

ETTON PARISH COUNCIL

<p>Chair: John Holmes, Whitehouse Barn, Main Street, Etton East Riding of Yorkshire HU17 7PG Telephone: 01430 810797 Email: holmesja@btinternet.com</p>	<p>Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire HU15 1GW Telephone: 01482 662292 Email: ettonpc@outlook.com</p>
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8th September 2020

To: All Members of the Parish Council

Dear Councillor,

I hereby give notice that a meeting of Etton Parish Council will take at **7:30pm, MONDAY, 14th September 2020**. The meeting will take place via Zoom Video Conferencing because COVID-19 social distancing restrictions prevents the Parish Council from physically meeting. The Agenda is as set out below.

Members of the public and press are welcome to attend and may raise issues with the Council in the Public Participation period, which will take place at 7:30pm before the meeting starts.

Please visit

<https://us02web.zoom.us/j/88516471067?pwd=cmlpTmJlVlRkcTdlanhVR2UwYitCZz09>

You will be prompted to enter the meeting ID **885 1647 1067** and the meeting password **892681**. Alternatively, you can **join from your landline or mobile telephone** by dialling **0330 088 5830** and entering the meeting ID when prompted.

You can email ettonpc@outlook.com before 7:00pm on Monday 26th May for an electronic link.

Yours sincerely



Clerk to the Parish Council

A G E N D A

Public Participation - To receive any questions / issues from the public

1. To receive any apologies for absence.
2. To record declarations of pecuniary and non-pecuniary interests by any member of the Council in respect of the agenda items below.
3. To receive and agree to sign at a later date the Minutes of the Parish Council Meeting, held on Monday 13 July 2020, as a true and correct record.
4. To raise any issues with / receive updates from Ward Councillors

5. To receive an update from the Clerk
6. To receive any resident's feedback received by Councillors.
 - Pond Update
 - Dog Fouling Update
 - Gardening Contract
7. To receive the following correspondence:
 - i. Enviro-friendly – Offer to site Textile Bin in Village
 - ii. Humberside Police, Monthly Update
 - iii. ERYC, Residents letter – drainage works Main Street
 - iv. ERYC, Community COVID Survey
 - v. ERYC, No Objection – Tree Application, 19 Main Street Etton
 - vi. ERYC, 6 Monthly Anti-Social Behaviour Statistics
 - vii. ERYC No Objection – Tree Application, 76 Main Street Etton
 - viii. ERYC Development Control – T&PC Update in lieu of regular annual meeting
 - ix. NALC, Checklist for holding physical meetings
 - x. ERYC, Refusal of Planning Permission -86 Main Street
 - xi. ERYC, Invite to comment on Licensing Statement
 - xii. ERYC, Latest advice on physical meetings
8. To review the approach of holding virtual Parish Council meetings
9. To review the ERYC street naming protocol and the names listed in the Etton name bank
10. To consider planning application 20/02472/TPO | TPO - ETTON NO. 1 - 2012 (REF 1273) T1. ETTON CONSERVATION AREA - Crown lift 1 no. Robinia (False Acacia) tree (T1) to 6 metres to allow more light into the garden, 41 Main Street Etton East Riding Of Yorkshire HU17 7PG
11. To approve the Community Newsletter.
12. To agree accounts for payment
13. To agree agenda items for the Parish Council meeting on 9 November

ETTON PARISH COUNCIL

14 July 2020

PRESENT: Councillors Holmes (Chair), Armstrong, Gibbs, Sleight, Stott and Yeo.

Ward Councillors Greenwood and Beaumont attended for items 25-27.

Apologies were submitted from Councillors Bell and Widd.

Clerk: Alan Bravey.

The meeting was held virtually using Zoom.

25/20 DECLARATIONS OF INTEREST – There were no declarations made.

26/20 MINUTES OF PREVIOUS MEETING – Resolved – that the minutes of the Parish Council meeting held on the 26th May 2020 should be approved as a correct record and signed by the Chairman.

27/20 WARD COUNCILLOR UPDATE – Ward Councillors Beaumont and Greenwood advised that the petrol station at Killingwoldgraves had been granted outline planning permission by planning committee, in part because there was already some industrial development on the site. It was noted that there would be the opportunity to comment on the detailed proposals in due course, and that the planning application for a petrol station at a nearby site was still out to appeal. The meeting discussed the Light Dragoon and the Clerk commented that there had not yet been a response to the Parish Council's enquiry on the future of the pub.

28/20 CLERK UPDATE – The Clerk reported that NALC still strongly advised against Parish Council's holding physical meetings, although it was now legally permitted. The Village Hall had resolved to reconsider opening in September, noting that the requisite risk assessments and safe methods of working were an onerous requirement. VJ 75 commemorations would involve sounding church bells across the country 75 times at 11:10am on the 15 August. It was agreed to forward details to the Church Warden. The Heritage Lottery Fund remained closed, but it was agreed that a meeting of the Pond Working Group would meet in August to review the proposed submission. Councillor Stott agreed to prepare an application to fell the Willow trees, which was subject to a successful grant fund application. It was noted that grant funding opportunities may be more limited post COVID-19. The meeting discussed a planning application for removal of an Ash Tree at 19 Main Street, which was received too late to be included on the agenda. Councillors had no objections to the application and it was agreed the Clerk should respond using officer delegations.

29/20 PARISH COUNCILLOR FEEDBACK – Councillor Widd had cut back tree branches overhanging from the pond into a neighbouring field, following safety concerns raised by the land user. Hedges had been cut at Church Walk and ERYC had been requested to cut back the hedge at the Cherry Burton Bridge. There had been a request from a resident to use the bus shelter for a book exchange, but this had been declined at present due to concerns regarding the spread of coronavirus. ERYC had repaired and cleared drains on Chantry Lane, although it was noted that the system was unable to cope with significant rainfall. Councillor Widd had dug out silt from a gully near to the Hunt. The meeting reviewed a planning development in the village and agreed that it would fall under permitted development.

30/20 CORRESPONDENCE – Resolved – i) that the following correspondence should be received by the Council:

- i. ERYC, Planning Approval: 1) Mixed Use Development and Petrol Station, Killingwoldgraves Lane, Bishop Burton and 2) erection of detached garage to rear, The Barn 30 Main Street Etton East Riding Of Yorkshire HU17 7PQ
- ii. ERYC, Promoting COVID 19 Messages
- iii. Hornsea 4, Invite to Update Webinars, 6 /7 July
- iv. ERYC, Revised Community Hub opening hours
- v. ERYC, Approval to advertise Council vacancy
- vi. ERYC, Tree planting fund available
- vii. ERYC, Guidance on Usage of Public Rights of Way
- viii. ERYC, Withdrawal of Planning Application, Conversation of Barn to Dwelling, Land And Building South Of Cherry Corner 35 Main Street Etton
- ix. ERYC, Notification of Main Street Road Closure (138 – 112 Main Street)
- x. ERYC, Offer of free cycle training for over 11's
- xi. ERYC, Consultation on Councillors Code of Conduct
- xii. ERYC, Extension of Wind Farm funding for tree planting to 31 December, and

ii) that a community newsletter would be prepared to promote items ii, ix and x, iii) that the ERYC COVID-19 messages would be promoted in the Village Hall noticeboard and iv) that the Clerk should write to ERYC to express the Parish Councils concerns regarding the proposed diversion route for the drainage works.

31/20 TO DISCUSS ANY FURTHER ACTIONS REQUIRED TO SUPPORT THE COMMUNITY DURING COVID-19 - It was considered that there was still a good network in place and all those who needed support were able to access it.

32/20 TO CONSIDER PLANNING APPLICATION TO CROWN REDUCE 1 NO. CHERRY TREE BY 2 METRES FOR EACH BOUGH DUE TO LOWER BRANCHES BECOMING OVERGROWN AND OVER HANGING NEIGHBOURING PROPERTY, TO RE-SHAPE TO IMPROVE THE BALANCE OF CROWN, 76 MAIN STREET - Resolved – The Council had not objections to the application.

33/20 TO CONSIDER DOG FOULING SIGNS - Resolved – that Clerk would purchase a number of packs of dog fouling signs to be displayed in the village.

34/20 ANNUAL GOVERNANCE STATEMENT AND EXCEMPTION FROM EXTERNAL AUDIT – Resolved – That the Annual Governance statement and the exemption from an external audit were agreed and should be signed by the Chair.

35/20 ACCOUNTING STATEMENTS AND BANK RECONCILIATION 19/20 – Resolved – That the accounting statements and bank reconciliation were agreed and should be signed by the Chair.

36/20 TO AGREE THE PUBLIC RIGHTS PERIOD – Resolved – That the public rights period for the accounting statements would begin on the 1st September 2020.

37/20 TO AGREE ACCOUNTS FOR PAYMENT – Resolved – That the following accounts would be approved for payment:

- Clerk – Salary and Expenses £361.83
- HMRC – PAYE - £107.20
- Gardening Charges - £391

38/20 TO AGREE A PERIOD OF ABSENCE – Resolved – To grant a period of absence for Councillors Bell and Widd, who had been unable to participate in electronic meetings, until 10 May 2021.

