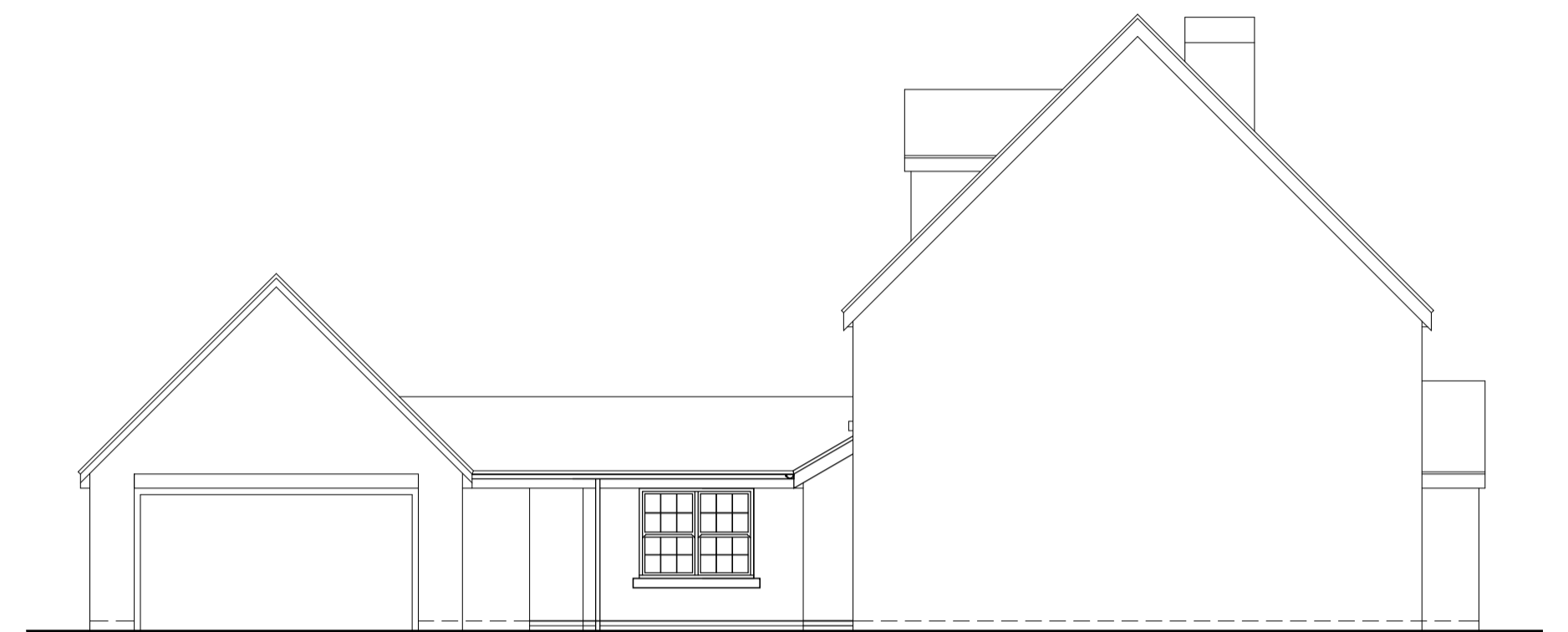
Existing Front Elevation
Scale 1:100



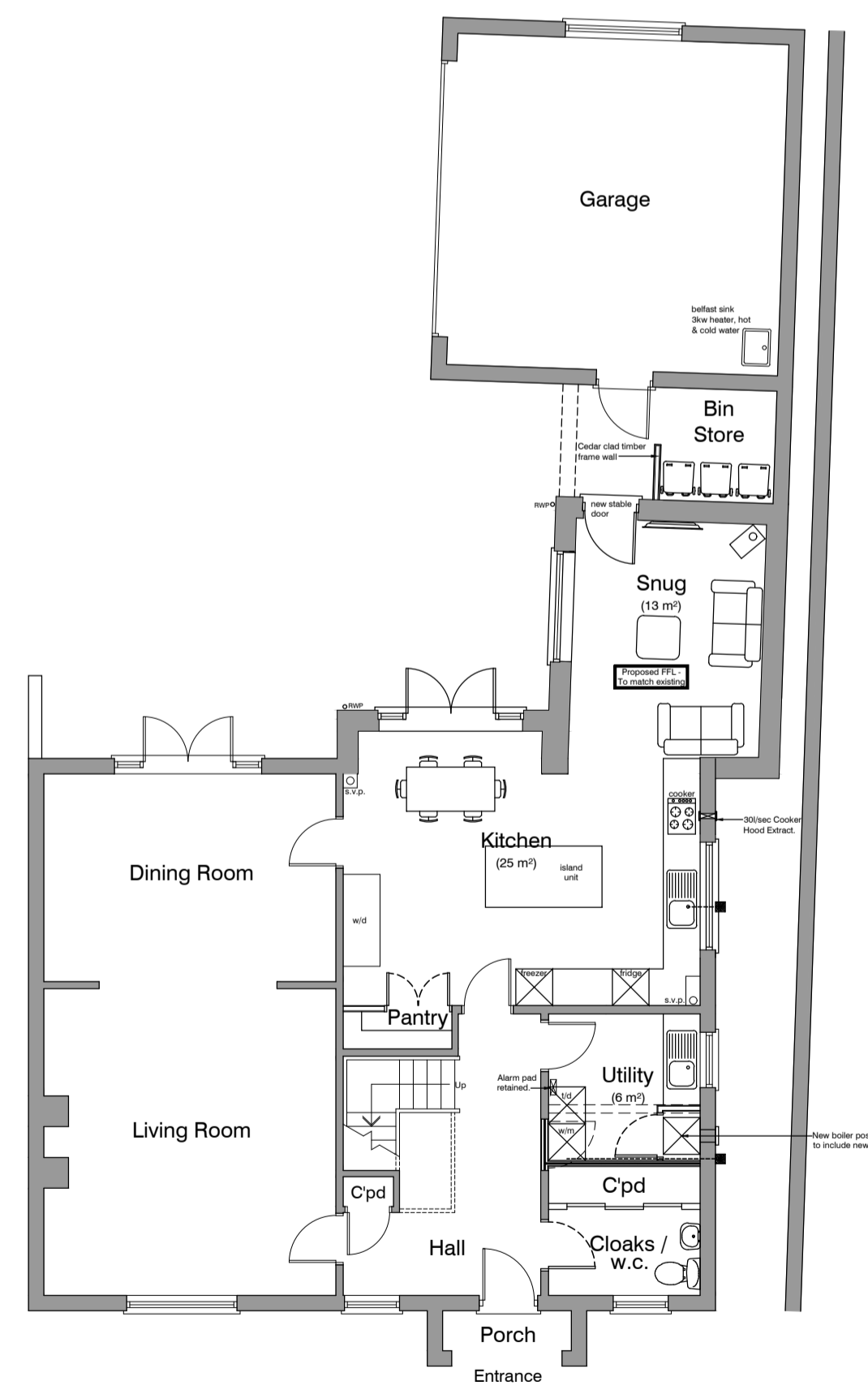
Existing Rear Elevation
Scale 1:100



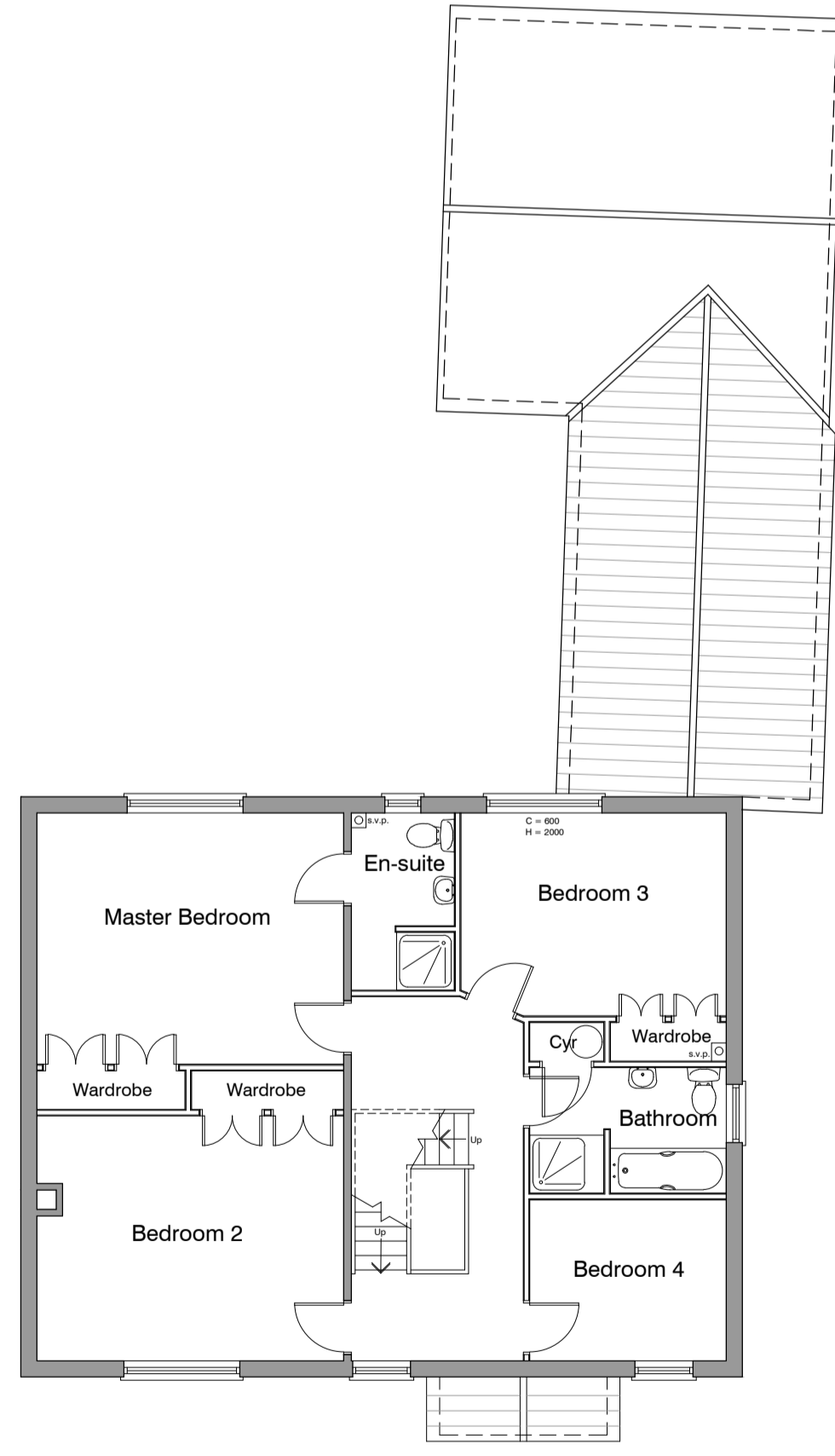
Existing Side Elevation
Scale 1:100



