**Etton Parish Council**

**Ettonparishcouncil.eastriding.gov.uk**

**Document Reference: 25/26-1**

Etton Parish Council – Minutes of the Annual Meeting of Council held on the **12th May 2025** at 19:40 in the Village Hall.

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| --- | --- | --- | --- | --- |
| Present | |  |  | |
|  | |  |  | |
| Cllr. John Holmes | | JH | Chairman | |
| Cllr. John Sleight | | JS | Councillor | |
| Cllr. David Heuck | | DH | Councillor | |
| Cllr. Richard Yeo | | RY | Councillor | |
| Cllr. Stuart Bell | | SB | Councillor | |
| **Officers** | |  |  | |
| Catherine Simpson | | CS | Clerk | |
| **Others** | |  |  | |
|  | |  |  | |
| Cllr. Jeremy Wilcock | | JW | Ward Councillor | |
| 18 | |  | Members of the public | |
|  |  | | | **Action** |
|  | WELCOME | | |  |
|  | The Chairman welcomed everyone to the meeting. | | |  |
| **25/26-1** | **ELECTION OF CHAIRMAN** | | |  |
|  | Cllr. Richard Yeo nominated Cllr. John Holmes, however, the latter did not wish to stand again, having undertaken the role for many years.  Cllr. David Heuck offered to take on the role and was subsequently proposed by Cllr. Bell and seconded by Cllr. Yeo.  **RESOLVED:** to elect Cllr. David Heuck as Chairman.  The newly elected Chairman signed his Declaration of Acceptance of Office and took over from the retiring Chairman.  Cllr. Yeo thanked Cllr. Holmes for his many years of service as Chairman and this was endorsed by Cllr. Bell. | | |  |
| **25/26-2** | **ELECTION OF VICE CHAIRMAN** | | |  |
|  | **RESOLVED:** to elect Cllr. Stuart Bell as Vice Chairman. | | |  |
| **25/26-3** | **APOLOGIES FOR ABSENCE** | | |  |
|  | Apologies were received from Cllr. Gareth Williams and the reason accepted. | | |  |
| **25/26-4** | **STANDING ORDERS** | | |  |
|  | **RESOLVED:** to adopt the latest NALC Standing Orders. | | |  |
| **25/26-5** | **FINANCIAL REGULATIONS** | | |  |
|  | **RESOLVED:** to adopt the latest Financial Regulations. | | |  |
| **25/26-6** | **APPOINTMENT OF INTERNAL AUDITOR** | | |  |
|  | RESOLVED: to appoint Richard Dixon as internal auditor. | | |  |
| **25/26-7** | **OUTSIDE BODIES** | | |  |
|  | **RESOLVED:** to appoint Cllr. David Heuck and Cllr. Richard Yeo as ERNLLCA representatives. | | |  |
| **25/26-8** | **REVIEW OF COMMITTEES** | | |  |
|  | HR Committee  **RESOLVED:** to elect Cllr. Richard Yeo, Cllr. Stuart Bell & Cllr. John Holmes as members of the HR Committee and to adopt the existing Terms of Reference. | | |  |
| **25/26-9** | **REVIEW OF ASSET REGISTER** | | |  |
|  | The Asset Register was reviewed and updated as required. | | |  |
| **25/26-10** | **REVIEW OF INSURANCE** | | |  |
|  | The insurance was reviewed on the 10th March and no further discussion was required. | | |  |
| **25/26-11** | **DATES OF FUTURE MEETINGS** | | |  |
|  | It was agreed that meetings will continue to be held on the 2nd Monday of every other month at 19:30. If the day falls on a Bank Holiday the meetings will take place as soon as possible thereafter. | | |  |

Meeting finished at 19:50

Signature of Chairman:

**Clerk**: Catherine Simpson, 19 Princess Road, Market Weighton, Y043 3BX , telephone 01430 872239

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