39/20 TO DETERMINE FUTURE DATES AND AGENDA ITEMS FOR PARISH COUNCIL MEETINGS – Resolved - The next meetings of the Parish Council would take place on 14 September, 9 November, 11 January 2021, 8 March 2021 and 10 May 2021.

Signed: _____

Dated: _____

Etton Parish Council Correspondence Record

July to September 2020

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on ettonpc@outlook.com on 07932 016856.

Date Received	Attached?	From	Purpose of Correspondence
9 September	N	Enviro Friendly	Proposal to site textile bin in Etton.
5 September	Y	Humberside Police	Humberside Police, Monthly Update
2 September	Y	ERYC	ERYC, Residents letter – drainage works Main Street
24 August	N	ERYC	ERYC, Community COVID Survey
17 August	N	ERYC	ERYC, No Objection – Tree Application, 19 Main Street Etton
28 July	N	ERYC	ERYC, 6 Monthly Anti Social Behaviour Statistics
27 July	N		ERYC No Objection – Tree Application, 76 Main Street Etton
23 July	Y	ERYC	ERYC Development Control – T&PC Update in lieu of regular annual meeting
22 July	Y	NALC	NALC, Checklist for holding physical meetings
20 July	N	ERYC	ERYC, Refusal of Planning Permission -86 Main Street
17 July	N	ERYC	ERYC, Invite to comment on Licensing Statement
16 July	N	ERYC	ERYC, Latest advice on physical meetings



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Beverley Town Area September 2020

1. Crime and ASB

Minster & Woodmansey Ward August 2020

East Yorkshire-Minster and Woodmansey Ward	This year compared to last year			Last 12 months											
	Sep 18 to Aug 19	Sep 19 to Aug 20	% Change year on year	2020 Aug	2020 Jul	2020 Jun	2020 May	2020 Apr	2020 Mar	2020 Feb	2020 Jan	2019 Dec	2019 Nov	2019 Oct	2019 Sep
All offences	1,327	1,257	-5.3%	92	134	101	66	65	109	161	135	102	109	91	92
Burglary	117	82	-29.9%	3	11	4	3	8	3	17	6	8	9	5	5
Criminal damage	162	197	+21.6%	9	18	15	10	10	16	34	28	15	19	13	10
Drug offences	30	24	-20.0%	1	3	1	0	2	1	4	1	3	2	4	2
Shop theft	135	134	-0.7%	9	9	13	7	3	20	19	11	11	5	16	11
Sexual offences	27	29	+7.4%	2	4	3	1	1	2	2	8	1	4	0	1
TFMV	30	19	-36.7%	1	1	0	1	3	0	0	7	2	2	2	0
TOMV	23	13	-43.5%	1	0	1	0	1	2	1	2	2	1	0	2
Thefts excluding vehicle and shop theft	208	115	-44.7%	10	5	7	10	3	9	10	14	9	13	11	14
Violence against the person	441	435	-1.4%	39	54	38	21	23	38	49	40	37	35	28	33
ASB	211	332	+57.3%	26	41	34	22	27	39	30	32	11	16	30	24

Colours show a 10% change year on year: or 15% month on month

St Mary's Ward August 2020

East Yorkshire-St. Mary's Ward	This year compared to last year			Last 12 months											
	Sep 18 to Aug 19	Sep 19 to Aug 20	% Change year on year	2020 Aug	2020 Jul	2020 Jun	2020 May	2020 Apr	2020 Mar	2020 Feb	2020 Jan	2019 Dec	2019 Nov	2019 Oct	2019 Sep
All offences	1,194	919	-23.0%	80	82	68	64	55	83	81	75	104	85	67	75
Burglary	96	54	-43.8%	2	1	7	5	1	2	8	7	10	4	2	5
Criminal damage	136	114	-16.2%	10	8	2	8	6	15	10	22	13	9	6	5
Drug offences	14	8	-42.9%	1	0	2	1	0	0	0	0	1	0	1	2
Shop theft	164	108	-34.1%	9	13	7	3	3	9	13	3	8	11	16	13
Sexual offences	32	30	-6.3%	2	9	0	5	2	1	2	2	0	2	2	3
TFMV	34	22	-35.3%	0	0	0	0	0	9	3	3	3	1	2	1
TOMV	17	11	-35.3%	2	0	0	0	0	1	1	1	2	2	2	0
Thefts excluding vehicle and shop theft	151	68	-55.0%	8	3	8	3	4	10	5	5	5	3	7	7
Violence against the person	390	337	-13.6%	31	31	30	27	27	21	21	15	42	37	25	30
ASB	232	243	+4.7%	23	29	24	22	14	28	14	16	18	23	17	15

Colours show a 10% change year on year: or 15% month on month

- TFMV** – Theft from motor vehicle
- TOMV** – Theft of motor vehicle
- ASB** – Anti-social behaviour

Detailed crime and ASB data for your area can be obtained by visiting www.police.uk and following the 'Find your Neighbourhood' link.



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2. What's happening in Your Area

Vehicle crime – 6 reports of vehicle crime across both Wards last month, involving dents to one vehicle as well as an attempt to smash a windscreen on another. Number plates were stolen from another property. Meanwhile across St Marys Ward there were 2 reports of theft of vehicles, one of which involves suspect approaching victim's parked and secure vehicle on driveway, Mulberry Avenue, and makes off with the vehicle by unknown means. Enquiries are ongoing

Check Your Fob has done its Job! Don't assume your vehicle is secure – always check doors are locked before you walk away and recheck before you settle down for the night. Consider a faraday pouch to keep your keys/fob safe and never leave them in range of your vehicle – think about keeping them at the other side of the house. Please remove all valuables from vehicle when left unattended and leave the glove-box open and empty to reduce the opportunity of becoming a victim.

Please contact us on 101 or ring Crime Stoppers on 0800 555 111 if you know who is responsible.

Burglary reports – 1 business burglary across Minster & Woodmansey last month which involved a group of youths entering a disused care home, Lord Roberts Road, and gain entry by forcing central door. Items stolen from property before making off. Meanwhile across St Marys Ward there was a report from a witness that a youth was seen to climb the roof of Longcroft Secondary School and a further several youths were seen to climb out of an insecure window setting off the intruder alarm. Enquiries are in the early stages.

Residential reports – 2 reports across both Wards during August, of which one insecure and unoccupied property was entered by unknown means, and a considerable amount of cash was stolen from within. Enquiries are ongoing.

Shop theft – 13 reports across both Wards last month, some of which enquiries are still ongoing.

Please contact us on 101 or ring Crime Stoppers on 0800 555 111 if you know who is responsible.

Criminal damage – Several reports of criminal damage across both Wards during August, youths damage fencing at a property, window smashed at another resulting in the arrest of offender. Meanwhile across St Marys there were reports of damage to a public house, along with graffiti to a restaurant and one victim had their rear garden gate damaged as well as garden pots.

Please contact us on 101 or ring Crime Stoppers on 0800 555 111 if you know who is responsible.

2. Community Priorities

High Visibility Patrols – Covid 19

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Officers in your area are keeping a high visibility presence in your local towns. Making sure members of the public are adhering to the Governments guidelines. Also attending the shops which are still open providing reassurance and support. Assistance shall be provided to shops if they require it with regards to the need for customers to wear face masks.

High Value Vehicle Thefts

Numerous reports of Range Rovers stolen from driveways in the East Riding of Yorkshire. Keep car keys secure and away from the front of the property.

Poaching

We have received a few reports of potential poaching in our area. This will become a priority in the upcoming winter months.

Operation Yellowfin

Op Yellowfin is a police operation to tackle the crime associated with motorbikes and off-road bikes. Front line officers continue to work alongside CID and our intelligence units to gather information about people we suspect of carrying out thefts and motorcycle related crime.

Operation Galaxy

Our Operation Galaxy officers are focused on proactively tackling crime and those responsible for it. Our task force is also able to identify vulnerabilities and help vulnerable people while we are out in our Communities. So far there has been a large number of drugs warrants executed in Hull and the East Riding as part of this operation.

Humber Talking

With the current climate we have ceased Humber Talking. It is however still available on the internet. My Community Alert is a free web service which you can subscribe to and receive bespoke information from Humberside Police and our partner agencies. Have a look at www.mycommunityalert.co.uk



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3. Offenders brought to Justice during August

One adult male charged and summonsed for Section 4 POA, Copandale Road

One adult male charged and summonsed for Shop theft, Tesco, Morton Lane

One adult male charged and summonsed for Criminal Damage, Schofield Avenue



Pedestrian safety

Take time to check out the route to school including any potential hazard points along the way. Look for the safest crossing places. If your child is moving up to a new school, plan the journey and allow plenty of time.

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Don't be distracted by use of devices, particularly when crossing the road. Children are advised to wear bright clothing, and preferably reflective or fluorescent items.

Regular walking to school is a fantastic way for children and adults to stay active.

Cycling to school

Now is a good time to make sure your child's bicycle is in good working order – and wearing an approved cycle helmet is recommended. Lights may also be needed during the darker months.