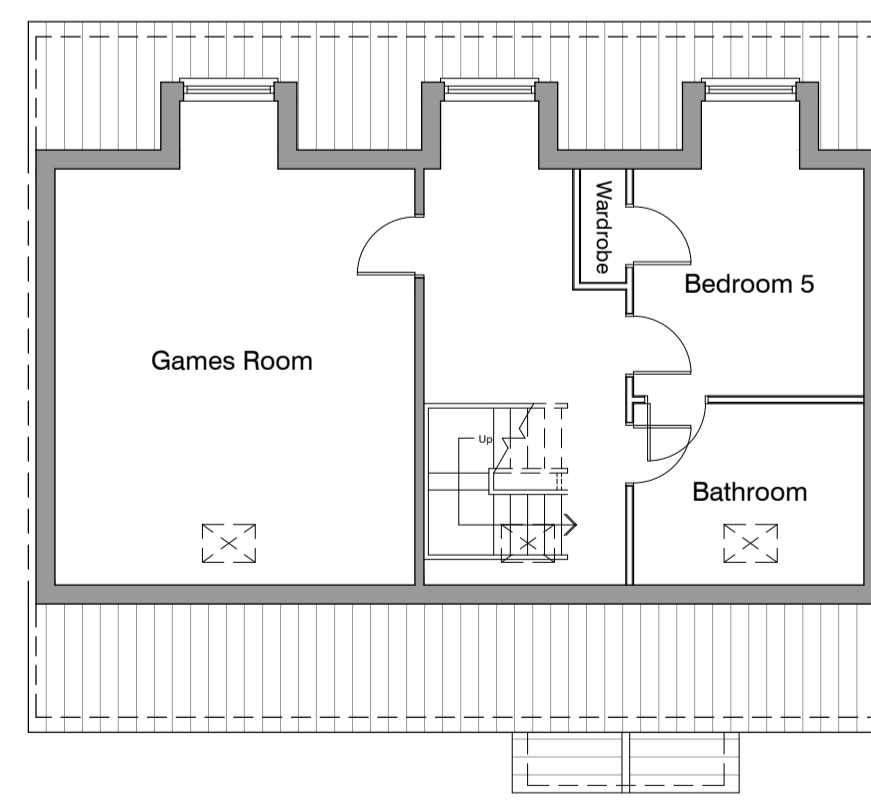
Existing Side Elevation
Scale 1:100



Existing Ground Floor Plan
Scale 1:100



Existing First Floor Plan
Scale 1:100



Existing Second Floor Plan
Scale 1:50

STATUS **Planning**

CAD Associates
ARCHITECTS

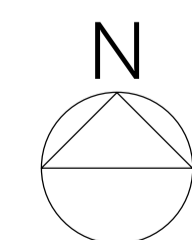
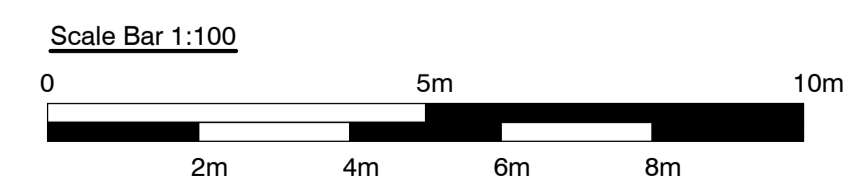
102 & 104 Newland - Lincoln - LN1 1YA
Tel: (01522) 513800
Email: mail@cadassociates.co.uk
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CLIENT
Mr and Mrs Dawson

