

Etton Parish Council

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Document Reference: 26/27-6

Etton Parish Council – Minutes of the Ordinary Meeting of Council held on the 7 September 2026 at 7.30pm in Etton Village Hall.

Present:

Cllr Gareth Williams	GW	Chairman
Cllr Ian Napper	IN	Vice Chairman
Cllr Richard Yeo	RY	Councillor
Cllr Peter Mount	PM	Councillor
Cllr John Sleight	JS	Councillor
Cllr Stuart Bell	SB	Councillor
Cllr Katie Wilson	KW	Councillor

Absent:

Cllr Jeanette Dawson

Officers

Julia Bugg	JB	Clerk (Locum)
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Others

4	Members of the public
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Action

WELCOME

The Chairman welcomed everyone to the meeting, noted that the meeting was not being recorded by the Clerk but that if anyone else would like to do so it must be with the agreement of those present before reading a statement requiring all to treat councillors with respect both in person and online.

26/27-66 PUBLIC OPEN FORUM

- a) Manor Farm Application
A parishioner wished to inform the PC that, in their opinion there were inaccuracies with the Heritage Officer's statement: two thirds of the agricultural shed to be used and therefore may not affect the linear style of the village.
- b) The Pub at Etton
Parishioners requested an update in relation to the actions taken. GW read a summary of the letter sent to the developer and noted that a response had been received two days prior to the meeting, which he also read in summary.

26/27-67 APOLOGIES FOR ABSENCE

Apologies were received from Cllr Jeanette Dawson and reason approved as well as from Ward Councillor Jeremy Wilcock, Apologies were given for the change of the meeting date and to Cllr Wilcock.

26/27-68 DECLARATIONS OF INTEREST

- a. There were no declarations of interest.
- b. There was one Dispensation which has been approved in respect of Cllr. Ian Napper in relation to issues pertaining to The Pub at Etton and the site thereon. This is in place until the 31st August 2029.

26/27-69 MINUTES OF PREVIOUS MEETING(S)

- a. PM made a comment in relation to the Closed EOM but otherwise, there were no issues or observations from the minutes of the following meetings(s):

- b. **RESOLVED:** to adopt the minutes from the above meetings as a true record.

26/27-70 WARD COUNCILLOR UPDATE

To next meeting.

26/27-71 THE FORMER LIGHT DRAGON

As per **26/27-66** the actions of the previous meeting have been undertaken and a response received, which does not particularly answer parishioner's concerns. A letter was sent to ERYC planning regarding the PC's comments about the withdrawn application.

PM reported that ERYC's planning portal has been updated very recently with an application for 4 holiday lets but that there appears to be very little difference (if any) to the withdrawn application. EPC has not yet been offered the opportunity by ERYC to comment on this application.

26/27-72 FINANCE

- a. The Clerk presented the September Monitoring Report which represents the balance as per the end of June as access to the PC's bank account has not yet been gained; variance is not expected to be too great as payments have not been made. An invoice has been received for verge maintenance since the production of the Agenda, which will be addressed as soon as access is achieved to the bank account.

The Clerk noted that on inspection of the budget for 2026/27 and the planned expenditure she is concerned that the required capital will not be available at the end of the financial year if the current planned expenditure is undertaken. A separate discussion on finance was suggested with a plan on the reduction of expenditure to be created.

- b. The following payments were approved:

Cllr Ian Napper	Reimburse HMRC Payment	£20.80
PL Ford Landscaping	July 2026 Works Undertaken	£70.00

26/27-73 PLANNING

1. Planning Consultation for 26/01911/PLF: Barn, Manor House Farm, 73 Main Street, Etton, East Riding of Yorkshire, HU17 7PG. Conversion and change of use of two barns to form dwelling with associated works including single storey extension following demolition of existing, construction of hardstanding, installation of ASHP, roof lights, solar panels and relocation of existing 1.8m high gates. Applicant: Mr Peter Riding Application Type: Full Planning Permission.