School bus advice

Children are advised to arrive at the bus stop five minutes early. When getting off the bus, they should wait until it moves off and the road is clear in both directions before crossing the road.

Take your time and be patient

The school year comes with a substantial increase in morning and evening traffic. Drivers should allow an extra 10 or 15 minutes for their morning commute. The extra time will not only reduce stress but help keep our roads safer.

Drivers are less likely to speed or engage in other dangerous driving habits when they aren't running late. It will also provide time to park well away from the school, helping reduce congestion outside school and give children the benefit of a short walk.

Slow down and be alert

Drivers should watch for children walking in the road, especially if there are no pavements in the neighbourhood. Watch for children playing and gathering near bus stops. Children arriving late for the bus may dart into the street without looking for traffic

4. Anti-Social Behaviour

Anti-social behaviour is always a priority for us at the Neighbourhood Team. We are aware of the impact anti-social behaviour can have on people and communities blighted by the inconsiderate behaviour of others. We work very closely with our partners to resolve problems and ensure those people engaging in anti-social behaviour are challenged and held to account.

We are keen to hear from anyone that have concerns about anti-social behaviour and encourage people to report via 101, our non-emergency contact number.

If you are unsure whether the problem you wish to report is a Police matter then please follow this link for guidance;

<https://www.humberston.police.uk/antisocial-behaviour>.

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5. Crime Prevention Advice

Anti-social behaviour covers a wide range of unacceptable activity that causes harm to an individual, to their community or to their environment. This could be an action by someone else that leaves you feeling alarmed, harassed or distressed. It also includes fear of crime or concern for public safety, public disorder or public nuisance.

Examples of anti-social behaviour include:

Nuisance, rowdy or inconsiderate neighbours

Vandalism, graffiti and fly-posting

Street drinking

Environmental damage including littering, dumping of rubbish and abandonment of cars

Prostitution related activity

Begging and vagrancy

Fireworks misuse

Inconsiderate or inappropriate use of vehicles

The police, local authorities and other community safety partner agencies, such as Fire & Rescue and social housing landlords, all have a responsibility to deal with anti-social behaviour and to help people who are suffering from it.

If you are experiencing problems with anti-social behaviour, or have any concerns about it, or other community safety issues, you should contact your local council or call the non-emergency number, 101. In an emergency, call 999.



How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area in which we all live and work.

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We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area.

If you feel that there are other issues affecting you or your local community that should be given priority, please inform your local councillors or your Neighbourhood Policing Team.

The number to call for non-emergency issues is 101

6. Meet your officers

Coronavirus (Covid-19) update

We encourage everyone to follow the Government guidance and #StayHomeSaveLives. For this reason we will not be holding any more engagement events with our communities for the foreseeable future. Whilst we love seeing you, these events are non-essential in the current circumstances.

You will still see us out and about as we continue to do our job and keep our communities safe. As always there are a number of ways you can get in touch with us if you need us.

Stay informed through our social media channels, find us on [Twitter](#), [Facebook](#) and [Instagram](#).

For incidents that don't require an immediate response call our non-emergency 101 line. You can also report [non-emergency crimes online](#) via our reporting portal. In an emergency always dial 999.

7. Crime Prevention Advice following recent Scams

CORONAVIRUS SCAMS

Track and trace scam

A new telephone scam is coming. *This has been copied from a member of the public off Facebook*

YET ANOTHER SCAM BUT THIS ONE IS QUITE CLEVER SO PLEASE READ TO THE END.

Just got a call from my banks fraud prevention unit. Nice fella called Lukas. Kind enough to send me through a text under my banks umbrella text number to prove he was genuine and legitimate. Told me how my account was being fraudulently used in Birmingham and confirmed the last 4 digits of my account number. Reiterated that he didn't need my full account

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number or pin as he was going to cancel my card, for my own safety. I'd get a new card out in 3 days. As I said, very nice, very genuine sounding and very convincing. All he needed me to do was call out the code sent to my phone.

If I had've called out the code, which my actual bank had sent me as a warning that someone was trying to authorise a large purchase through my account, that code would have allowed him to proceed with the transaction and I would have been up the proverbial creek without a paddle.

As such, when I told him I'd ring him back, he became much more insistent, saying that he hadn't asked me for my full account number or pin and was in fact helping me.

I reiterated that I would ring him back and eventually he hung up the phone very abruptly

Checked with my bank who confirmed it was indeed a scam.

Be careful folks. Be on your guard.

o light, callers contact residents saying they are from NHS Track & Trace, telling the resident that they have been in contact with someone suffering from Covid 19 and need to have a test sent out to them. This is swiftly followed with a request for the resident's bank details; the caller states that the test and results cost £500.

Please do not fall for this scam. If you need a test sent out to you because you are unable to attend a test site, this is done for free, both delivery and collection, followed up by the result.

Important! The NHS Test and Trace service will NOT:

- *ask for bank details or payments
- *ask for details of any other accounts, such as social media
- *ask you to set up a password or PIN number over the phone
- *ask you to call a premium rate number, such as those starting 09 or 087

Email scam

This is a group email sent to you and your contacts. It will say something along the lines of: 'Where are you presently? I need your help for something very urgent so please get back to me via email as soon as you get this message.' DO NOT REPLY TO THIS EMAIL It is a scam, a request for money for someone getting through the coronavirus

Covid-19 doorstep scam

Be aware that opportunists and criminals can take advantage of older people who are self-isolating during this period of Coronavirus outbreak.

There are people calling door to door claiming to be carrying out Coronavirus testing at your home for you on behalf of NHS or you GP.

NHS teams are NOT conducting any door to door testing for the Coronavirus - these are thieves trying to get into your home.

If anyone knocks on your door claiming to be conducting the tests please call the police

Anyone being offered "kindness" by cold callers by way of running errands, collecting prescriptions and doing shopping should not accept services from STRAN who may ask for cash up front, a credit card and its PIN, or gain trust simply to execute a more elaborate scam.

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8. News and Appeals

Please visit our website www.humberside.police.uk for the latest news & appeals

FACEBOOK users did you know? You can find out more about the work of your local officers and teams by liking their facebook accounts:

Please visit Humberside Police – East Riding of Yorkshire South <https://www.facebook.com/HumberbeatERYS>

Please visit our website www.humberside.police.uk for the latest news & appeals



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Howdenshire - Update for August 2020

1. Crime and ASB

TFMV – Theft from motor vehicle
TOMV – Theft of motor vehicle
ASB – Anti-social behaviour

East Yorkshire-Howdenshire Ward	This year compared to last year			Last 12 months											
	Aug 18 to Jul 19	Aug 19 to Jul 20	% Change year on year	2020 Jul	2020 Jun	2020 May	2020 Apr	2020 Mar	2020 Feb	2020 Jan	2019 Dec	2019 Nov	2019 Oct	2019 Sep	2019 Aug
All offences	710	672	-5.4%	51	52	47	40	62	56	54	51	57	66	65	71
Burglary	86	65	-24.4%	2	4	1	6	2	7	6	4	8	10	11	4
Criminal damage	63	75	+19.0%	6	6	7	8	5	5	5	8	3	10	8	4
Drug offences	12	14	+16.7%	0	1	0	2	1	3	0	0	1	2	1	3
Shop theft	6	3	-50.0%	0	0	2	0	0	0	0	0	0	0	1	0
Sexual offences	25	27	+8.0%	6	3	1	1	3	1	2	2	1	2	0	5
TFMV	12	17	+41.7%	1	3	2	0	3	1	3	2	0	1	1	0
TOMV	19	16	-15.8%	3	1	1	0	0	0	1	1	3	2	2	2
Thefts excluding vehicle and shop th	64	64	+0.0%	2	4	6	3	3	4	5	5	5	7	12	8
Violence against the person	295	310	+5.1%	25	25	22	13	37	30	25	21	27	27	22	36
ASB	55	76	+38.2%	4	7	16	12	8	1	5	6	5	3	5	4

Detailed crime and ASB data for your area can be obtained by visiting www.police.uk and following the 'Find your Neighbourhood' link.



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Release

2. Crime issues of particular note

The following list shows some of the crimes that have occurred in the previous month in your area.

- A flat packed hutch was stolen from a roof rack of a car parked on a driveway in Gilberdyke.
- A speedboat moored on the river bank near Brighton was stolen.
- Milk bottles were stolen from outside a property in Holme Upon Spalding Moor.
- An object was thrown at a window of a property in Gilberdyke causing damage.

3. Community Priorities.

The Neighbourhood Policing Team meets regularly with partners to ensure we have a multi-agency approach to local issues, individuals and problem solving. These meetings are attended by local partners, including Humberside Fire and Rescue Service, Youth and Family Support, Housing Officers, Environmental Health and the East Riding Anti-Social Behaviour Team, among others. We share information and resources to deal with local neighbourhood issues, in particular, those identified as causing the most harm in the community.