PROJECT
**74a Main Street, Etton -
Proposed Rear Extension**

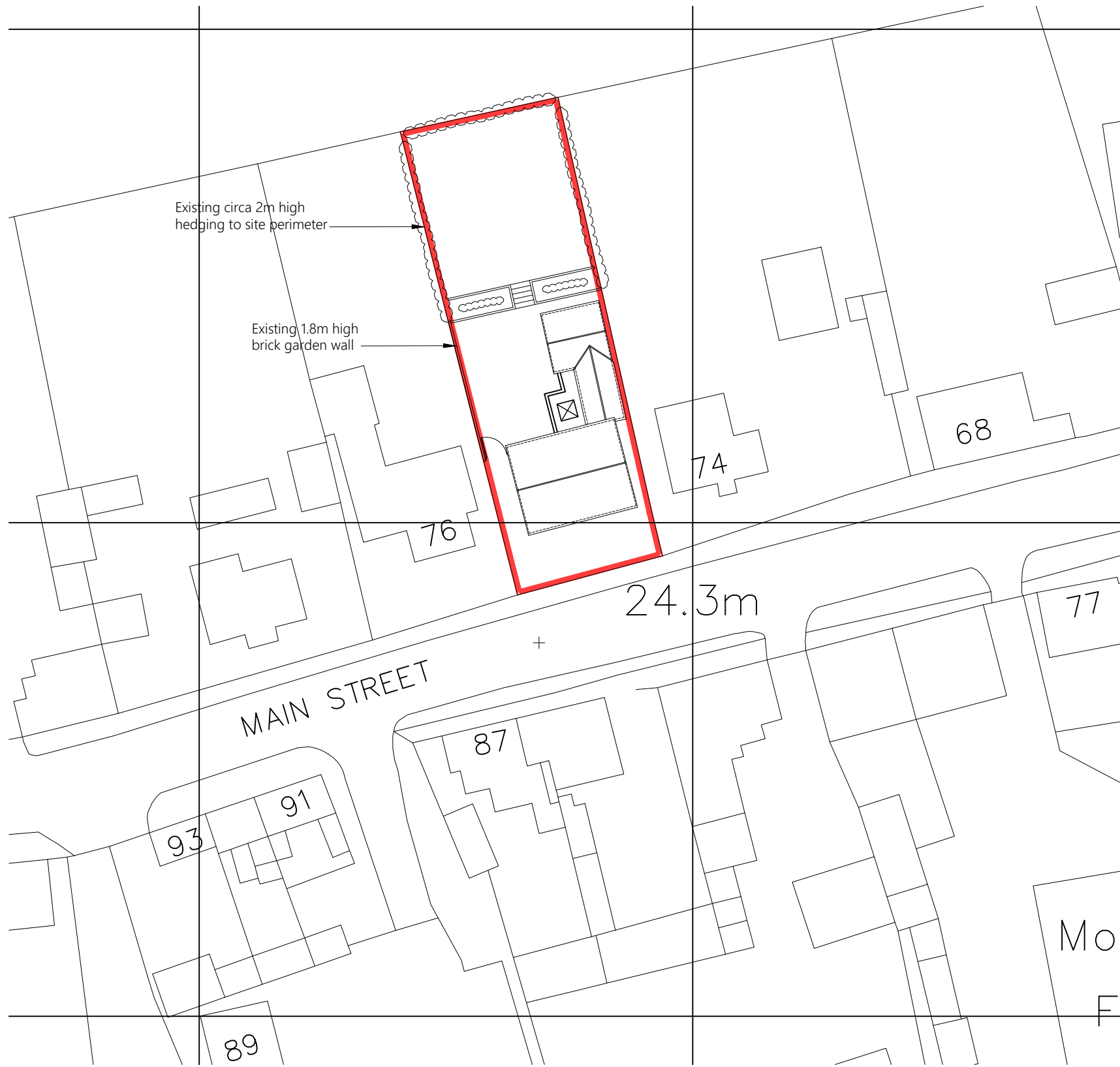
TITLE
Existing Plans and Elevations

DRAWN BY ASW	CHECKED BY CDM	DATE August 2017
SCALE 1:100 @ A1	PROJECT NUMBER 4426D	REV
DRAWING NUMBER 4426D.17.02		



Note: Do not scale. Only use figured dimensions.
All discrepancies to be notified to this office.

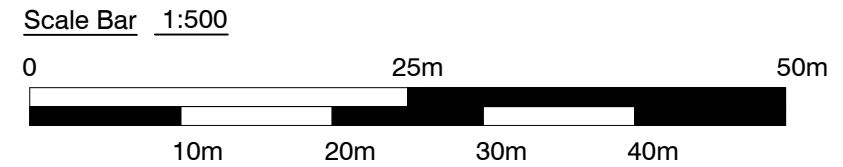
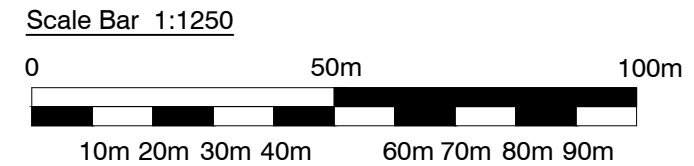
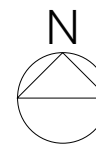
Rev	Description	Dr	Date
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Proposed Site Layout
Scale 1:500