A letter from the developer was received shortly before the meeting and distributed electronically to all Cllrs for their information.

Discussion took place regarding the application, with some Cllrs in favour of the application and others noting that the application is not in compliance with planning policies, beyond the village's development limit, will remove a heritage asset as well as back-fill (away from the linear development of the village). Despite these issues and the

comments from the Conservation and Heritage Officers at ERYC, the Cllrs voted in favour of not opposing the application For: 5 Against: 2. **Action:** Clerk to update Planning Portal/ERYC with outcome of the discussion.

JB

2. Planning Consultation for 26/02169/TCA: Mere Lane, Etton, East Riding of Yorkshire. ETTON CONSERVATION AREA - Fell 3 x Ash trees as they are showing signs of disease and are interfering with Internet/telephone connection. Applicant: The Hotham Family Trust Application Type: Tree Works in Conservation Areas.

Following discussion, it was agreed unanimously to support the application.

26/27-74 APPOINTMENT OF CLERK

GW commented that JB has created the necessary advert, job description and application form and that the post is currently advertised on the ERNLLCA website. ERNLLCA has also distributed then details of the post to all member parishes. Two persons have contacted JB for further details. Closing date is 21 September 2026 and interviews are hoped to take place ASAP after this date. JB has interview questions and documents to distribute to GW, IN and SB (HR Committee).

JB

GW/
IN/SB

26/27-75 DEFIBRILLATORS

JB provided the list used at Beswick for checking the defibrillators.

IN reported that he is in the process of gaining access to the defibrillators at Kiplingcoates Old Station and Low Gardham. Following discussion it was agreed to move this item to the November meeting.

IN/GW

26/27-76 MAINTENANCE

Duck Pond Fencing

R L Ford Garden Services was approached for a quotation but has advised JB that he is not able to undertake the work. It was agreed to request two locals who offer gardening services to quote: JB to contact, JS noted that he has friends who may be able to help and will contact them. JD to be asked to seek a quotation as per previous meeting. Add to November Agenda.

JB
JS

26/27-77 STREET LIGHTING

GW and IN reported on activity to date. Discussion took place and it was noted that no additional posts or lamp standards are permitted on the triangle of land where the light could be installed. Thus, the BT post is the only likely place for one to be installed but that permission will be required.



Action: GW to contact previous contact to see if this is possible. JB to contact ERYC to see how this would affect the SLA.

26/27-78 ASSET REGISTER

JB referred Cllrs to the Asset Register attached as Appendix D to the Agenda, which was found on the Clerk's laptop, and its failure to record the insured value (current replacement cost). She asked for authority to update this, having noted costs of replacing seats, rubbish bins defibrillators and cabinets etc. The bus shelter replacement cost could be much higher. Agreed for presentation at the November meeting.

26/27-79 ADMINISTRATION

Policy Review:

To November meeting.

JD

26/27-80 EMERGENCY PLAN

It was noted that the current Emergency Plan is out of date. JB presented a draft simplified Emergency Plan and requested that Cllrs provide her with their details for inclusion. Agreed and that JB would present a document for approval at the November meeting,

JB

26/27-81 CORRESPONDENCE

NALC 2026-27 National Salary Award

JB noted that as a result of this, the salary range for the Clerk vacancy will be updated to reflect the new rates.

26/27-82 COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING

Items for next agenda include the following as well as any other Matters Arising:

Asset Register
Communications
Street Lighting
Emergency Plan
Defibrillators
Duck Pond
Policy Updates
Appointment of New Clerk
Training for New Councillors
Bus Shelter Art Work
Christmas Tree Lights and Tree Purchase

26/27-83 DATE OF NEXT MEETING

2 November 2026

Meeting Closed at 20:30 hours.

Signature of Chairman:

Date:

Clerk: Awaiting Appointment Email: clerk@ettonparishcouncil.gov.uk