High Visibility Patrols

We have been patrolling the Howdenshire areas during our shifts. We are aware that there are many vulnerable people that live within the community and we want to reassure them that we are still here for you. You have probably seen us posting on Social Media on a regular basis as a way of keeping you all updated

4. Crime Reduction Advice

SHED AND GARDEN SECURITY

Opportunist criminals are always on the lookout for bikes, tools, sports equipment and fishing tackle in sheds and garages, as well as in gardens. So if you haven't assessed your security for some time then we would urge you to look at your sheds, garages and outbuildings and see how secure they really are. Do you need a better lock, an alarm, lighting, or even CCTC? Below are some areas to consider:

- Make sure your shed or garage is secured with a good quality lock.
- Keep back gates locked when not used.
- Check there are no bins, composters or trees that can be used for climbing over your garden fence to gain access – consider planting thorny bushes inside the fence to deter entry.
- Do you have security/motion sensor lights? They can be a great deterrent if your home or garden is secluded from street lighting.
- Loop a strong chain through the handles of your garden tools and connect the ends with a strong padlock. If possible, fix a large metal eyelet to part of the shed frame and loop the chain through it. Alternatively consider installing a lockable storage cupboard within your shed/garage to store valuable items in, as this will also form a second line of defence to thieves.
- As well as protecting property in sheds and garages people can also stop thieves stealing plants by using heavy plant pots which will be less desirable to walk off with.
- Many shed windows are never used, if this is the case – why not screw them shut. Fitting mesh or steel bars across the window from the inside allows light to enter but means the thief has to go to a lot of trouble to remove them. Replace broken glass with laminated glass.
- If you have a household alarm consider extending it to cover your outbuildings or fit a bespoke shed/garage alarm.
- Check your home contents policy to see if you are covered in the event of a break-in.
- If you have an expensive bicycle or motorbike, make sure you have a good quality lock securing it when it is not being used.



Serving our communities to
make them safer and stronger

Parish/Town News

Release

18

- For reference record a description and add photographs of your cycles, golf clubs, fishing equipment, tools and any other valuable property free on www.immobilise.com.
- Consider marking your property too using a visible permanent marker (eg waterproof paint, engraving or permanent marker pen) or if you prefer an invisible marker (UV pens etc). It is recommended that you put your postcode prefixed with the number of your address, this allows any recovered stolen goods to be identified and returned to the owner.

5. News and Appeals

• Safety in Neighbours Campaign

More people watching over our area reduces the risk of being burgled. Neighbourhood Watch members help make our community safer.

For a free checklist, visit <https://www.ourwatch.org.uk/crime-prevention/crime-prevention-toolkits/burglaries/burglary-prevention-checklist>

• Farm Thefts

There has been an increase in thefts from farms/businesses within the rural communities of the East Riding of Yorkshire. Since 1st of July 2020 there have been 10 incidents within the area. Entry has been gained by cutting/jemmying or prising locks and doors and also via insecure doors.

Items taken vary from bikes, Quad bikes, tools, scrap metal and other various vehicles/trailers. Please have a look at your security and consider whether you need to improve any areas eg with stronger locks, alarms, doors and security bars, sensor lighting and anchor points for machinery/vehicles. If you see anything suspicious please report to Humberside Police on 101

• Surgeries

We encourage everyone to follow the Government guidance. For this reason we will not be holding any more engagement events with our communities for the foreseeable future. Whilst we love seeing you, these events are non-essential in the current circumstances.

You will still see us out and about as we continue to do our job and keep our communities safe. As always there are a number of ways you can get in touch with us if you need us.

Stay informed through our social media channels, find us on [Twitter](#), [Facebook](#) and [Instagram](#):

<https://www.humberside.police.uk/teams/wolds-weighton>

Facebook – Humberside Police – East Riding of Yorkshire West

Twitter - Humberside Police – East Riding of Yorkshire West - @Humberbeat_ERYW

For incidents that don't require an immediate response call our non-emergency 101 line. You can also report [non-emergency crimes online](#) via our reporting portal. In an emergency always dial 999.



Face to face meetings

Mathew Buckley <Mathew.Buckley@eastriding.gov.uk>

Thu 16/07/2020 14:49

Dear Clerk

We have received a number of queries from clerks relating to the convening of face to face meetings. In considering this you need to consider a number of factors including the latest legal position on gatherings and guidance from the Government.

The legal position as from 3rd July is that gatherings of thirty or more persons are prohibited.

There is an exception to that in the case of a gathering organised by a public body where -

- i. the person responsible for organising the gathering (“the gathering organiser”) has carried out a risk assessment which would satisfy the requirements of regulation of the Management of Health and Safety at Work Regulations 1999, whether or not the gathering organiser is subject to those Regulations, and
- ii. the gathering organiser has taken all reasonable measures to limit the risk of transmission of the coronavirus, taking into account the risk assessment carried out under paragraph (i),

So legally you can hold face to face meetings with members of the public in attendance. You would however be advised to carry out a risk assessment if you are planning to do so.

As a council we continue to recommend that where meetings can take place virtually or by teleconference, without the need for face-to-face contact, they should do so. However we do recognise that this may not be feasible for some parishes because of either broadband problems or the availability of technology to facilitate this. The change to the legislation provides you with the option of face to face meetings but you do need to carry out a risk assessment (as set out above) and put in place social distancing measures (as set out below).

If you are going to hold face to face meetings you would need to take into account social distancing requirements for councillors and any members of the public who may wish to attend. With this in mind we would suggest on the agenda you make the public aware of this and have a limit on attendance numbers that allows the social distancing arrangements to be observed. This could be achieved by having a seat booking arrangements in place so you can control numbers. It may also be appropriate to consider having some sort of electronic provision so that those who are unable to attend can observe proceedings remotely. I have also attached some guidelines for the use of halls etc that you may find helpful.

Where council buildings need to be used for physical meetings, these meetings must be managed within the social distancing guidance and principles.

<https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities/covid-19-guidance-for-the-safe-use-of-multi-purpose-community-facilities>

With kind regards

Mathew Buckley

Head of Legal and Democratic Services

Tel: (01482) 393100

Web: [www.eastriding.gov.uk]www.eastriding.gov.uk

Twitter: [www.twitter.com/East_Riding]www.twitter.com/East_Riding

Facebook: [www.facebook.com/eastridingcouncil]www.facebook.com/eastridingcouncil



Your East Riding... where everyone matters

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CHECKLIST FOR HOLDING AN IN-PERSON COUNCIL MEETING

Following the government announcement of further easing of lockdown restrictions from 4 July, both NALC and SLCC strongly advise local councils to continue to meet remotely, without the need for face-to-face contact.

If the council wishes to consider returning to face-to-face meetings then there are a range of issues that will need to be addressed before this can take place. This checklist will help the council ensure this decision is made in accordance with relevant regulations and requirements.

Further guidance related to COVID-19 can be found on the NALC and SLCC websites.

	Item	Confirmed
1	There is no way for the council to conduct business except through a face-to-face meeting.	
	<p>The council staff and councillors are unable to conduct business without a face-to-face meeting.</p> <p><i>Note: The <u>government rules</u> still state that we should all work from home if we can.</i></p>	
	<p>The council is unable to make use of telephone or online technology to conduct quorate council meetings.</p> <p><i>Note: Local councils <u>have the powers</u> to hold public meetings remotely by using video or telephone conferencing technology until May 2021. Parish meetings do not have such powers to meet remotely.</i></p>	
	<p>The council has a reasonable business need, or legal need to meet in person at this time.</p> <p><i>Note: The Health Protection (Coronavirus Restrictions) (No.2) (England) Regulations 2020 state that a public authority can only hold a gathering of over 30 people if certain conditions are met</i></p>	
2	Action has been taken to seek a number of options for an appropriate venue for the council meeting.	
	<p>These venues comply with normal council meeting requirements.</p> <p><i>Note: NALC members can access <u>Legal Topic Note 5</u> – Parish and community council meetings.</i></p>	
	<p>The venues allow the public to observe council meetings with social distancing without placing restrictions on the number attending.</p>	

	The venues conform with the government guidance for <u>multi-purpose community facilities</u> and for <u>council buildings</u> .	
	If the venue is not owned/managed by the council the owners have been asked for their risk assessment and what actions they are taking to reduce risk.	
3	There is a potential venue the council can use in compliance with the above requirements.	
4	The council understands and is acting in compliance with '<u>safer workplaces</u>' guidance.	
5	The council has checked if there are councillors or staff that will be unable to attend face-to-face meetings due to health, disability or other reasons.	
	The council has considered how it will make reasonable adjustments to allow individuals with disabilities or other needs to take part in the meeting.	
	The council has considered a <u>hybrid approach</u> to meetings.	
6	A <u>risk assessment</u> has been conducted.	
	<p>Consideration has been taken towards what the council can do to reduce risk to councillors, staff and public including:</p> <ul style="list-style-type: none"> • Providing hand sanitiser to those entering the meeting room and making sure hand sanitiser is readily available in the room itself. • Staggering arrival times for staff, councillors and members of the public. • Ensuring seating is placed at least 2-metre apart. • Asking people to wear face masks. • Holding paperless meetings. • If papers are provided, people should be discouraged from sharing with others and asked to take the papers with them at the end of the meeting to minimise how many people handle the papers. • Arranging seating so people are not facing each other directly. • Choosing a venue with good air flow, including opening windows and doors where possible <p><i>Note: The Health Protection (Coronavirus Restrictions) (No.2) (England) Regulations 2020 require that the person responsible for organising the gathering has carried out a risk assessment and the organiser has taken all reasonable measures to limit the risk of transmission taking into account the risk assessment.</i></p>	
7	The council has decided, based on the risk assessment and with risk management actions that it is safe and appropriate to meet.	
8	All risk mitigating actions identified by the risk assessment have taken place.	