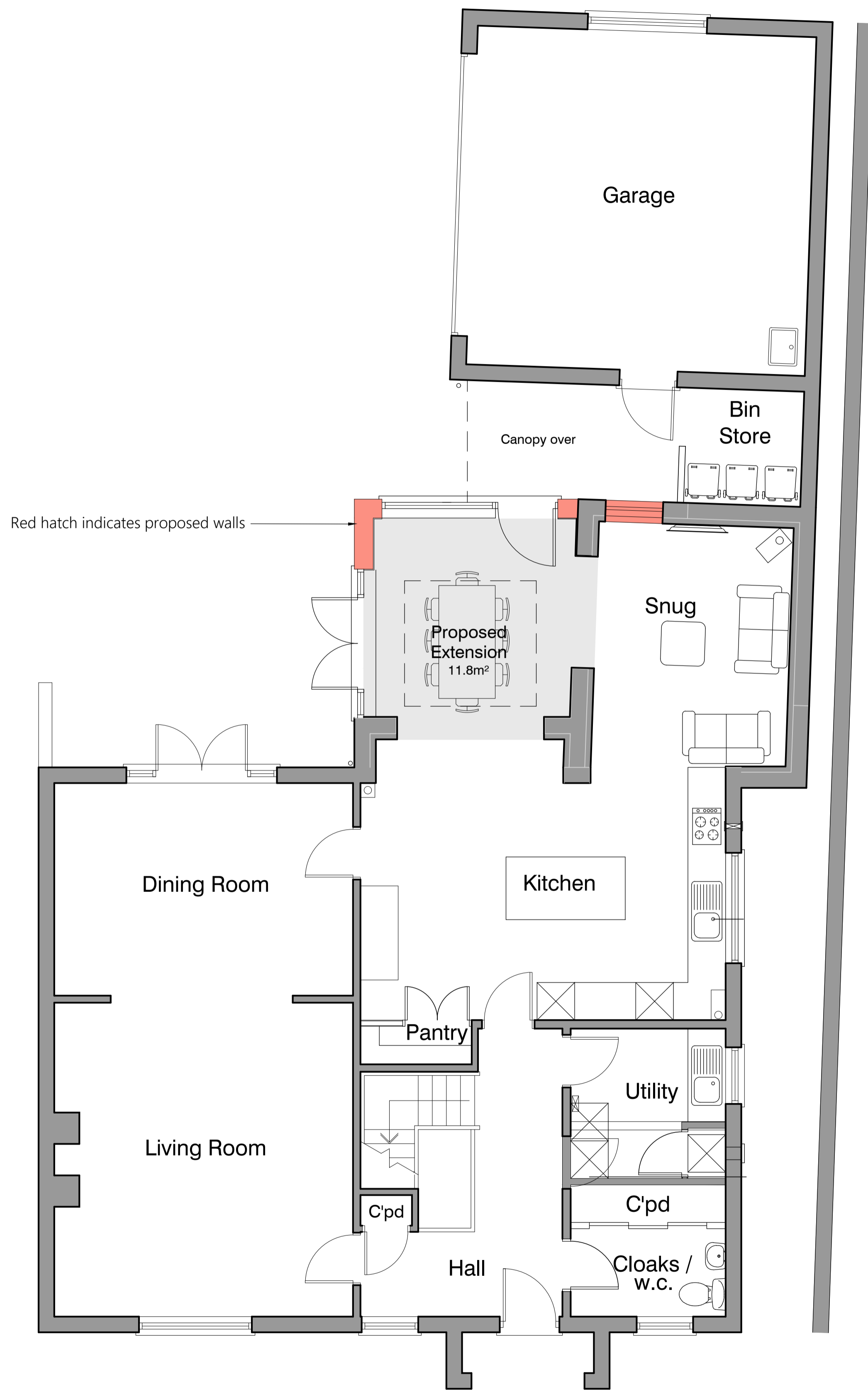
Site Location Plan
Scale 1:1250



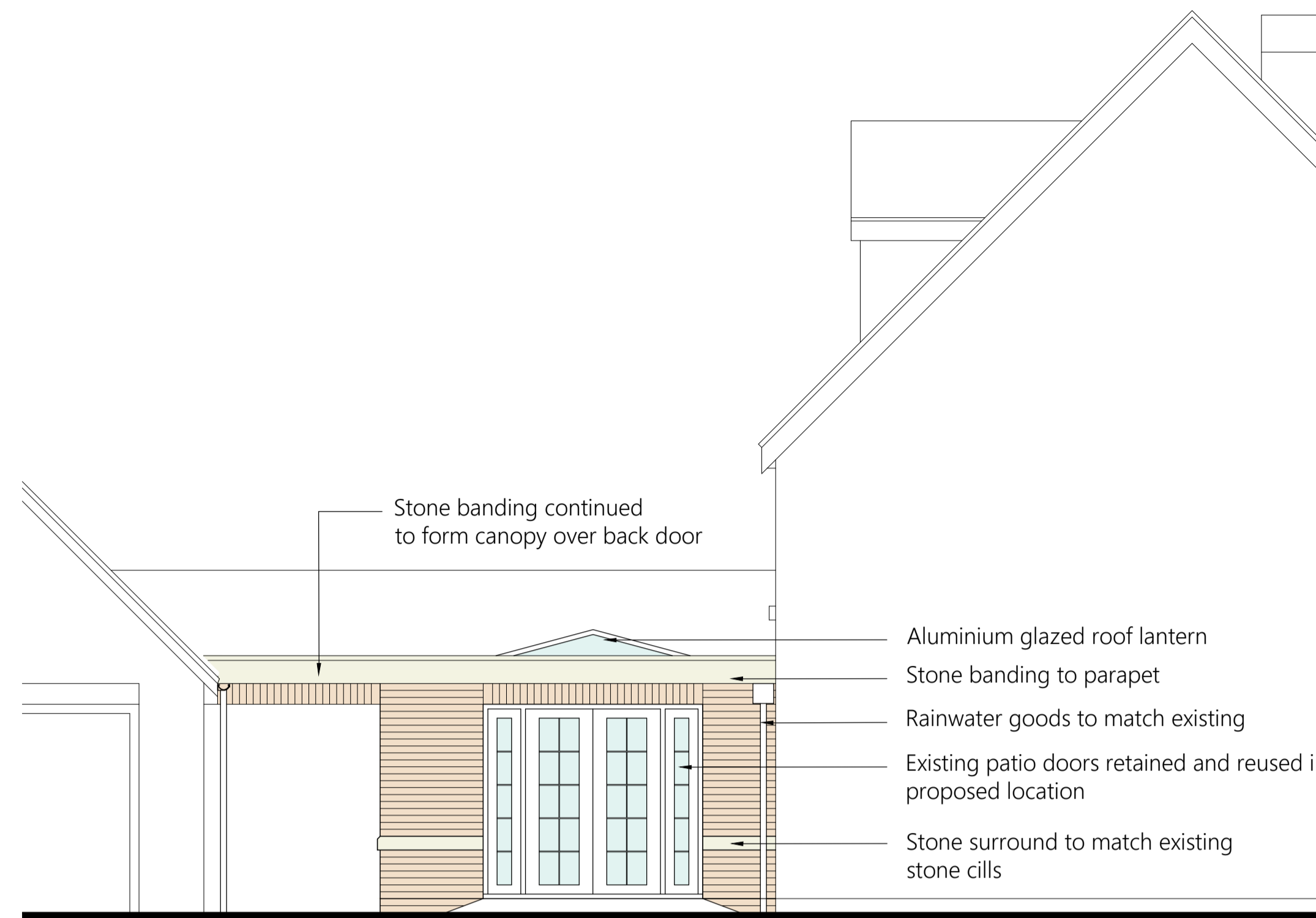
STATUS Planning		
CAD Associates ARCHITECTS 102 & 104 Newland - Lincoln - LN1 1YA Tel: (01522) 513800 Email: mail@cadassociates.co.uk <small>Copyright Reserved</small>		
CLIENT Mr and Mrs Dawson		
PROJECT 74a Main Street, Etton - Proposed Rear Extension		
TITLE Site Location Plan		
DRAWN BY ASW	CHECKED BY CDM	DATE August 2017
SCALE 1:500 @ A3	PROJECT NUMBER 4426D	
DRAWING NUMBER 4426D.17.01		REV A

Note: Do not scale. Only use figured dimensions.
All discrepancies to be notified to this office.

Rev	Description	Dr	Date
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Proposed Ground Floor Plan
Scale 1:50



Proposed Side Elevation
Scale 1:50



Proposed Visual



Proposed Rear Elevation
Scale 1:50

STATUS Planning

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CLIENT
Mr and Mrs Dawson

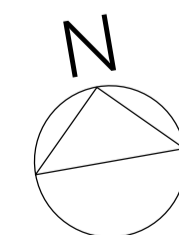
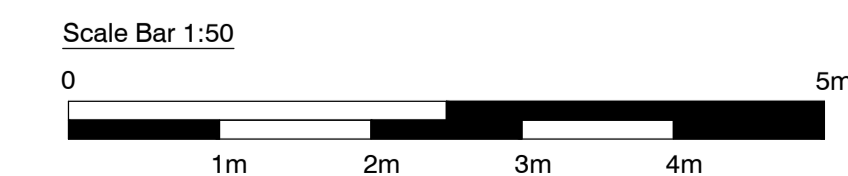
PROJECT
74a Main Street, Etton -
Proposed Rear Extension

TITLE
Proposed Plans and Elevations

DRAWN BY ASW CHECKED BY CDM DATE August 2017

SCALE 1:50 @ A1 PROJECT NUMBER 4426D

DRAWING NUMBER 4426D.17.03 REV



DATE OF WALKABOUT: Tuesday 15/5/2017	TIME: 9:45am	VILLAGE TASKFORCE SCHEDULE			PARISH: ETTON
MEETING PLACE: Outside The Light Dragoon, 34 Main Street, Etton					VILLAGE(S): Etton
PARISH AND AREA LIAISON OFFICER:	Ruth Wilson (RW)	VTF COORDINATOR:	Ian Callan (IC)	HIGHWAYS AREA ENGINEER:	Iain Sugdon (IS)
WALKABOUT ATTENDED BY:	RW and IS (ERYC) John Holmes (Chairman - Etton Parish Council) John Sleight (Parish Councillor) Richard Yeo (Parish Councillor)			PARISH CLERK: Alan Bravey EMAIL: ettonpc@outlook.com TEL: 07887 533057	