This checklist has been conducted to the council's satisfaction and it has been agreed that the council will hold a face-to-face (or hybrid) meeting.

The council will re-evaluate this decision following the first council meeting held, and where necessary the risk assessment and risk management activities will be updated. Following this, the council will review this checklist [quarterly/after each council meeting/at times to be agreed by the council/delete as appropriate].

Date	
Signature	

This document was produced by NALC and SLCC and all due care has been taken that it is accurate and reflects current government guidance and legislation at the time of writing (July 2020). This document is designed as an aid to council decision-making, it does not constitute legal advice and neither organisation is responsible for the actions of councils who use this document.

The council is responsible for the health and safety of staff, councillors and others attending council meetings. The council must take care to check it is working to the most up-to-date government guidance and legislation.

County Hall Beverley East Riding of Yorkshire HU17 9BA Telephone (01482) 393939
www.eastriding.gov.uk

David J Waudby Head of Infrastructure and Facilities

To the owner/occupier
Main Street
Etton
East Riding of Yorkshire

Your Ref:
Our Ref: DS3002
Enquiries to: Karl Bainton
E-Mail: karl.bainton@eastriding.gov.uk
Date: 1st September 2020

Dear Sir or Madam

Etton, Main Steet; Installation of New Highway Drain and Road Gullies

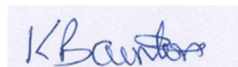
East Riding of Yorkshire Council is proposing to install a new highway drainage system within the carriageway of Main Street, from approximately outside house no 112 to no 138 as shown on the plan over the page, entitled: Etton, Main Street; Drainage Works Location Plan and Road Closure. The works proposed includes the installation of a new highway drain within the carriageway and replacing the existing kerb offlets currently draining the carriageway with road gullies.

In order to carry out the works in a safe and timely manner it will be necessary to close Main Street except to emergency vehicles, access to residents and pedestrians for the duration of the works. Nevertheless residents of properties within the extent of the road closure should be aware that due to the nature and extent of the works, vehicular access to individual properties may be interrupted/not achievable at certain times as works proceed along Main Street past their individual properties. The Council's contractor (L & K Warcup Construction LTD) will endeavour to directly inform/liase with residents where vehicular access may be interrupted as works progress.

The works are scheduled to take place between Monday 5th October and Friday 6th November 2020. However please be aware in the event of unforeseen circumstances the duration/timing of the works may need to be adjusted, however I will endeavour to ensure that you are notified of any changes.

I hope I have clarified the position, however if you have any further queries regarding this matter please me.

Yours faithfully

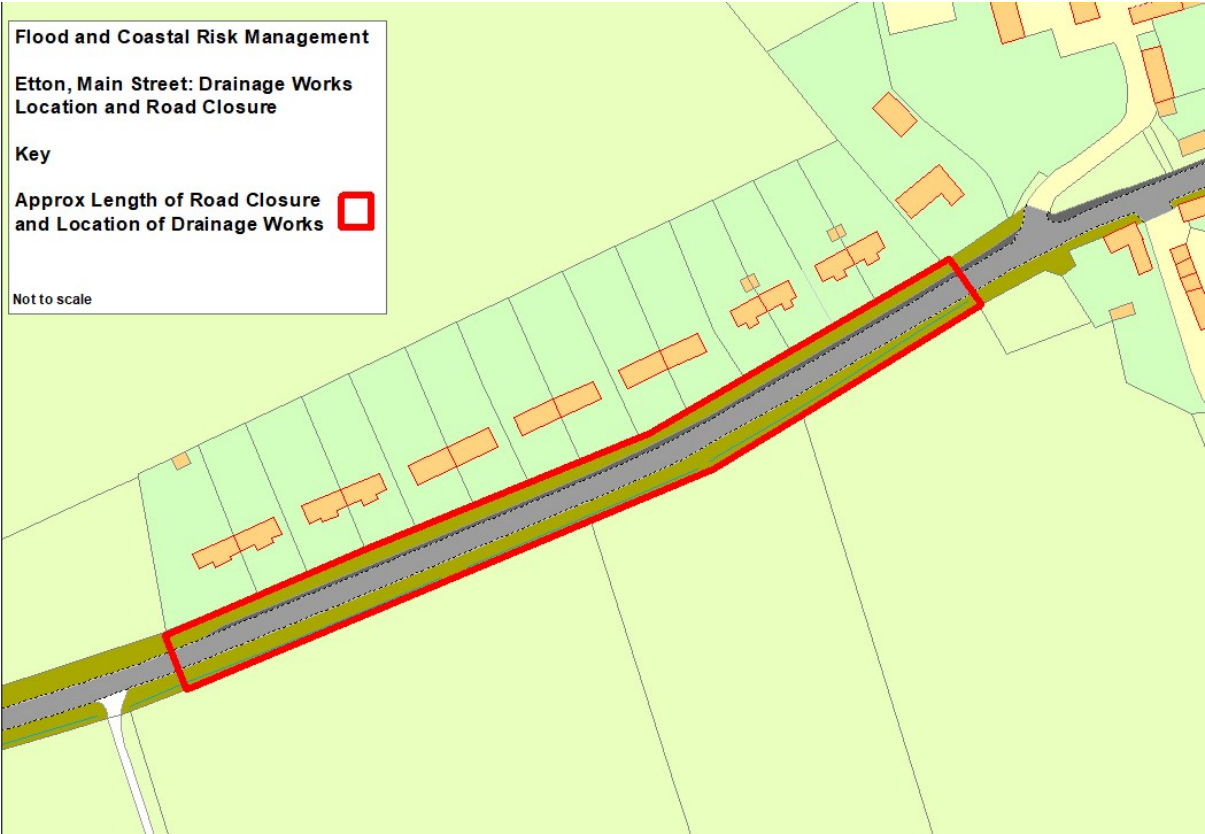


Karl Bainton
Flood and Coastal Risk Management

CC Etton Parish Council (by e-mail)

Paul Bellotti

Director of Communities and Environment



Planning and Development Management **Town and Parish Council Update July 2020**

1. Business Continuity and COVID- 19 changes to Service

Having spent the last 2 years resourcing the department with appropriate hardware and software, and increasing our electronic processes, in particular ensuring staff can work more agile and away from the office, from 23 March 2020 the Planning and Development Management Department commenced their normal duties whilst working from home.

Site Notices were unable to be erected for the first few weeks of lockdown, however new applications were still validated and published on the Councils Public Access website, and with the usual press advertisements (where applicable). From late April 2020 the department commenced with the backlog of erecting the site notices following appropriate Government advice and safety guidelines.

A social media campaign was also released via the Council's Facebook, Twitter and LinkedIn accounts encouraging residents (especially those who may be self isolating or shielding) to register on Public Access for notifications of new planning applications within their area if they were unable to go outside and view the site notices.

Officers continue to be contactable on their work landline or mobile phone numbers.

One of the more significant changes during these unprecedented times has been the move to virtual planning committee meetings with Members, able to discuss and decide upon applications online. The meetings are shown live on the Council's YouTube page. The published Committee agenda informs interested parties and members of the public how and when they view the online meeting.

2. Recent planning Service and legislation changes

Government Legislation

Whilst the Government promised a White Paper "Planning for the Future" on changes to the planning system in the Spring, this appears to be on indefinite hold. However a number of covid 19 related changes have been made.

At the outset of the pandemic the Government asked local authorities not to enforce planning conditions on delivery hours to allow stores to maintain supplies.

Restaurants and public houses have been given temporary rights to operate as take aways until the end of March 2021.

Temporary permitted development rights have also been granted for local authorities and health services to put up temporary buildings that may be needed to deal with Covid 19.

To assist housebuilders in returning to normal the Government have asked local authorities to relax any planning conditions controlling the hours of construction work, but only so long as this does not significantly affect residents. A quick procedure for agreeing relaxations is to be introduced shortly.

Local authorities have been given powers to use social media if normal publicity arrangements for planning applications cannot be maintained, and the use of virtual meetings to run Committees has been given legal backing.

The Government have made it clear that they expect planning to continue to function during the pandemic and help deliver recovery.

The Government are also introducing measures to extend planning permissions that have expired since 23 March 2020 or would expire before the end of December 2020 to the end of March 2021.

Planning Service Developments

The new Planning Enforcement Plan was published on the Council's website in November 2019 and can be found at: <https://www.eastriding.gov.uk/planning-permission-and-building-control/planning-enforcement-and-legislation/planning-enforcement-and-unauthorised-developments/>

A workshop for Town and Parish Council's to explain and discuss the planning enforcement process will be organised once it is safe to hold meetings again.