ITEM NO.	VILLAGE/ROAD	ELEMENT			LOCATION/DETAILS	DATE COMPLETED
1	ETTON: Main Street	C'Way Pothole		Signage	In grassed area next to pond (Etton Mere) – Clean bench/es x 1 – 2 in no. (the third one has been removed).	
		F'Way Pothole		Sweeping		
		Painting		Other ■		
2	Main Street	C'Way Pothole		Signage	In grassed area – either side of the middle bench referred to above - next to pond (Etton Mere) – Can the two bins be cleaned/stained as appropriate? Also, is it possible for the VTF team to repair the broken vertical wooden slats encasing the bins (suggested by IS)? See Google maps image.	
		F'Way Pothole		Sweeping		
		Painting	■	Other ■		
3	Main Street	C'Way Pothole		Signage	In verges along Main Street – Stain the wooden stump posts (x 2 – 4) holding back-to-back 30mph repeater signs – we have done this previously.	
		F'Way Pothole		Sweeping		
		Painting	■	Other		
4	Main Street	C'Way Pothole		Signage	Footway - full length – mainly next to the westbound carriageway – as gets no sun so damp - Remove moss from footway (spray/scrape as appropriate).	
		F'Way Pothole		Sweeping		
		Painting		Other ■		
5	Main Street	C'Way Pothole		Signage	Full length – spray/apply weed killer on carriageway and footway where appropriate.	
		F'Way Pothole		Sweeping		
		Painting		Other ■		
6	Main Street	C'Way Pothole		Signage	On wall of building – between The Light Dragoon, 34 Main Street –and 28 Main Street - opposite junction of Cherry Burton Road – Can the VTF team restrain the Noticeboard please (suggested by IS) – apparently belongs to the church.	
		F'Way Pothole		Sweeping		
		Painting	■	Other		

ITEM NO.	VILLAGE/ROAD	ELEMENT				LOCATION/DETAILS	DATE COMPLETED
7	Main Street/ junction with Cherry Burton Road	C'Way Pothole		Signage		Around Etton War Memorial – opposite The Light Dragoon, 34 Main Street - RW offered to restrain the wooden posts – JH thanked us for the offer but declined as the posts are being replaced .	
		F'Way Pothole		Sweeping			
		Painting	■	Other			
	ETTON:	C'Way Pothole	■	Signage		Between village nameplates – Fill any small potholes.	
		F'Way Pothole	■	Sweeping			
		Painting		Other			
8	ETTON:	C'Way Pothole		Signage		Between village nameplates – Mechanical sweep of carriageways and footways where appropriate.	
		F'Way Pothole		Sweeping	■		
		Painting		Other			
9	ETTON:	C'Way Pothole		Signage	■	Between village nameplates – Clean all signs.	
		F'Way Pothole		Sweeping			
		Painting		Other	■		
10	ETTON:	C'Way Pothole		Signage	■	Between village nameplates – Strim/remove vegetation growing around/obscuring any signs and fingerposts.	
		F'Way Pothole		Sweeping			
		Painting		Other	■		
11	ETTON:	C'Way Pothole		Signage		Between village nameplates – Cut grass as appropriate.	
		F'Way Pothole		Sweeping			
		Painting		Other	■		

DATE OF WALKABOUT: Tuesday 15/5/2017	TIME: 9:45am	SCHEDULE OF ISSUES OUTSIDE THE REMIT OF THE VILLAGE TASKFORCE TEAM			PARISH: ETTON
MEETING PLACE: Outside The Light Dragoon, 34 Main Street, Etton					VILLAGE(S): Etton
PARISH AND AREA LIAISON OFFICER:	Ruth Wilson (RW)	VTF COORDINATOR:	Ian Callan (IC)	HIGHWAYS AREA ENGINEER:	Iain Sugdon (IS)
WALKABOUT ATTENDED BY:	RW and IS (ERYC) John Holmes (Etton Parish Council Chairman) John Sleight (Parish Councillor) Richard Yeo (Parish Councillor)			PARISH CLERK: Alan Bravey EMAIL: ettonpc@outlook.com TEL: 07887 533057	

ITEM NO.	VILLAGE/ROAD	ELEMENT				LOCATION/DETAILS	COMMENTS
1	ETTON: Main Street/Chantry Lane	C'Way Pothole		Signage		Building Control Eastern boundary wall (located in Chantry Lane) on the eastern side of/belonging to 'Old School House', 2 Main Street, Etton HU17 7PQ - Concern raised by Parish Council re: the condition/state of repair of the boundary wall. JH advised me that they have spoken to the occupier but he apparently does not think that the wall is a problem ('been there for years').	This is outside the remit of VTF but is a safety issue . RW therefore reported this to Chris Ducker P&DMpip Manager in Building Control on 17/5/17 - asking if he would carry out an inspection as soon as possible to ensure that the wall is safe/identify any works which may be required (The Parish Council were copied in on the email). Email to Building Control 17-05-2017
		F'Way Pothole		Sweeping			
		Painting		Other	■		
2	CHERRY BURTON: Etton Road	C'Way Pothole		Signage		Grounds Footway next to eastern side of the carriageway - on bridge over the old railway line (Hudson Way) – Request by Parish Council for the vegetation overhanging/obstructing the narrow footway to be cut back. The Parish Council also suggested that we consider removing the hedge/vegetation completely to avoid future maintenance– is it really necessary - there is already a fence there for safety purposes?	This is outside the remit of VTF/beyond the 'Etton' village nameplate/beyond the back-to-back 30mph/national speed limit signs but is a safety issue (pedestrians forced out into the carriageway) and was requested during the last 'walkabout' on 4/9/2015. RW therefore logged this request on Confirm – ref: 1030433 – for Grounds (Steve Colby) to action. RMW
		F'Way	■	Sweeping			
		Painting		Other	■		

ITEM NO.	VILLAGE/ROAD	ELEMENT				LOCATION/DETAILS	COMMENTS
3	ETTON: Main Road	C'Way Pothole		Signage	■	Request by Parish Council for several missing bus stop flags to be installed.	During the 'walkabout' RW gave JH a contact name for the Parish Council to pursue this – Debbie McGurn – Transport Officer – Tel: 01482 395531 Email: Debbie.mcgurn@eastriding.gov.uk
		F'Way Pothole		Sweeping			
		Painting		Other			
4	ETTON: Gardham Road	C'Way Pothole		Signage		Request by Parish Council for overgrown vegetation ('Sloe bushes') and verges causing visibility issues particularly at bends/encroaching onto carriageway to be cut back.	This is outside the remit of VTF but is a safety issue . RW therefore drove out that way after the 'walkabout'. RW has since sent a map to the Parish Council asking for clarification re: the exact location following which she will write to the appropriate landowners.
		F'Way Pothole		Sweeping			
		Painting		Other	■		

September and October 2017

Schedule of Accounts for Payment

Item	Description	Total (£)	VAT (£)
1) Alan Bravey	Salary September	49.30	-
2) Post Office	PAYE September	33.20	-
3) John Holmes	War Memorial Plants / Planters	225.82	7.82
4) Trevor Bugg	War Memorial	73.41	8.57
5) Neil Wenn 6)	Repoint Wall	180	0
7) Alan Bravey	Salary October	49.70	0
8) Post Office	PAYE October	32.80	0
TOTAL		644.23	16.39

Etton Parish Council 2017/18 Month 5 Budget Monitoring

	Budget	Spent so Far	Should have Spent	Difference	Predicted Year End	Predicted Year End Difference
<u>Expenditure</u>	£	£	£	£	£	
Clerk's Salary	990.00	379.30	412.50	-33.20	999	9.00
Admin/Expenses	300.00	17.89	125.00	-107.11	300	0.00
Audit Fees	210.00	160.00	160.00	0.00	160	-50.00
Hire of Village Hall	120.00	104.00	120.00	-16.00	120	0.00
Subscriptions	65.00	0.00	13.00	-13.00	56	-9.00
Insurance	260.00	0.00	0.00	0.00	260	0.00
Grants	25.00	70.50	70.50	0.00	70.5	45.50
Footway Lighting	1200.00	0.00	0.00	0.00	1200	0.00
Pond / War Memorial / Open Spaces	1595.90	1,143.40	664.96	478.44	1,595.90	0.00
Reserves	91.24	0.00	38.02	-38.02	91.24	0.00
Waste Bins	380.00	0.00	158.33	-158.33	380	0.00
VAT	0.00	51.48	0.00	0.00	51.48	0.00
Community Led Plan	3152.00	3,152.00	1313.33	0.00	3152	0.00
Total Expenditure	8389.14	5079	3075.64	113	8436.12	46.98
	Budget	Received so Far	Should have Received	Difference	Predicted Year End	
<u>Income</u>						
Precept	5175.11	5175.11	5175.14	0	5175.11	0
Waste Recycling	0	0	0.00	0.00	0	0
Interest	2	0.28	0.67	0	1	-1
Grants / Re-imbursements	0	516	0.00	516	516	516
						0
Total Income	5177.11	5691.39	5175.81	516.00	5692.11	515
Expenditure Less Income	3212.03	-612.82	-2100.17	-403.22	2744.01	-468.02

TURNER'S TRUST (BEVERLEY)

Charity Commission Number: 215957

Are you employed as a domestic worker:

- In a residence within eight miles of Beverley Guildhall?
 - By one family for FIVE or more hours a week.
- Have been in the same employment for FOUR, or more years?

If you can answer YES to all three questions you may qualify for a cash award of at least £100 from the Turner's Trust (Beverley)

Closing date for applications is Friday, 13th October 2017

Details and application forms may be obtained from:-

The Clerk to the Trustees
Turner's Trust (Beverley)
10 West Close
Beverley
HU17 7JJ

Telephone: 01482 867958
Email: ian_merryweather@hotmail.co.uk