The Goole Conservation Area Management and Maintenance Plan (Goole CAMMP) was published in February 2020 can be found at: <https://www.eastriding.gov.uk/planning-permission-and-building-control/conservation-areas-and-listed-buildings/conservation-areas/conservation-area-appraisals-and-management-plans/>

Update of Planning Managers and Team Leader contact details:

Andrew Wainwright	Development Manager (Strategic)	andy.wainwright@eastriding.gov.uk	01482 393730
James Chatfield	Team Leader (Strategic)	james.chatfield@eastriding.gov.uk	01482 393770
Stephen Cook	Development Manager (Western Area)	sephen.cook@eastriding.gov.uk	01482 393830
Keith Thompson	Team Leader (West 1 area) Goole, Pocklington, Stamford Bridge	keith.thompson@eastriding.gov.uk	01482 393743
Anthony Devey	Team Leader (West 2 area) S.Cave Brough, Hessle	anthony.devey@eastriding.gov.uk	01482 393883
Christopher Hodgson	Development Manager (Eastern Area)	christopher.hodgson@eastriding.gov.uk	01482 395215
Anna Phipps	Team Leader (East 1 area) Driffield, Bridlington, Tickton	anna.phipps@eastriding.gov.uk	01482 393744
Victoria Taylor	Team Leader (East 2 area) Beverley, Woodmansey, Skirlaugh	victoria.taylor@eastriding.gov.uk	01482 393874

Application Call-in to Committee

As part of the Council's Constitution, Town and Parish Council's have the opportunity to ask for an application to be referred to Committee when officers make a different recommendation to the Town or Parish Council. Please note this opportunity is NOT available for applications for Prior Approval or Certificates of Lawfulness. Please only make a request when you have provided a firm opinion on a

planning application and explain why you consider the matter needs to go to Committee. The call in should normally only be used for contentious applications which raise issues of more than normal concern, and should rarely be used for householder applications.

3. Forward Planning update

Local Plan review

The Local Plan review is ongoing and the Council is aiming to prepare a new Draft Local Plan that will be subject to public consultation in September/December 2020. A review of Local Plans within 5 years of adoption is a national requirement and it presents the opportunity to consider:

- changes in national planning policy;
- changes in evidence – e.g. housing numbers, demand for employment and retail floorspace; flood risk, etc;
- the results of monitoring development and the performance of current policies; and
- the recommendations outlined in the original Local Plan inspector’s report.

The Draft Local Plan will include revised policies and, in some instances additional or replacement allocations (sites).

Town & Parish Councils may recall that we undertook a ‘fact check’ exercise in August/September 2019 where we provided you with our initial assessment of potential sites. We have looked through all the responses and have used this to help us identify where changes, if any, need to be made to specific site assessments. The material we published with that exercise also showed that in many instances, additional sites were not likely to be needed.

We will write to you directly to inform you about the Draft Local Plan, the approach to consultation and how to get involved. We are monitoring national and local guidance in respect of consultation events and how we could run these in a practical and meaningful way.

Local Plan evidence

In order to prepare the Draft Local Plan, we have had to collate a wide range of evidence to inform and support policies and choices regarding site allocations. The following studies and documents have been prepared so far and are available on our website:

- Town Centres, Retail and Leisure Study;
- Strategic Flood Risk Assessment (Level 1); and
- Landscape Character Assessment Update.

These documents are already being used, where relevant, to help inform decisions on planning applications across the East Riding. A further suite of studies are being prepared and will be available alongside the Draft Local Plan. These include:

- Local Plan Viability Assessment;
- Employment Land Review;
- Draft Infrastructure Study; and
- Strategic Flood Risk Assessments for Goole and Hedon (Level 2).

Forward Planning availability

The Forward Planning team are all working from home and can be contacted through our dedicated email address (below). This mailbox is continually monitored and an officer will be able to respond to any query you have.

forward.planning@eastriding.gov.uk

4. Service development updates

As requested at last year's Town and Parish Council Meetings, a further East Riding News publication encouraging Public Access registration was distributed to all East Riding households in December. Following that and the recent social media posts, there are now over 28,000 registered users on Public Access.

Sarah Wright sarah.l.wright@eastriding.gov.uk and Gail Heath gail.heath@eastriding.gov.uk will assist you if you experience any issues with Public Access or Consultee Access. Regular monitoring of the use of Consultee Access is undertaken and you may be contacted if comments have been posted via Public Access instead of Consultee Access in order to support you with any changes to new Clerk's or setting up Consultee Access.

Beverley Library have introduced their own service of printing out or e-mailing location and site plans for customers (using Latitude Mapping) at the following libraries and Multipurpose Centres, and all of them now have the capability to take both cash and card payments:-

- Beverley Library
- Bridlington North Library
- The Cottingham Centre
- The Driffield Centre
- Goole Library
- Haltemprice Library and Customer Service Centre
- The Hedon Centre
- The Hessle Centre
- The Wicstun Centre, Market Weighton
- The Pocela Centre, Pocklington

More information can be found here: <https://www.eastriding.gov.uk/leisure/libraries/online-reference-and-information/?entryid86=720258>

Etton Street Bank

Proposed Prefix	Proposed Suffix	Reason given (If applicable)
		Names taken from local war memorial
Adkin		
Allen		
Anderson		
Bird		
Botterill		
Broadley		
Bugg		
Clark		
Danby		
Hardy		
Harper		
Hollingsworth		
Hopper		
King		
Landmore		
Midgley		
Orvis		
Pearson		
Piggott		
Potts		
Richardson		
Saltmer		
Shew		
Simpson		
Slater		
Teal		
Thurlow		

Walton		
Watson		
Waudby		
Welbourn		
West		
Whipp		
Whiting		
Wood		
Wright		



Street Naming and Numbering Policy

1. Introduction

East Riding of Yorkshire Council is the responsible authority for providing Street Naming and Numbering services within the East Riding.

The Address Management Team carries out statutory Street Naming and Numbering functions in accordance with legislation outlined in the Towns Improvement Clauses Act 1847 Sections 64 and 65, The Public Health Act 1925 Sections 17-19 and The Humberside Act 1982 Section 34. This service relates to:

- New residential and business developments
- New individual property developments
- Naming or re-naming of existing properties
- Re-naming of streets

All addresses are maintained within the Local Land and Property Gazetteer (LLPG). This is used by services within the Authority such as Development Control, Building Control, Electoral Registration, and Local Land Charges and by external organisations such as the Emergency Services. This forms the Council's submission to the National Address Gazetteer (formerly the National Land and Property Gazetteer) - the definitive and national address list providing unique and accurate identification of land and property.

2. Street Naming and Numbering Services

This is a statutory service the Council provides to name streets and name and number properties.

It is essential that all properties are given an official address. Maintaining a comprehensive and high standard for naming streets, and numbering and/or naming properties ensures:

- Consistency of property based information across local government and within the user community
- Speedy and accurate location of properties by the Emergency Services
- Reliable delivery of services and mail
- Visitors finding where they want to go.

Additionally, many utility providers will not supply their services until an official address and post code has been allocated to a property. Anyone wishing to request an address for a new property or change/add a property name or number to an existing property should apply to the Council following the procedures outlined in this document. If you wish to discuss an address query, please do not hesitate to contact the Address Management Team.

The following sections are intended to provide guidance for anyone wishing to submit an application for Street Naming and Numbering Services.

3. New Residential and Business Developments

Following the approval of planning permission, it is advisable that a developer contacts the Address Management Team at the earliest possible stage as the process for naming and numbering new developments can take several weeks.

3.1 New Street Name Consultation

Town/Parish Councils will be asked to submit a name bank from which developers must choose when naming a new street. Names suggested by the Town/Parish Council will first be checked to verify they meet the Street Naming and Numbering Conventions before being added to a name bank.

Any person or body has the right to submit a naming suggestion for a new street to the Council. The Address Management Team will check the suggestion first meets the Street Naming Conventions before forwarding it on to the local Town/Parish Council for approval to be added to the local name bank. The proposed street name, together with supporting information, should be submitted to the Address Management Team.

3.2 Street Naming Conventions

When choosing a name (prefix) for a new street please consider the following:

- Preference is given to names which refer to local heritage and landscape features of the local area.
- To avoid confusion for the Emergency Services and delivery service agents, new street names must not duplicate any similar name already in use in the local area.
- Names which relate to developers are not normally allowed.
- Names identifying living persons are not normally allowed.
- Surnames of persons (living or deceased) may be allowed if it can be shown they have or had a connection to the local area where the development is proposed. If the full name rather than the surname of a deceased person is suggested:
 - The person must have been deceased for twenty years or more*, and
 - Written approval must be received from the next of kin or estate administrators. The Council will give reasonable consideration to applications where this may prove difficult, for example, through the passage of time.
- Street Names will not be difficult to spell or pronounce.
- A variation in the street name suffix will not be accepted if the prefix of the street name is duplicated. For example a request for “Church View” off an existing “Church Road” will not be accepted.
- When a new road is an extension of an existing road it will not be given a new street name but properties will be numbered into the existing road unless the new properties do not fit into the existing numbering scheme.
- New streets can be considered for a development of two or more properties, depending on the layout, and following consultation with the Local Street Gazetteer team.
- Street Names will not include numbers or numeric characters, for example “Six Acre Drive”
- Street Names will not include punctuation
- Any proposed name that the Address Management Team deems inappropriate, offensive and/or misleading will not be approved.

* English Heritage guidance on their awarding of commemorative blue plaques.

3.3 Numbering a New Development

In addition to the proposed Street Name(s), the developer should also submit the site layout plan which has been approved under the planning permission to the Address Management Team. The plot number and main access point for each property should be clearly marked on the plan. The Council also requires an internal layout plan for blocks of flats.

Any new numbering scheme should be simple and coherent in order to assist emergency vehicles find their location rapidly and prevent visitors from becoming lost. The Council will endeavour to number new developments in the most logical manner with consideration for any future developments.

3.4 Numbering Conventions

- No exception to a logical numbering scheme will be allowed.
- Numbering schemes should allow for odd numbers on the left and even numbers on the right.
- Small developments and cul-de-sacs can be numbered consecutively. The definition of a small development is at the discretion of the Address Management Team.
- Infill development of an existing numbered street should include any required suffix to property numbers if no consecutive number is available, for example 1, 1A, and 2. If more numbers are required than are available, the Address Management Team will consider creating an additional Street Name.
- Each numbering scheme shall include the number 13 unless otherwise requested by the developer in writing.
- All properties must be numbered onto the street which provides direct access to the property, which is generally the street that the front door of the property faces.

3.5 Numbering Flats and Offices

- Blocks of flats shall be numbered with a 'Parent and Child' relationship. For example, the name/number of the building is defined as the Parent, while the flats/apartments/suites are the children. Therefore:

Flats 1 –4 (Children)
 36 High Street (Parent)
 Town
 Postcode
 East Riding Of Yorkshire

- Sub-divisions of a property will always be numbered rather than described or lettered. For example, Flat 1 will be used rather than First Floor Flat, and Flat 1, 24 will be used rather than 24A.
- All properties must be numbered and/or named onto the street that provides direct access to the property.

3.6 New Individual Properties

- Single new build properties will be named to the street that provides the main access to the property.
- The property will either inherit the number of the previous property which has been demolished or numbered into the existing numbering scheme as appropriate.
- Developers should submit a site plan from the approved planning permission. Plans should clearly display the location of the property in relation to existing properties on the street and should indicate the main access.
- Properties will not be given an official address unless planning approval has been obtained.
- New properties will always be allocated a number unless no existing numbering scheme exists, in which case a name will be allocated (subject to approval)

4. Naming or renaming existing properties

Property owners may apply to add a name to their property or change the existing name. If a property has been allocated a number, it must continue to retain the number as well as the property name. Only under exceptional circumstances will the Address Management Team consider the removal of a property number, such as a change of access onto a non-numbered street.

When choosing a property name, the applicant should consider the following:

- To avoid confusion for the Emergency Services and delivery service agents, property names must not duplicate existing names within the local area.
- Property names should not be similar to existing properties in the local area. For example a proposed name of ‘Orchard House’ would not be accepted if ‘Orchard Cottage’ is within the local area.
- Property names should not duplicate the name of the street. For example Merehead House, Merehead Road would not be accepted.
- Any name the Address Management Team finds inappropriate, misleading or offensive will not be approved.
- Property names that are difficult to pronounce or spell will not be approved.

5. Renaming streets or naming existing unnamed streets

Section 21 of the Public Health Amendment Act 1907 states, “The local authority may, with the consent of two thirds in number of the rate payers and persons who are liable to pay an amount in respect of council tax in any street, alter the name of such street, or any part of street.”

- Residents have the right to request a street name change.
- The Address Management team will consult with all residents impacted by a potential change of street name and all comments will be considered.
- Two thirds of residents must be in agreement with the change.
- An unnamed street will be considered for naming if there is a problem with delivery services and emergency vehicles locating it.

6. Address changes made by the Council

There may be exceptional circumstances where the Council may have to rename a street or renumber a property. The Council will only make such changes where necessary and will consult with residents affected. The Council will not be responsible for costs incurred to residents affected by the change.

The Council may decide that in order to improve the routing of emergency vehicles, it may be necessary to rename a street or renumber properties.

7. Royal Mail and the allocation of postcodes

Postcodes are not the responsibility of the Council but a product of Royal Mail to assist with their mail delivery service.

- Royal Mail will allocate a postcode on receiving notification of a new address from the Address Management Team. The new address will be held on Royal Mail's NYB (Not Yet Built) file until Royal Mail is notified that the property is completed either by the local postman or the Council. The address is then placed on Royal Mail's Postcode Address File (PAF) and is visible on the Royal Mail website.
- A postal address is not an official address. The address held by the Address Management team in the Local Land and Property Gazetteer (LLPG) is the official address and should be used by residents for the delivery of most services.
- In order to comply with occupancy conditions Holiday Accommodation addresses are non-postal and the Address Management Team will not request Royal Mail to allocate postcodes within PAF. However, an appropriate postcode will be recorded within the LLPG.
- If utility companies need to view a new address that is not currently showing on Royal Mail's website, the Address Management Team will, at the request of the property owner, contact Royal Mail to request that PAF be updated. Property owners should allow 48 hours for Royal Mail to process this request.
- Postal addresses are not necessarily geographically accurate but are routing instructions for mail delivery purposes only.
- Occasionally Royal Mail will update their records to match the LLPG. This can result in them adding a named street to a rural postal address. This is not a change to the address, but Royal Mail updating their records to match the official address.
- Residents should be aware that their property may not be allocated the same postcode as existing properties in the surrounding area.

8. Internal and External Notifications

After the Address Management Team has approved an application, a notification of the new or amended address will be sent out to the following internal and external bodies.

Internal Council Bodies

- Council Tax
- Electoral Registration
- Waste Management
- Local Land Charges
- Local Street Gazetteer (developments with new streets only)
- Non Domestic Rates

External Organisations

- Royal Mail Address Development
- Yorkshire Ambulance Service
- Humberside Fire and Rescue
- Humberside Police
- National Address Gazetteer
- Yorkshire Valuation Office
- Yorkshire Water
- Kingston Communications
- Ordnance Survey
- Openreach
- A-Z Maps
- Northern Powergrid

Any subscriber to the National Address Gazetteer will be aware of address changes as will any user of Royal Mail address data.

Street Name Suffixes

When new street names are proposed, an appropriate suffix which is a reflection of the type of street to be constructed must be chosen.

Please refer to the list below when choosing a suffix.

Please note, the suffix “Court” is reserved for naming buildings only such as apartments/office blocks/care homes etc.

Avenue - Can be used for residential streets

Bank - Usually refers to streets that have an edge, embankment or verge

Brook – Usually used for residential streets that run near a brook, river or stream

Chase - Can be used for small residential streets

Close – Specifically for cul-de-sac residential streets

Crescent – Specifically for crescent-shaped streets

Croft – Can be used for small residential streets

Dale – Can be used for small residential streets

Dene – Can be used for residential streets

Drive – Can be used for residential streets

Field – Usually refers to residential streets surrounded by fields

Fold – Can be used for residential farm conversions

Gardens – Usually used for residential streets with amenity/garden land in situ

Garth – Can be used for courtyard-style, residential streets

Gate – Old English term meaning ‘Way’. Usually indicates a main roadway leading to smaller streets.

Green – Can be used for small residential streets

Grove – Can be used for small residential streets

Haven – Can be used for small residential streets

Hill – Indicates a street on a hill

Lane – Usually refers to a narrow street in the countryside

Lea – Can be used for residential streets

Mead – Can be used for small residential streets

Meadow – Can be used for small residential streets

Mews – Usually refers to a terrace of small townhouses

Nook – Can be used for very small residential streets

Oval – Specifically for oval-shaped streets

Pasture – Can be used for residential streets

Parade – Usually refers to a terrace of townhouses

Park – Can be used for residential streets

Place – Can be used for residential or commercial streets

Rise – Can be used for residential streets

Road – Indicates a main roadway

Row – Usually refers to a terrace of townhouses

Square – Indicates a street that forms a square

Street – Indicates a main roadway

Terrace – Usually refers to a terraced residential street

Vale – Can be used for residential streets

View – Can be used for small residential streets within view of the related feature e.g. Church View

Walk – Indicates a pedestrian only street

Way – Indicates a main roadway



County Hall
Beverley
East Riding of Yorkshire
HU17 9BA

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink. You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area). It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

2. Agent Name and Address

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

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3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

4. Trees Ownership

Is the applicant the owner of the tree(s): Yes No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code: <input type="text"/>	National number: <input type="text"/>	Extension number: <input type="text"/>
Country code: <input type="text"/>	Mobile number (optional): <input type="text"/>	
Country code: <input type="text"/>	Fax number (optional): <input type="text"/>	

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? Yes No

Are you wishing to carry out works to tree(s) in a conservation area? Yes No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

ETTON NO 1 / 2012.

7. Identification Of Tree(s) And Description Of Works

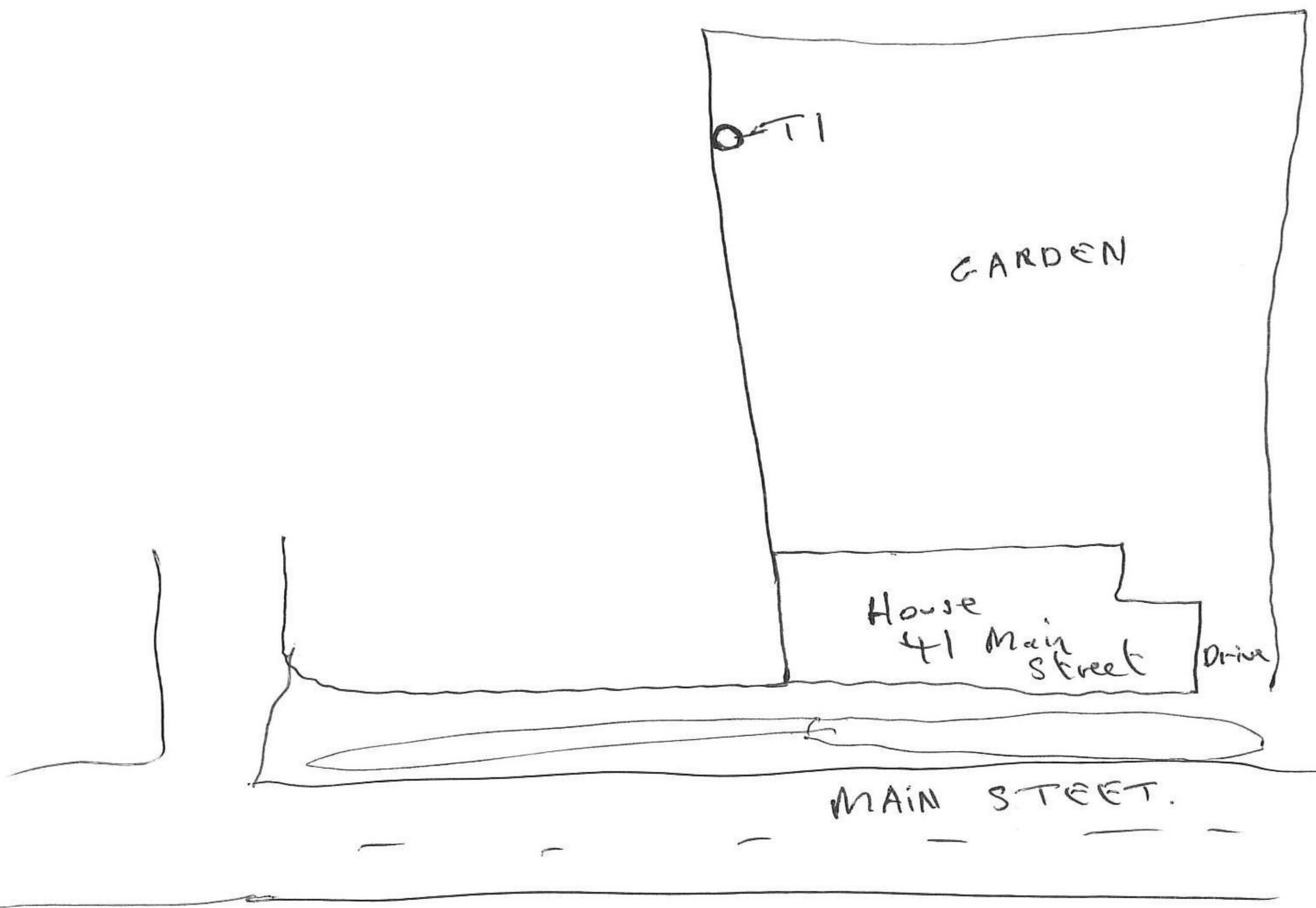
Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.
E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

T1 False Acacia.. TO CROWN LIFT ALL ROUND TO SIX METRES TO ALLOW MORE LIGHT INTO GARDEN.

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8. Sketch Plan Showing Position of tree.



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7. Identification Of Tree(s) And Description Of Works continued ...

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: Yes No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.
2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. Yes No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? Yes No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.



9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
 (b) an elected member (d) related to an elected member

Do any of these statements apply to you?

- Yes No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

 (This date must not be before the date of sending or hand-delivery of the form)
12. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.
 (Please see guidance notes)

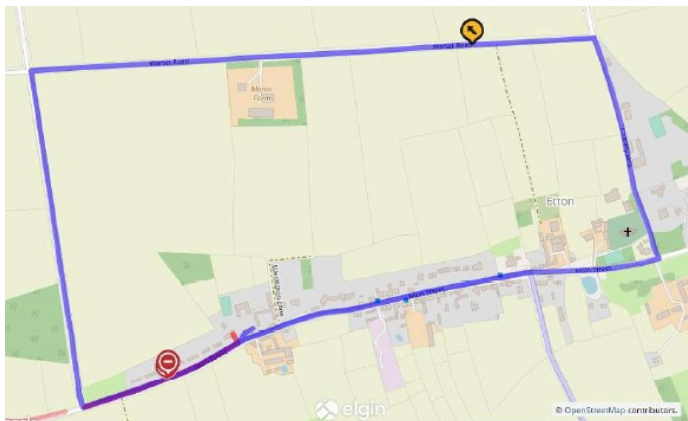
ETTON PARISH NEWS

Main Street Closure, 5 October— 6 November 2020

East Riding of Yorkshire Council will shortly install a new highway drainage system between 112 to 138 Main Street. The works include the installation of a new highway drain within the carriageway and replacing the existing kerb offlets that currently drain the carriageway with road gullies. It is hoped that the new system will improve drainage all along Main Street during heavy rain.

In order to carry out the works in a safe and timely manner, it is necessary to close Main Street, except for emergency vehicles and access to residents and pedestrians. for the duration of the works. The map below shows the closure point and the diversion route.

The works are scheduled to take place between Monday 5th October and Friday 6th November 2020, although unforeseen circumstances may affect the duration/timing of the works.



3 Steps To Safety



Prevent

Wash your hands regularly and thoroughly

Respect social distancing

1



Notice

Be aware of COVID-19 symptoms

2



Act

Get tested ASAP if you have symptoms

Stay home if advised to self-isolate

3

your East Riding... Creating a **safe place** to live, work, shop, learn, play, invest and visit.



Request a test nhs.uk/ask-for-a-coronavirus-test or call 119.





#TogetherEastRiding

Parish Councillor Vacancy

Would you like to be involved in making decisions about your local community, help sort local issues and generally help people in the area? If so, we have a vacancy for a Parish Councillor and would love to hear from you! It would usually involve a few hours every month. If you are interested at all please contact et-tonpc@outlook.com for more information.

ETTON PARISH COUNCIL NEWS

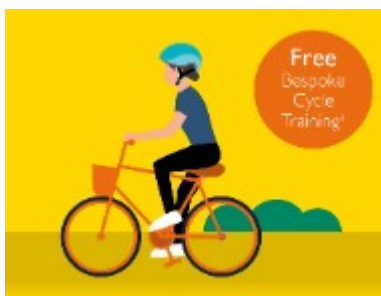
Etton Parish Council

The Parish Council is meeting by Zoom at the moment because of Covid-19 restrictions. You are free to join us either by Zoom or by dialling in from your phone. The next meeting is on the 9th December and the details are on the website or from the clerk. Alternatively, please get in touch with us if you have any issue you would like to raise: Councillors John Holmes (Chair) - 810797, Stuart Bell (Vice Chair)- 810669, Moira Armstrong - 810667, Sarah Gibbs— 810563, John Sleight - 810281, Richard Stott—07979 850907, Andrew Widd - 07976829911, Richard Yeo — 810459. Clerk—Alan Bravey, 07932 016856, ettonpc@outlook.com

Free Cycle Training

There has been a huge increase in walking and cycling during lockdown. Could you make walking or cycling for short journeys the new normal? Regular walking and cycling contributes to better mental and physical health and could save you thousands of pounds over driving to work.

Has it been a few years since you've been in the saddle? East Riding of Yorkshire Council is offering households free bespoke cycle training to help make the change—contact road.safety.training@eastriding.gov.uk for more information.



Village Pond Update

The village pond has been largely empty again this year. Proposals to refurbish the area include replacing the Willows with more pond friendly trees to reduce the rate of water loss, desilting the pond, and installing bird and bat boxes, as well as infographic boards to explain the heritage of the pond. The overall cost of the project would be approximately £20,000 and a small community project team has prepared a detailed bid for Heritage Lottery Funding for the work. The lottery fund has temporarily closed to all projects that are not directly connected with COVID-19 work and so we cannot progress at the moment, but are in close contact with the funding coordinators and are ready to submit when we can. In the meantime, we have arranged for our gardener to tidy up the area and are working on the application to fell the Willow trees.



July 2020**Schedule of Accounts for Payment**

Item	Description	Total (£)	VAT (£)
1) Alan Bravey	Salary – August, September, October - £161.88	361.83	
2) HMRC	August, September, October	106.80	
3) Rackhams Accountants	Internal Audit	185.00	37